



City of Shoreacres

BUDGET

(PROPOSED)

General Fund – Utility Fund

Fiscal Year 2012/2013

Dolly Arons, Mayor
David K. Stall, CFM, City Administrator

As Proposed October 1, 2012 (1001-20)

(PROPOSED) CITY OF SHOREACRES FY-2012/2013 GENERAL FUND BUDGET**GENERAL FUND REVENUE****Property Tax**

4010-1 Property Tax	\$ 800,228.00	Property tax including current and prior year taxes, interest, and penalties. The 2012 Tax Rate is the Effective Tax Rate (ETR). The 2012 tax rate will increase from 82.0125-cents (2011) to 84.4381 (2012).
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Non-Property Tax

4021-1 Franchise: Electric	\$ 32,000.00	Service providers pay a franchise fee to the city for use of the city's street rights-of-way.
4022-1 Franchise: Gas	\$ 15,000.00	Service providers pay a franchise fee to the city for use of the city's street rights-of-way.
4023-1 Franchise: Telephone	\$ 4,900.00	Service providers pay a per line franchise fee to the city for use of the city's rights-of-way. Payments are made quarterly.
4024-1 Franchise: CATV	\$ 31,000.00	Service providers pay a percentage franchise fee to the city for use of the city's street rights-of-way. Payments are made annually.
4030-1 Sales Tax	\$ 52,000.00	Revenue generated by 1% sales tax.
4035-1 Sales Tax - Street Maintenance	\$ 13,000.00	Revenue generated by 0.25% sales tax. Use of this revenue is limited to street maintenance (no new construction). The expenditure appears in the Public Works budget as Line Item 6281-50.
4040-1 Mixed Beverage Tax	\$ 3,150.00	Revenue generated by a tax on the sale of alcoholic beverages.

Licenses/Permits

4110-1 Permit: Building	\$ 30,000.00	Building permit, plan review, and inspection fees.
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Capital & Property

4051-1 Interest: Checking	\$ 1,700.00	Interest earned on funds in the General Fund interest bearing checking account.
4052-1 Interest: TexPool	\$ 1,100.00	Interest earned on funds maintained in the investment pool.
4053-1 Interest: CD	\$ 1,100.00	Interest earned on funds maintained in Certificates of Deposit. The city holds four CDs.
4060-1 Leases & Rentals	\$ 21,900.00	Rental space on water tower (Unison); rental of land for wireless tower (T-Mobile).

CITY OF SHOREACRES FY-2012/2013 GENERAL FUND BUDGET

GENERAL FUND REVENUE

Property Tax	FY-2011/2012 Budget	FY-2012/2013 Proposed	Proposed Change +/-
4010-1 Property Tax	\$ 787,145.35	\$ 800,228.00	\$ 13,082.65
Total	\$ 787,145.35	\$ 800,228.00	\$ 13,082.65

Non-Property Tax

4021-1 Franchise: Electric	\$ 35,000.00	\$ 32,000.00	\$ (3,000.00)
4022-1 Franchise: Gas	\$ 15,000.00	\$ 15,000.00	\$ -
4023-1 Franchise: Telephone	\$ 13,000.00	\$ 4,900.00	\$ (8,100.00)
4024-1 Franchise: CATV	\$ 17,000.00	\$ 31,000.00	\$ 14,000.00
4030-1 Sales Tax	\$ 50,000.00	\$ 52,000.00	\$ 2,000.00
4035-1 Sales Tax - Street Maintenance	\$ 12,500.00	\$ 13,000.00	\$ 500.00
4040-1 Mixed Beverage Tax	\$ 3,500.00	\$ 3,150.00	\$ (350.00)
Total	\$ 146,000.00	\$ 151,050.00	\$ 5,050.00

Licenses/Permits

4110-1 Permit: Building	\$ 30,000.00	\$ 30,000.00	\$ -
Total	\$ 30,000.00	\$ 30,000.00	\$ -

Capital & Property

4051-1 Interest: Checking	\$ 3,200.00	\$ 1,700.00	\$ (1,500.00)
4052-1 Interest: TexPool	\$ 2,000.00	\$ 1,100.00	\$ (900.00)
4053-1 Interest: CD	\$ 1,500.00	\$ 1,100.00	\$ (400.00)
4060-1 Leases & Rentals	\$ 21,900.00	\$ 21,900.00	\$ -
Total	\$ 28,600.00	\$ 25,800.00	\$ (2,800.00)

(PROPOSED) CITY OF SHOREACRES FY-2012/2013 GENERAL FUND BUDGET**GENERAL FUND REVENUE****Municipal Court**

4210-1 Fines/Fees (4350-1)	\$ 275,000.00	Fees and fines collected by the Municipal Court. This revenue includes fees collected for the state. State fees appear in the Municipal Court department budget as expenditures. (See 6390-20)
4231-1 Security Fees	\$ 4,500.00	This is a fee authorized by the state to be collected by the Municipal Court on certain convictions. This revenue can only be used for court security expenditures (6292-20).
4232-1 Court Technology	\$ 6,000.00	This is a fee authorized by the state to be collected by the Municipal Court on certain convictions. This revenue can only be used for court technology expenditures (6294-20).
4351-1 Warrant Fees	\$ 28,000.00	These are the fees collected by the Municipal Court for the execution of arrest warrants.

Miscellaneous

4070-1 Child Safety Fees	\$ 1,600.00	Monthly revenue from vehicle registration fees (collected and remitted by Harris County Tax Assessor-Collector).
4090-1 Other Income	\$ 25,000.00	Sale of surplus goods and miscellaneous revenues (e.g. copies, reports, etc.). Includes joint election contributions; sale of surplus vehicles (2010 police vehicle and 1988 dump truck).

Transfers

4991-1 Contribution from GF Reserve	\$ 275,274.90	This is where GF Reserves are used to fund the current year budget. Once the budget is adopted the balance of GF Reserves are "unbudgeted reserves" and unavailable for expenditure.
4992-1 Contribution from Utility Fund	\$ 126,404.42	This is where the UF pays its share of common expenses incurred by the GF.

CITY OF SHOREACRES FY-2012/2013 GENERAL FUND BUDGET

GENERAL FUND REVENUE

- Continued -

	FY-2011/2012 Budget	FY-2012/2013 Proposed	Proposed Change +/-
Municipal Court			
4210-1 Fines/Fees (4350-1)	\$ 275,000.00	\$ 275,000.00	\$ -
4231-1 Security Fees	\$ 4,800.00	\$ 4,500.00	\$ (300.00)
4232-1 Court Technology	\$ 6,400.00	\$ 6,000.00	\$ (400.00)
4351-1 Warrant Fees	\$ 20,000.00	\$ 28,000.00	\$ 8,000.00
Total	\$ 306,200.00	\$ 313,500.00	\$ 7,300.00
Miscellaneous			
4070-1 Child Safety Fees	\$ 1,600.00	\$ 1,600.00	\$ -
4090-1 Other Income	\$ 45,000.00	\$ 25,000.00	\$ (20,000.00)
Total	\$ 46,600.00	\$ 26,600.00	\$ (20,000.00)
Transfers			
4991-1 Contribution from GF Reserve	\$ 504,432.87	\$ 275,274.90	\$ (229,157.97)
4992-1 Contribution from Utility Fund	\$ 155,139.12	\$ 126,404.42	\$ (28,734.70)
Total	\$ 659,571.99	\$ 401,679.32	\$ (257,892.67)
GENERAL FUND			
TOTAL REVENUES	\$ 2,004,117.34	\$ 1,748,857.32	\$ (255,260.02)

(PROPOSED) CITY OF SHOREACRES FY-2012/2013 GENERAL FUND BUDGET**GENERAL FUND EXPENDITURES****ADMINISTRATION - Expenditures****Personnel**

6110-10 Wages	\$	157,227.20	City Administrator, administrative clerk; and, part-time accounting clerk.
6120-10 Overtime	\$	463.50	Administrative clerk overtime.
6140-10 Longevity	\$	4,776.00	Annual longevity pay for all employees (all funds and departments).
6145-10 Certification Pay	\$	1,620.00	Certification pay available for eligible employees.
6150-10 Social Security	\$	12,517.17	7.65% of gross payroll (Line Items 6110, 6120, and 6145).
6160-10 TMRS Retirement	\$	12,578.18	City's contribution to full-time employee's retirement based on gross payroll.
6170-10 Health & Life Insurance	\$	11,612.16	Cost of employee health and life insurance.
6180-10 Workers' Compensation	\$	22,100.00	Texas Municipal League Intergovernmental Risk Pool workers compensation insurance premium for all employees (all funds and departments).
6185-10 Insurance: Unemployment	\$	4,000.00	Texas Workforce Commission contribution for all employees (all funds and departments).
6190-10 Pre-Employment	\$	1,500.00	Cost of pre-employment screening and post-offer physical examination (all funds and departments).

Maintenance & Supplies

6210-10 Maintenance: Building	\$	7,500.00	General maintenance and repairs of City Hall and grounds.
6215-10 Maintenance: Office Equipment	\$	12,000.00	Local Network; Copier/Printer Lease; Computer Repair.
6230-10 Supplies: Office	\$	7,500.00	General office supplies including paper, printer toner, paper goods, cleaning supplies, and office furniture.
6232-10 Supplies: Postage	\$	2,750.00	Postage and fees for postage meter used for general correspondence.
6234-10 Printed Supplies	\$	4,000.00	Printed forms. Includes building department forms, letterhead, envelopes, etc.
6270-10 Mileage Reimbursement	\$	1,000.00	Mileage reimbursement and allowances for use of personal vehicle on city business.

Services

6310-10 Telephone & Internet	\$	1,080.00	City Hall local and long distance telephone service and Internet service (20% share).
6315-10 Telephone: Cellular	\$	420.00	Cellular telephone allowance for City Administrator.
6320-10 Utilities: Electric	\$	5,000.00	City Hall electric service (SHOB0601).
6322-10 Utilities: Gas	\$	250.00	City Hall heating and stand-by generator.
6330-10 Dues & Subscriptions	\$	3,300.00	Texas Municipal League; Economic Alliance Houston Port Region; TCMA; GFOAT
6335-10 Checking Account Fees	\$	1,200.00	Commercial checking account fees for General Fund account.

CITY OF SHOREACRES FY-2012/2013 GENERAL FUND BUDGET

ADMINISTRATION - Expenditures

Personnel	FY-2011/2012 Budget	FY-2012/2013 Proposed	Proposed Change +/-
6110-10 Wages	\$ 154,960.00	\$ 157,227.20	\$ 2,267.20
6120-10 Overtime	\$ 450.00	\$ 463.50	\$ 13.50
6140-10 Longevity	\$ 4,928.00	\$ 4,776.00	\$ (152.00)
6145-10 Certification Pay	\$ 1,620.00	\$ 1,620.00	\$ -
6150-10 Social Security	\$ 12,355.36	\$ 12,517.17	\$ 161.81
6160-10 TMRS Retirement	\$ 12,396.80	\$ 12,578.18	\$ 181.38
6170-10 Health & Life Insurance	\$ 12,200.00	\$ 11,612.16	\$ (587.84)
6180-10 Workers' Compensation	\$ 22,100.00	\$ 22,100.00	\$ -
6185-10 Insurance: Unemployment	\$ 4,000.00	\$ 4,000.00	\$ -
6190-10 Pre-Employment	\$ 1,500.00	\$ 1,500.00	\$ -
Total	\$ 226,510.16	\$ 228,394.21	\$ 1,884.05

Maintenance & Supplies

6210-10 Maintenance: Building	\$ 7,500.00	\$ 7,500.00	\$ -
6215-10 Maintenance: Office Equipment	\$ 12,000.00	\$ 14,000.00	\$ 2,000.00
6230-10 Supplies: Office	\$ 7,500.00	\$ 7,500.00	\$ -
6232-10 Supplies: Postage	\$ 2,200.00	\$ 2,750.00	\$ 550.00
6234-10 Printed Supplies	\$ 4,000.00	\$ 4,000.00	\$ -
6270-10 Mileage Reimbursement	\$ 1,000.00	\$ 1,000.00	\$ -
Total	\$ 34,200.00	\$ 36,750.00	\$ 2,550.00

Services

6310-10 Telephone & Internet	\$ 2,600.00	\$ 1,080.00	\$ (1,520.00)
6315-10 Telephone: Cellular	\$ 420.00	\$ 420.00	\$ -
6320-10 Utilities: Electric	\$ 5,000.00	\$ 5,000.00	\$ -
6322-10 Utilities: Gas	\$ 315.00	\$ 250.00	\$ (65.00)
6330-10 Dues & Subscriptions	\$ 3,300.00	\$ 3,300.00	\$ -
6335-10 Checking Account Fees	\$ 600.00	\$ 1,200.00	\$ 600.00

(PROPOSED) CITY OF SHOREACRES FY-2012/2013 GENERAL FUND BUDGET**ADMINISTRATION - Expenditures****Services - continued**

6340-10 Legal Notices/Newspapers	\$	1,500.00	Publishing expenses including the city's website and e-mail newsletters.
6342-10 Election Expense	\$	10,000.00	The cost of voting machine license, programming and support; printed election materials; Election Judge and clerks' wages; publishing.
6343-10 Merchant Service Fees	\$	1,800.00	Credit card service fees.
6344-10 Municipal Code	\$	2,500.00	Updates, supplements, copies and online Code service.
6350-10 Emergency Management	\$	5,000.00	Includes annual contract with Blackboard Connect for emergency messaging (\$2,500).
6356-10 Special Projects/Events	\$	2,500.00	Craft supplies, rental fees, community party supplies.
6362-10 Tax Appraisal District Fees	\$	7,000.00	Harris County Appraisal District
6363-10 Property Tax Collection	\$	4,500.00	Contract with the City of La Porte.
6364-10 Auditing/Accounting	\$	32,000.00	Annual audit expense and business consulting.
6365-10 Legal Fees	\$	20,000.00	Increased to accommodate handling dangerous building cases.
6367-10 Building Inspector	\$	20,000.00	Compensation to independent contractor for plan review and inspections.
6368-10 Janitorial Service	\$	4,200.00	Weekly City Hall janitorial service.
6369-10 Outside Services	\$	42,500.00	Project and management consultant services.
6370-10 Mayor/Council Expenses	\$	3,000.00	Includes council stipends (Mayor \$420 & Councilmembers \$300); and, Mayor cellphone reimbursement (\$540).
6372-10 Training/Travel	\$	2,000.00	City Administrator and Administrative Clerk training (includes floodplain administration, emergency management, and public finance).
6380-10 Insurance: Property	\$	11,500.00	Texas Municipal League Intergovernmental Risk Pool insurance premium for automotive; mobile equipment; real and personal property including flood insurance (all funds and departments).
6382-10 Insurance: Flood	\$	-	Funds for flood insurance on facilities replaced/repared following Hurricane Ike. Consolidated into 6380-10 Insurance: Property.
6384-10 Insurance: Liability	\$	13,500.00	Texas Municipal League Intergovernmental Risk Pool insurance premium for automotive liability; errors and omissions liability; and general liability (all funds and departments).
6386-10 Insurance: Bonds	\$	500.00	Municipal officer bonds.
6390-10 Fire Protection	\$	118,015.68	Contract with the City of La Porte Fire Department.
6391-10 Emergency Medical Service	\$	30,000.00	Contract with the Clear Lake Emergency Medical Corps.
Capital Outlays			
6820-10 Facilities	\$	8,000.00	Replacement of second floor suspended ceiling.

CITY OF SHOREACRES FY-2012/2013 GENERAL FUND BUDGET

ADMINISTRATION - Expenditures

- Continued -

Services - Continued

	FY-2011/2012 Budget	FY-2012/2013 Proposed	Proposed Change +/-
6340-10 Legal Notices/Newspapers	\$ 1,500.00	\$ 1,500.00	\$ -
6342-10 Election Expense	\$ 18,000.00	\$ 10,000.00	\$ (8,000.00)
6343-10 Merchant Service Fees	\$ 1,500.00	\$ 1,800.00	\$ 300.00
6344-10 Municipal Code	\$ 2,500.00	\$ 2,500.00	\$ -
6350-10 Emergency Management	\$ 5,000.00	\$ 5,000.00	\$ -
6356-10 Special Projects/Events	\$ 2,000.00	\$ 2,500.00	\$ 500.00
6362-10 Tax Appraisal District Fees	\$ 7,000.00	\$ 7,000.00	\$ -
6363-10 Property Tax Collection	\$ 4,500.00	\$ 4,500.00	\$ -
6364-10 Auditing/Accounting	\$ 32,000.00	\$ 32,000.00	\$ -
6365-10 Legal Fees	\$ 20,000.00	\$ 20,000.00	\$ -
6367-10 Building Inspector	\$ 20,000.00	\$ 20,000.00	\$ -
6368-10 Janitorial Service	\$ 5,400.00	\$ 4,200.00	\$ (1,200.00)
6369-10 Outside Services	\$ 20,000.00	\$ 42,500.00	\$ 22,500.00
6370-10 Mayor/Council Expenses	\$ 2,000.00	\$ 3,000.00	\$ 1,000.00
6372-10 Training/Travel	\$ 2,000.00	\$ 2,000.00	\$ -
6380-10 Insurance: Property	\$ 5,250.00	\$ 11,500.00	\$ 6,250.00
6382-10 Insurance: Flood	\$ 3,000.00	\$ -	\$ (3,000.00)
6384-10 Insurance: Liability	\$ 13,500.00	\$ 13,500.00	\$ -
6386-10 Insurance: Bonds	\$ 350.00	\$ 500.00	\$ 150.00
6390-10 Fire Protection	\$ 118,015.68	\$ 118,015.68	\$ -
6391-10 Emergency Medical Service	\$ 90,291.00	\$ 30,000.00	\$ (60,291.00)
Total	\$ 386,041.68	\$ 343,265.68	\$ (42,776.00)

Capital Outlays

6820-10 Facilities	\$ 10,000.00	\$ 8,000.00	\$ (2,000.00)
Total	\$ 10,000.00	\$ 8,000.00	\$ (2,000.00)

ADMINISTRATION TOTAL	\$ 656,751.84	\$ 616,409.89	\$ (40,341.95)
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(PROPOSED) CITY OF SHOREACRES FY-2012/2013 GENERAL FUND BUDGET**MUNICIPAL COURT - Expenditures****Personnel**

6110-20 Wages	\$	41,600.00	Court Clerk.
6120-20 Overtime	\$	1,500.00	Court Clerk.
6145-20 Certification Pay	\$	1,620.00	Certification pay available for eligible employees.
6150-20 Social Security	\$	3,297.15	7.65% of gross payroll (Line Items 6110, 6120, and 6145).
6160-20 TMRS Retirement	\$	3,448.00	City's contribution to full-time employee's retirement based on gross payroll.
6170-20 Health Insurance	\$	6,100.00	Cost of employee health and life insurance.

Services

6292-20 Court Security	\$	9,300.00	Funds made available by the collection of a Court Security fee from convicted violators. Use of these funds are restricted. This budget amount is the total of current year revenue projection plus prior budget projected year-end balance.
6294-20 Court Technology	\$	6,000.00	Funds made available by the collection of a Court Technology fee from convicted violators. Use of these funds are restricted. This budget amount is the total of current year revenue projection plus prior budget projected year-end balance.
6296-20 Municipal Court Jury Fees	\$	450.00	Jurors are paid \$6 for appearance at jury trials.
6310-20 Telephone	\$	1,080.00	Municipal court telephone service and Internet service (20% share).
6360-20 Judge Retainer	\$	10,000.00	Hourly compensation for services.
6361-20 Prosecutor Retainer	\$	8,000.00	Hourly compensation for services.
6369-20 Warrant Reporting	\$	5,700.00	OmniBase Services fees [\$2,000] and participation in SETCIC [\$3,700].
6372-20 Training/Travel	\$	1,200.00	Court Clerk (includes annual conference and continuing educations).
6390-20 State Traffic Violation Fees	\$	88,000.00	Fees collected by the Municipal Court on behalf of the state.
6396-20 Maintenance Agmt	\$	2,250.00	Annual software license and maintenance agreements; and, software change fees.

CITY OF SHOREACRES FY-2012/2013 GENERAL FUND BUDGET

MUNICIPAL COURT - Expenditures

Personnel	FY-2011/2012 Budget	FY-2012/2013 Proposed	Proposed Change +/-
6110-20 Wages	\$41,600.00	\$ 42,848.00	\$ 1,248.00
6120-20 Overtime	\$1,500.00	\$ 1,545.00	\$ 45.00
6145-20 Certification Pay	\$1,620.00	\$ 1,620.00	\$ -
6150-20 Social Security	\$3,297.15	\$ 3,396.06	\$ 98.91
6160-20 TMRS Retirement	\$3,448.00	\$ 3,551.44	\$ 103.44
6170-20 Health Insurance	\$6,100.00	\$ 5,806.08	\$ (293.92)
Total	\$ 57,565.15	\$ 58,766.58	\$ 1,201.43

Services

6292-20 Court Security	\$ 4,800.00	\$ 9,300.00	\$ 4,500.00
6294-20 Court Technology	\$ 6,400.00	\$ 6,000.00	\$ (400.00)
6296-20 Municipal Court Jury Fees	\$ 900.00	\$ 450.00	\$ (450.00)
6310-20 Telephone	\$ 700.00	\$ 1,080.00	\$ 380.00
6360-20 Judge Retainer	\$ 11,000.00	\$ 10,000.00	\$ (1,000.00)
6361-20 Prosecutor Retainer	\$ 9,000.00	\$ 8,000.00	\$ (1,000.00)
6369-20 Warrant Reporting	\$ 5,700.00	\$ 5,700.00	\$ -
6372-20 Training/Travel	\$ 1,500.00	\$ 1,200.00	\$ (300.00)
6390-20 State Traffic Violation Fees	\$ 40,000.00	\$ 88,000.00	\$ 48,000.00
6396-20 Maintenance Agmt	\$ 2,250.00	\$ 2,250.00	\$ -
Total	\$ 82,250.00	\$ 131,980.00	\$ 49,730.00

MUNICIPAL COURT TOTAL	\$ 139,815.15	\$ 190,746.58	\$ 50,931.43
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(PROPOSED) CITY OF SHOREACRES FY-2012/2013 GENERAL FUND BUDGET**POLICE DEPARTMENT - Expenditures****Personnel**

6110-30 Wages, Officers	\$ 310,201.60	Six full-time officers and four part-time officers.
6125-30 Overtime	\$ 22,267.80	Over time for six full-time officers, including warrant service overtime.
6126-30 Overtime - Warrants	\$ -	Warrant overtime consolidated into 6125-30 overtime line item.
6145-30 Certification Pay	\$ 9,720.00	Certification pay available for eligible employees.
6150-30 Social Security	\$ 25,433.91	7.65% of gross payroll (Line Items 6110, 6120, and 6145).
6160-30 TMRS Retirement	\$ 26,597.55	City's contribution to full-time employee's retirement based on gross payroll.
6170-30 Health Insurance	\$ 34,836.48	Cost of employee health and life insurance.

Maintenance & Supplies

6210-30 Maintenance: Building	\$ 4,000.00	Includes \$3,000 for building signage.
6220-30 Maintenance: Vehicles	\$ 3,500.00	Oil changes, tune ups, repair, parts, wiper blades, brakes, fuse, tires.
6230-30 Supplies: Office	\$ 5,000.00	General office supplies including paper, printer toner, paper goods, cleaning supplies, and office furniture. Includes \$2,000 for furniture.
6240-30 Supplies: Small Equipment	\$ 17,000.00	Miscellaneous equipment. Includes equipment for new vehicle (emergency lights, siren, cage, seat, video recorder, radar, and radio) [\$15,000].
6250-30 Supplies: Vehicle Fuel	\$ 18,400.00	Gasoline for patrol vehicles.
6265-30 Uniforms	\$ 3,500.00	Uniforms and personal protection equipment (PPE).

Services

6310-30 Telephone & Internet	\$ 1,080.00	Police station local and long distance telephone service and Internet service (20% share).
6315-30 Telephone: Cellular	\$ 2,940.00	Cellular telephone allowance for Police Chief (\$35/m), patrol officers (\$30/m) and monthly charges for cellular Internet access by mobile computers in patrol cars.
6317-30 Wireless Broadband Service	\$ 3,000.00	Service fees for mobile Internet access.
6319-30 Radio Airtime	\$ 2,500.00	Radio service fees paid to Harris County for use of the trunked radio system.
6320-30 Utilities: Electric	\$ 4,200.00	Police Station electric service (SHOB0602).
6354-30 Child Safety Programs	\$ 1,600.00	Annual safety program using designated revenue. (See 4070-1)
6368-30 Janitorial Service	\$ 2,400.00	Bi-weekly janitorial service for Police Station. New line item in the FY-2012/2013 Budget.
6372-30 Training	\$ 2,500.00	Class fees, travel, room & board for mandatory and approved training.
6374-30 Firearm Qualifications	\$ 1,500.00	Range fees, ammunition, and instructor fees for required annual firearm qualifications.
6375-30 Prisoner Services	\$ 15,000.00	This line item includes prisoner meals, jail fees, and other costs.
6392-30 Dispatch Contract	\$ 14,000.00	Lakeview Police Department (quarterly payments).
6399-30 Contingency	\$ 1,000.00	Contingency for unanticipated exceptional expenditures.

CITY OF SHOREACRES FY-2012/2013 GENERAL FUND BUDGET

POLICE DEPARTMENT - Expenditures

Personnel	FY-2011/2012 Budget	FY-2012/2013 Proposed	Proposed Change +/-
6110-30 Wages, Officers	\$ 306,332.80	\$ 310,201.60	\$ 3,868.80
6125-30 Overtime	\$ 18,625.50	\$ 22,267.80	\$ 3,642.30
6126-30 Overtime - Warrants	\$ 6,765.00	\$ -	\$ (6,765.00)
6145-30 Certification Pay	\$ 9,720.00	\$ 9,720.00	\$ -
6150-30 Social Security	\$ 25,376.83	\$ 25,433.91	\$ 57.08
6160-30 TMRS Retirement	\$ 26,537.86	\$ 26,597.55	\$ 59.69
6170-30 Health Insurance	\$ 36,600.00	\$ 34,836.48	\$ (1,763.52)
Total	\$ 429,958.00	\$ 429,057.34	\$ (900.66)

Maintenance & Supplies

6210-30 Maintenance: Building	\$ 3,500.00	\$ 4,000.00	\$ 500.00
6220-30 Maintenance: Vehicles	\$ 4,000.00	\$ 3,500.00	\$ (500.00)
6230-30 Supplies: Office	\$ 10,000.00	\$ 5,000.00	\$ (5,000.00)
6240-30 Supplies: Small Equipment	\$ 14,500.00	\$ 17,000.00	\$ 2,500.00
6250-30 Supplies: Vehicle Fuel	\$ 10,000.00	\$ 18,400.00	\$ 8,400.00
6265-30 Uniforms	\$ 3,500.00	\$ 3,500.00	\$ -
Total	\$ 45,500.00	\$ 51,400.00	\$ 5,900.00

Services

6310-30 Telephone & Internet	\$ 2,000.00	\$ 1,080.00	\$ (920.00)
6315-30 Telephone: Cellular	\$ 5,000.00	\$ 2,940.00	\$ (2,060.00)
6317-30 Wireless Broadband Service	\$ -	\$ 3,000.00	\$ 3,000.00
6319-30 Radio Airtime	\$ -	\$ 2,500.00	\$ 2,500.00
6320-30 Utilities: Electric	\$ -	\$ 4,200.00	\$ 4,200.00
6354-30 Child Safety Programs	\$ 1,600.00	\$ 1,600.00	\$ -
6368-30 Janitorial Service	\$ -	\$ 2,400.00	\$ 2,400.00
6372-30 Training	\$ 2,500.00	\$ 2,500.00	\$ -
6374-30 Firearm Qualifications	\$ 1,500.00	\$ 1,500.00	\$ -
6375-30 Prisoner Services	\$ 15,000.00	\$ 15,000.00	\$ -
6392-30 Dispatch Contract	\$ 14,000.00	\$ 14,000.00	\$ -
6399-30 Contingency	\$ 1,000.00	\$ 1,000.00	\$ -
Total	\$ 42,600.00	\$ 51,720.00	\$ 9,120.00

(PROPOSED) CITY OF SHOREACRES FY-2012/2013 GENERAL FUND BUDGET**POLICE DEPARTMENT - Expenditures****Capital Outlays**

6870-30 Vehicle Equipment	\$	-	(Equipment purchases under \$5,000 appear in 6240-30 Small Equipment).
6880-30 Vehicles	\$	25,000.00	One new police patrol vehicle replacing 2010 Dodge Charger.

Personnel - Commercial Vehicle Enforcement

6110-35 Wages, Officers	\$	33,789.60	One part-time CVE officer. Previously one full-time and one part-time CVE officer in FY-2011/2012.
6130-35 Overtime	\$	-	Not budgeted for FY-2012/2013.
6145-35 Certification Pay	\$	1,620.00	Certification pay available for eligible employees.
6150-35 Social Security	\$	2,584.90	7.65% of gross payroll (Line Items 6110, 6120, and 6145).
6160-35 TMRS Retirement	\$	-	City's contribution to full-time employee's retirement based on gross payroll.
6170-35 Health Insurance	\$	-	Cost of employee health and life insurance.

Maintenance & Supplies - Commercial Vehicle Enforcement

6220-35 Maintenance: Vehicles	\$	-	Oil changes, tune up, wiper blades, brakes, fuse, tires [2010 Chevrolet Tahoe].
6230-35 Supplies: Office Supplies	\$	500.00	Office supplies including paper, and printer toner. New line item for FY-2010.
6240-35 Supplies: Small Equipment	\$	1,500.00	Tire gauges, inverter, cables, etc.
6265-35 Uniforms	\$	500.00	Uniforms and personal protection equipment (PPE).
6250-35 Supplies: Vehicle Fuel	\$	7,000.00	Gasoline for CVE vehicle [2010 Chevrolet Tahoe].

Services - Commercial Vehicle Enforcement

6315-35 Telephone: Cellular	\$	315.00	Cellular telephone allowance for CVE officer (\$35/m), part-time CVE officer (\$26.25/m) and monthly charges for cellular Internet access by mobile computers in CVE vehicles.
6372-35 Training	\$	750.00	One full-time CVE officer and two part-time CVE officers.
6399-35 Contingency	\$	500.00	Scale fees, towing and other infrequent expenses.

CITY OF SHOREACRES FY-2012/2013 GENERAL FUND BUDGET

POLICE DEPARTMENT - Expenditures

- Continued -

Capital Outlays	FY-2011/2012 Budget	FY-2012/2013 Proposed	Proposed Change +/-
6870-30 Vehicle Equipment	\$ 5,000.00	\$ -	\$ (5,000.00)
6880-30 Vehicles	\$ 26,000.00	\$ 25,000.00	\$ (1,000.00)
Total	\$ 31,000.00	\$ 25,000.00	\$ (6,000.00)

Personnel - Commercial Vehicle Enf.

6110-35 Wages, Officers	\$ 80,002.00	\$ 33,789.60	\$ (46,212.40)
6130-35 Overtime	\$ 3,403.50	\$ -	\$ (3,403.50)
6145-35 Certification Pay	\$ 3,240.00	\$ 1,620.00	\$ (1,620.00)
6150-35 Social Security	\$ 6,380.52	\$ 2,584.90	\$ (3,795.62)
6160-35 TMRS Retirement	\$ 6,672.44	\$ -	\$ (6,672.44)
6170-35 Health Insurance	\$ 6,100.00	\$ -	\$ (6,100.00)
Total	\$ 105,798.46	\$ 37,994.50	\$ (67,803.96)

Maintenance & Supplies - Commercial Vehicle Enforcement

6220-35 Maintenance: Vehicles	\$ 2,500.00	\$ -	\$ (2,500.00)
6230-35 Supplies: Office Supplies	\$ 2,000.00	\$ 500.00	\$ (1,500.00)
6240-35 Supplies: Small Equipment	\$ 3,500.00	\$ 1,500.00	\$ (2,000.00)
6265-35 Uniforms	\$ 750.00	\$ 500.00	\$ (250.00)
6250-35 Supplies: Vehicle Fuel	\$ 14,000.00	\$ 7,000.00	\$ (7,000.00)
Total	\$ 22,750.00	\$ 9,500.00	\$ (13,250.00)

Services - Commercial Vehicle Enforcement

6315-35 Telephone: Cellular	\$ 210.00	\$ 315.00	\$ 105.00
6372-35 Training	\$ 1,500.00	\$ 750.00	\$ (750.00)
6399-35 Contingency	\$ 1,000.00	\$ 500.00	\$ (500.00)
Total	\$ 2,710.00	\$ 1,565.00	\$ (1,145.00)

(PROPOSED) CITY OF SHOREACRES FY-2012/2013 GENERAL FUND BUDGET

POLICE DEPARTMENT - Expenditures

Capital Outlays - Commercial Vehicle Enforcement

6880-35 Vehicles	\$	-	Not budgeted for FY-2012/2013.
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CITY OF SHOREACRES FY-2012/2013 GENERAL FUND BUDGET

POLICE DEPARTMENT - Expenditures

- Continued -

Capital Outlays - Commercial Vehicle Enforcement

6880-35 Vehicles	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -

POLICE DEPARTMENT TOTAL	\$ 680,316.46	\$ 606,236.85	\$ (74,079.61)
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(PROPOSED) CITY OF SHOREACRES FY-2012/2013 GENERAL FUND BUDGET**PARKS DEPARTMENT - Expenditures****Personnel**

6110-40 Wages	\$	28,932.80	One full-time employee.
6120-40 Overtime	\$	4,339.92	One full-time employee.
6150-40 Social Security	\$	2,545.36	7.65% of gross payroll (Line Items 6110, 6120, and 6145).
6160-40 TMRS Retirement	\$	2,467.69	City's contribution to full-time employee's retirement based on gross payroll.
6170-40 Health Insurance	\$	5,806.08	Cost of employee health and life insurance.

Maintenance & Supplies

6225-40 Maintenance: Other	\$	12,000.00	Electrical repairs, back hoe maintenance, equipment rental,
6245-40 Supplies: General	\$	15,000.00	Ant bait, hardware, mulch, plumbing, T-posts (for trees), weed killer. Includes \$3,000 for playground fall zone material.
6250-40 Supplies: Vehicle Fuel	\$	4,550.00	Gasoline for 2005 Polaris Ranger.

Services

6320-40 Electricity	\$	2,600.00	Electric service for Circle Park (OAKD0503) and the Gateway sign (SHOB1231).
6368-40 Maintenance Agreement	\$	2,400.00	Maintenance agreement with the Friends of Heron Park.
6369-40 Contract Services	\$	28,000.00	Lawn service for parks, city hall, medians, and city lots.

Capital Outlays

6870-40 Equipment	\$	-	No capital purchases are budgeted.
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CITY OF SHOREACRES FY-2012/2013 GENERAL FUND BUDGET

PARKS DEPARTMENT - Expenditures

Personnel	FY-2011/2012 Budget	FY-2012/2013 Proposed	Proposed Change +/-
6110-40 Wages	\$ -	\$ 28,932.80	\$ 28,932.80
6120-40 Overtime	\$ -	\$ 4,339.92	\$ 4,339.92
6150-40 Social Security	\$ -	\$ 2,545.36	\$ 2,545.36
6160-40 TMRS Retirement	\$ -	\$ 2,467.69	\$ 2,467.69
6170-40 Health Insurance	\$ -	\$ 5,806.08	\$ 5,806.08
Total	\$ -	\$ 44,091.85	\$ 44,091.85

Maintenance & Supplies

6225-40 Maintenance: Other	\$ 10,000.00	\$ 12,000.00	\$ 2,000.00
6245-40 Supplies: General	\$ 5,000.00	\$ 15,000.00	\$ 10,000.00
6250-40 Supplies: Vehicle Fuel	\$ 2,500.00	\$ 4,550.00	\$ 2,050.00
Total	\$ 17,500.00	\$ 31,550.00	\$ 14,050.00

Services

6320-40 Electricity	\$ 0.00	\$ 2,600.00	\$ 2,600.00
6368-40 Maintenance Agreement	\$ 2,400.00	\$ 2,400.00	\$ -
6369-40 Contract Services	\$ 20,000.00	\$ 28,000.00	\$ 8,000.00
Total	\$ 22,400.00	\$ 33,000.00	\$ 10,600.00

Capital Outlays

6870-40 Equipment	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -

PARKS DEPARTMENT TOTAL	\$ 39,900.00	\$ 108,641.85	\$ 68,741.85
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(PROPOSED) CITY OF SHOREACRES FY-2012/2013 GENERAL FUND BUDGET**PUBLIC WORKS DEPT - Expenditures****Personnel**

6110-50 Wages	\$	66,560.00	Two full-time positions.
6120-50 Overtime	\$	7,200.00	Two full-time positions.
6145-50 Certification Pay	\$	3,960.00	Certification pay available for eligible employees.
6150-50 Social Security	\$	5,642.64	7.65% of gross payroll (Line Items 6110, 6120, and 6145).
6160-50 TMRS Retirement	\$	5,900.80	City's contribution to full-time employee's retirement based on gross payroll.
6170-50 Health Insurance	\$	12,200.00	Cost of employee health and life insurance.

Maintenance & Supplies

6220-50 Maintenance: Vehicles	\$	1,500.00	
6230-50 Supplies: Office	\$	2,500.00	Includes \$1,000 for furniture for new Public Works Building offices; and, \$1,000 for ice machine.
6240-50 Supplies: Small Tools	\$	1,500.00	Hand tools.
6245-50 Supplies: General	\$	5,000.00	Miscellaneous supplies.
6250-50 Supplies: Vehicle Fuel	\$	1,000.00	Gasoline for pick-up truck.
6255-50 Mosquito/Weed Control	\$	2,000.00	Insecticide; herbicide; mosquito spraying services.
6260-50 Signs	\$	2,000.00	Street and traffic signs; sign poles; mounting hardware; concrete.
6280-50 Road Repair/Maintenance	\$	15,000.00	Asphalt patch; road base; street sealers. Includes \$6,000 for painting stop lines and center stripes.
6281-50 Street Maintenance (Sales Tax)	\$	25,368.25	Funds limited to street maintenance (no new construction). The revenue is derived from a street maintenance sales tax that appears in this budget as Line Item 4135-1 plus unexpended prior year balance.
6285-50 Storm Drainage/Maintenance	\$	20,000.00	Routine ditch maintenance and culvert replacement.

Services

6310-50 Telephone & Internet	\$	1,080.00	Public Work Building local and long distance telephone service; Internet service (20% share).
6315-50 Telephone: Cellular	\$	360.00	Telephone allowance of \$30/month for one employee.
6320-50 Utilities: Electric	\$	3,600.00	Public Works building.
6321-50 Electricity - Street Lights	\$	12,200.00	Street lights.
6352-50 Animal Control Services	\$	1,200.00	This line item includes service fees paid to the City of La Porte, Harris County Animal Control, or others for the collection, boarding, testing, or disposal of animals.
6366-50 Engineering Fees	\$	5,000.00	Street and storm drainage (culvert specifications) field work.
6372-50 Training	\$	600.00	Includes animal control training.
6369-50 Outside Services	\$	12,000.00	Tree service (ROW), street sweeping, and \$10,000 for demolition of dangerous buildings.

CITY OF SHOREACRES FY-2012/2013 GENERAL FUND BUDGET

PUBLIC WORKS DEPT - Expenditures

Personnel	FY-2011/2012 Budget	FY-2012/2013 Proposed	Proposed Change +/-
6110-50 Wages	\$ 66,560.00	\$ 64,292.80	\$ (2,267.20)
6120-50 Overtime	\$ 7,200.00	\$ 9,643.92	\$ 2,443.92
6145-50 Certification Pay	\$ 3,960.00	\$ 3,600.00	\$ (360.00)
6150-50 Social Security	\$ 5,642.64	\$ 5,656.16	\$ 13.52
6160-50 TMRS Retirement	\$ 5,900.80	\$ 5,914.94	\$ 14.14
6170-50 Health Insurance	\$ 12,200.00	\$ 5,806.08	\$ (6,393.92)
Total	\$ 101,463.44	\$ 94,913.90	\$ (6,549.54)

Maintenance & Supplies

6220-50 Maintenance: Vehicles	\$ 2,500.00	\$ 1,500.00	\$ (1,000.00)
6230-50 Supplies: Office	\$ 5,000.00	\$ 2,500.00	\$ (2,500.00)
6240-50 Supplies: Small Tools	\$ 1,500.00	\$ 1,500.00	\$ -
6245-50 Supplies: General	\$ 5,000.00	\$ 5,000.00	\$ -
6250-50 Supplies: Vehicle Fuel	\$ 1,000.00	\$ 1,000.00	\$ -
6255-50 Mosquito/Weed Control	\$ 2,000.00	\$ 2,000.00	\$ -
6260-50 Signs	\$ 3,000.00	\$ 2,000.00	\$ (1,000.00)
6280-50 Road Repair/Maintenance	\$ 20,000.00	\$ 15,000.00	\$ (5,000.00)
6281-50 Street Maintenance (Sales Tax)	\$ 12,500.00	\$ 25,368.25	\$ 12,868.25
6285-50 Storm Drainage/Maintenance	\$ 20,000.00	\$ 20,000.00	\$ -
Total	\$ 72,500.00	\$ 75,868.25	\$ 3,368.25

Services

6310-50 Telephone & Internet	\$ 700.00	\$ 1,080.00	\$ 380.00
6315-50 Telephone: Cellular	\$ 720.00	\$ 360.00	\$ (360.00)
6320-50 Utilities: Electric	\$ 12,700.00	\$ 3,600.00	\$ (9,100.00)
6321-50 Electricity - Street Lights	\$ -	\$ 12,200.00	\$ 12,200.00
6352-50 Animal Control Services	\$ 1,200.00	\$ 1,200.00	\$ -
6366-50 Engineering Fees	\$ 8,000.00	\$ 5,000.00	\$ (3,000.00)
6372-50 Training	\$ 600.00	\$ 600.00	\$ -
6369-50 Outside Services	\$ 72,000.00	\$ 12,000.00	\$ (60,000.00)
Total	\$ 95,920.00	\$ 36,040.00	\$ (59,880.00)

(PROPOSED) CITY OF SHOREACRES FY-2012/2013 GENERAL FUND BUDGET

PUBLIC WORKS DEPT - Expenditures

Capital Outlays

6820-50 Facilities	\$	20,000.00	Roof repair/replacement Public Works Building.
6870-50 Equipment	\$	-	
6880-50 Vehicles	\$	-	

CITY OF SHOREACRES FY-2012/2013 GENERAL FUND BUDGET

PUBLIC WORKS DEPT - Expenditures

Capital Outlays	FY-2011/2012 Budget	FY-2012/2013 Proposed	Proposed Change +/-
6820-50 Facilities	\$ 155,000.00	\$ 20,000.00	\$ (135,000.00)
6870-50 Equipment	\$ 52,000.00	\$ -	\$ (52,000.00)
6880-50 Vehicles	\$ 17,000.00	\$ -	\$ (17,000.00)
Total	\$ 224,000.00	\$ 20,000.00	\$ (204,000.00)

PUBLIC WORKS DEPARTMENT TOTAL	\$ 487,333.90	\$ 226,822.15	\$ (267,061.29)
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(PROPOSED) CITY OF SHOREACRES FY-2012/2013 GENERAL FUND BUDGET

GENERAL FUND - Expenditures / Revenue vs. Expenditures

CITY OF SHOREACRES FY-2012/2013 GENERAL FUND BUDGET

**EXPENDITURES BY
GENERAL FUND CATAGORIES**

	FY-2011/2012 Budget	FY-2012/2013 Proposed	Proposed Change +/-
Personnel	\$ 914,745.66	\$ 893,218.39	\$ (21,527.27)
Maintenance & Supplies	\$ 192,450.00	\$ 205,068.25	\$ 12,618.25
Services	\$ 631,921.68	\$ 597,570.68	\$ (34,351.00)
Capital Outlays	\$ 265,000.00	\$ 53,000.00	\$ (212,000.00)
GENERAL FUND TOTAL	\$ 2,004,117.34	\$ 1,748,857.32	\$ (255,260.02)

**EXPENDITURES BY
GENERAL FUND DEPARTMENTS**

	FY-2011/2012 Budget	FY-2012/2013 Proposed	Proposed Change +/-
General & Administrative	\$ 656,751.84	\$ 616,409.89	\$ (40,341.95)
Municipal Court	\$ 139,815.15	\$ 190,746.58	\$ 50,931.43
Police Department	\$ 680,316.46	\$ 606,236.85	\$ (74,079.61)
Parks Department	\$ 39,900.00	\$ 108,641.85	\$ 68,741.85
Public Works Department	\$ 487,333.90	\$ 226,822.15	\$ (260,511.75)
GENERAL FUND TOTAL	\$ 2,004,117.34	\$ 1,748,857.32	\$ (255,260.02)

GENERAL FUND REVENUE vs. EXPENSE

	FY-2011/2012 Budget	FY-2012/2013 Proposed	Proposed Change +/-
REVENUES	\$ 2,004,117.34	\$ 1,748,857.32	\$ (255,260.02)
EXPENDITURES	\$ 2,004,117.34	\$ 1,748,857.32	\$ (255,260.02)
GENERAL FUND NET	\$ -	\$ 0.00	\$ 0.00

(PROPOSED) CITY OF SHOREACRES FY-2011/2012 UTILITY FUND BUDGET

UTILITY FUND REVENUE

Revenue

4051-2 Interest: Checking	\$ 400.00	Interest earned on funds maintained in the Utility Fund interest bearing checking account.
4090-2 Miscellaneous	\$ 1,000.00	Disconnect fees, bad check fees.
4710-2 Sales of Water	\$ 260,000.00	Water consumption fees.
4715-2 Water Tap Fees	\$ 1,500.00	City water tap fees for new (or relocated) service. \$750 each.
4721-2 Late Fees	\$ 15,000.00	Late fees charged to customers with an outstanding balance of more than \$10.
4810-2 Sewer Service Sales	\$ 115,000.00	Sewer service charges.
4910-2 Refuse Collection	\$ 83,000.00	Trash collection charges.
4920-2 UF Sales Tax	\$ 7,262.50	State Sales tax collected on trash collection charges. These funds are remitted to the state and 1.25% is returned to the City's General Fund.
4999-2 Contribution from GF Reserve	\$ 433,776.32	This is where GF Reserves are used to fund the current year budget. Once the budget is adopted the balance of GF Reserves are "unbudget reserves" and unavailable for expenditure.

CITY OF SHOREACRES FY-2012/2013 UTILITY FUND BUDGET

UTILITY FUND REVENUE

Revenue	FY-2011/2012 Budget	FY-2012/2013 Proposed	Proposed Change +/-
4051-2 Interest: Checking	\$ 5,000.00	\$ 400.00	\$ (4,600.00)
4090-2 Miscellaneous	\$ 1,000.00	\$ 1,000.00	\$ -
4710-2 Sales of Water	\$ 250,000.00	\$ 260,000.00	\$ 10,000.00
4715-2 Water Tap Fees	\$ 1,200.00	\$ 1,500.00	\$ 300.00
4721-2 Late Fees	\$ 12,000.00	\$ 15,000.00	\$ 3,000.00
4810-2 Sewer Service Sales	\$ 110,000.00	\$ 115,000.00	\$ 5,000.00
4910-2 Refuse Collection	\$ 74,500.00	\$ 83,000.00	\$ 8,500.00
4920-2 UF Sales Tax	\$ 6,518.75	\$ 7,262.50	\$ 743.75
4999-2 Contribution from GF Reserve	\$ 480,177.44	\$ 433,776.32	\$ (46,401.12)
Total	\$ 940,396.19	\$ 916,938.82	\$ (23,457.37)

(PROPOSED) CITY OF SHOREACRES FY-2011/2012 UTILITY FUND BUDGET

WATER DEPARTMENT - Expenditures

Personnel

6110-70 Wages	\$	97,905.60	Public Works Director and Utility Clerk.
6120-70 Wages, Overtime	\$	676.13	Utility Clerk overtime.
6145-70 Certification Pay	\$	1,980.00	Certification pay available for eligible employees.
6150-70 Social Security	\$	7,541.50	7.65% of gross payroll (Line Items 6110, 6120, and 6145).
6160-70 TMRS Retirement	\$	7,886.54	City's contribution to full-time employee's retirement based on gross payroll.
6170-70 Health Insurance	\$	11,612.16	Cost of employee health and life insurance.

Maintenance & Supplies

6210-70 Maintenance: Facilities	\$	1,500.00	Water plant maintenance.
6220-70 Maintenance: Vehicles	\$	1,500.00	Water Department vehicle maintenance.
6230-70 Supplies: Office	\$	1,000.00	Office supplies (includes office furniture).
6232-70 Supplies: Postage	\$	4,000.00	Postage and permit fees for PERMIT 7 used for utility billing.
6234-70 Supplies: Billing	\$	1,500.00	Blank utility billing forms and window envelopes.
6236-70 Supplies: Software	\$	3,750.00	Annual software license and maintenance agreement; software change fees. AVR
6238-70 Supplies: Meters	\$	2,000.00	Water meters for both new service and replacement of retired meters.
6245-70 Supplies: General	\$	60,000.00	Supplies for water main repairs (pipe, clamps, valves, flange adapters. Etc.)
6250-70 Supplies: Vehicle Fuel	\$	3,000.00	Gasoline for pick-up truck.
6265-70 Uniforms and PPE	\$	1,000.00	Uniforms
6285-70 Main Repair/Maintenance	\$	-	Line item consolidated into line item 6245-70. (Previously for contract repair services)

CITY OF SHOREACRES FY-2012/2013 UTILITY FUND BUDGET

WATER DEPARTMENT - Expenditures

Personnel	FY-2011/2012 Budget	FY-2012/2013 Proposed	Proposed Change +/-
6110-70 Wages	\$ 96,803.20	\$ 97,905.60	\$ 1,102.40
6120-70 Wages, Overtime	\$ 656.25	\$ 676.13	\$ 19.88
6145-70 Certification Pay	\$ 1,980.00	\$ 1,980.00	\$ -
6150-70 Social Security	\$ 7,455.65	\$ 7,541.50	\$ 85.85
6160-70 TMRS Retirement	\$ 7,796.76	\$ 7,886.54	\$ 89.78
6170-70 Health Insurance	\$ 12,200.00	\$ 11,612.16	\$ (587.84)
Total	\$ 126,891.85	\$ 127,601.92	\$ 710.07

Maintenance & Supplies

6210-70 Maintenance: Facilities	\$ 4,000.00	\$ 1,500.00	\$ (2,500.00)
6220-70 Maintenance: Vehicles	\$ 2,000.00	\$ 1,500.00	\$ (500.00)
6230-70 Supplies: Office	\$ 2,000.00	\$ 1,000.00	\$ (1,000.00)
6232-70 Supplies: Postage	\$ 3,750.00	\$ 4,000.00	\$ 250.00
6234-70 Supplies: Billing	\$ 1,500.00	\$ 1,500.00	\$ -
6236-70 Supplies: Software	\$ 3,750.00	\$ 3,750.00	\$ -
6238-70 Supplies: Meters	\$ 2,000.00	\$ 2,000.00	\$ -
6245-70 Supplies: General	\$ 25,000.00	\$ 60,000.00	\$ 35,000.00
6250-70 Supplies: Vehicle Fuel	\$ 3,000.00	\$ 3,000.00	\$ -
6265-70 Uniforms and PPE	\$ 1,000.00	\$ 1,000.00	\$ -
6285-70 Main Repair/Maintenance	\$ 40,000.00	\$ -	\$ (40,000.00)
Total	\$ 88,000.00	\$ 79,250.00	\$ (8,750.00)

(PROPOSED) CITY OF SHOREACRES FY-2011/2012 UTILITY FUND BUDGET

WATER DEPARTMENT - Expenditures

Services

6310-70 Telephone	\$ 1,080.00	In FY-2011/2012 telephone expenses are paid by Public Works (GF) and allocated in reimbursement to General Fund (20% share).
6315-70 Telephone: Cellular	\$ 420.00	Cellular telephone reimbursement.
6320-70 Utilities: Electric	\$ 24,750.00	Electricity for Water Plant #1 [SHOB0619] and Water Plant #2 [GATE3202].
6322-70 Utilities: Gas	\$ 300.00	Heating for Public Works building.
6324-70 Surface Water Purchase	\$ 125,000.00	La Porte Water Authority.
6340-70 Printing & Advertising	\$ 700.00	Annual Community Confidence Report; notices; and, public information.
6348-70 Regulatory/Permitting	\$ 2,100.00	Water Well Permits; Water System License, Permits, & Fees; and Operator License Fees
6355-70 Bank Service Charges	\$ 500.00	Monthly bank fees for Utility Fund checking account.
6358-70 Water Conservation Program	\$ 1,400.00	Participation in public school water conservation education programs.
6366-70 Engineering Fees	\$ 4,000.00	Engineering Inspection fees, general engineering.
6369-70 Laboratory Analysis	\$ 3,500.00	Routine water testing.
6372-70 Training/Travel	\$ 3,500.00	Water training and required continuing education courses
6399-70 Water Contingency	\$ 5,000.00	Contengency for unforeseen expenses.

Capital Outlays

6870-70 Equipment	\$ 28,000.00	Mini excavator.
6880-70 Vehicles	\$ -	No budgeted expenditures for FY-2012/2013.
6902-70 Facilities - Water Distribution	\$ 150,000.00	Water distribution system improvements (installing larger mains and fire hydrants).

Transfers

2401 To General Fund	\$ 126,404.42	This is where the UF pays its share of common expenses incurred by the GF.
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CITY OF SHOREACRES FY-2012/2013 UTILITY FUND BUDGET

WATER DEPARTMENT - Expenditures

- Continued -

Services

	FY-2011/2012 Budget	FY-2012/2013 Proposed	Proposed Change +/-
6310-70 Telephone	\$ -	\$ 1,080.00	\$ 1,080.00
6315-70 Telephone: Cellular	\$ 420.00	\$ 420.00	\$ -
6320-70 Utilities: Electric	\$ 21,500.00	\$ 24,750.00	\$ 3,250.00
6322-70 Utilities: Gas	\$ 450.00	\$ 300.00	\$ (150.00)
6324-70 Surface Water Purchase	\$ 125,000.00	\$ 125,000.00	\$ -
6340-70 Printing & Advertising	\$ 500.00	\$ 700.00	\$ 200.00
6348-70 Regulatory/Permitting	\$ 2,100.00	\$ 2,100.00	\$ -
6355-70 Bank Service Charges	\$ 500.00	\$ 500.00	\$ -
6358-70 Water Conservation Program	\$ 1,400.00	\$ 1,400.00	\$ -
6366-70 Engineering Fees	\$ 4,000.00	\$ 4,000.00	\$ -
6369-70 Laboratory Analysis	\$ 4,250.00	\$ 3,500.00	\$ (750.00)
6372-70 Training/Travel	\$ 4,000.00	\$ 3,500.00	\$ (500.00)
6399-70 Water Contingency	\$ 5,000.00	\$ 5,000.00	\$ -
Total	\$ 169,120.00	\$ 172,250.00	\$ 3,130.00

Capital Outlays

6870-70 Equipment	\$ -	\$ 28,000.00	\$ 28,000.00
6880-70 Vehicles	\$ -	\$ -	\$ -
6902-70 Facilities - Water Distribution	\$ 175,000.00	\$ 150,000.00	\$ (25,000.00)
Total	\$ 175,000.00	\$ 178,000.00	\$ 3,000.00

Transfers

2401 To General Fund	\$ 155,139.12	\$ 126,404.42	\$ (28,734.70)
Total	\$ 155,139.12	\$ 126,404.42	\$ (28,734.70)

WATER DEPARTMENT TOTAL	\$ 714,150.97	\$ 683,506.35	\$ (30,644.63)
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(PROPOSED) CITY OF SHOREACRES FY-2011/2012 UTILITY FUND BUDGET

SEWER DEPARTMENT - Expenditures

Personnel

6110-80 Wages	\$	37,502.40	One full-time position.
6120-80 Wages, Overtime	\$	1,980.00	One full-time position.
6145-80 Certification Pay	\$	1,980.00	Certification pay available for eligible employees.
6150-80 Social Security	\$	3,020.40	7.65% of gross payroll (Line Items 6110, 6120, and 6145).
6160-80 TMRS Retirement	\$	3,158.59	City's contribution to full-time employee's retirement based on gross payroll.
6170-80 Health Insurance	\$	5,806.08	Cost of employee health and life insurance.

Maintenance & Supplies

6215-80 Maintenance: Equipment	\$	2,500.00	Maintenance and repair of waste water lift stations, including parts and service contractor expenditures.
6245-80 Supplies: General	\$	5,000.00	Supplies for repair and maintenance of sewer lines and manholes.
6250-80 Supplies: Vehicle Fuel	\$	2,800.00	Gasoline for pick-up truck.
6270-80 Mileage Reimbursement	\$	500.00	Reimbursement for use of private vehicles use on city business.

Services

6315-80 Telephone: Cellular	\$	360.00	Cellular telephone reimbursement.
6320-80 Utilities: Electric	\$	11,000.00	Electricity for Lift Station #1 [FAIR1159], #2 [SHOB0831] & #3 [SHOB0404].
6366-80 Engineering Fees	\$	2,000.00	Engineering services for waste water system.
6369-80 Outside Services	\$	8,000.00	Electrical Services (repair & upgrades)
6372-80 Training/Travel	\$	600.00	Wastewater training and required continuing education courses
6398-80 Contract: Treatment	\$	18,500.00	Gulf Coast Waste Disposal Authority treatment charges.
6399-80 Contingency	\$	8,000.00	Funds for unanticipated exceptional expenses.

Capital Outlays

6902-80 Facilities	\$	-	No budgeted expenditures for FY-2012/2013.
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CITY OF SHOREACRES FY-2012/2013 UTILITY FUND BUDGET

SEWER DEPARTMENT - Expenditures

	FY-2011/2012 Budget	FY-2012/2013 Proposed	Proposed Change +/-
Personnel			
6110-80 Wages	\$ 36,400.00	\$ 37,502.40	\$ 1,102.40
6120-80 Wages, Overtime	\$ 1,980.00	\$ 1,980.00	\$ -
6145-80 Certification Pay	\$ 1,980.00	\$ 1,980.00	\$ -
6150-80 Social Security	\$ 2,936.07	\$ 3,020.40	\$ 84.33
6160-80 TMRS Retirement	\$ 3,070.40	\$ 3,158.59	\$ 88.19
6170-80 Health Insurance	\$ 6,100.00	\$ 5,806.08	\$ (293.92)
Total	\$ 52,466.47	\$ 53,447.48	\$ 981.01
Maintenance & Supplies			
6215-80 Maintenance: Equipment	\$ 2,500.00	\$ 2,500.00	\$ -
6245-80 Supplies: General	\$ 5,000.00	\$ 5,000.00	\$ -
6250-80 Supplies: Vehicle Fuel	\$ 2,800.00	\$ 2,800.00	\$ -
6270-80 Mileage Reimbursement	\$ 500.00	\$ 500.00	\$ -
Total	\$ 10,800.00	\$ 10,800.00	\$ -
Services			
6315-80 Telephone: Cellular	\$ 360.00	\$ 360.00	\$ -
6320-80 Utilities: Electric	\$ 13,200.00	\$ 11,000.00	\$ (2,200.00)
6366-80 Engineering Fees	\$ 1,000.00	\$ 2,000.00	\$ 1,000.00
6369-80 Outside Services	\$ 8,000.00	\$ 8,000.00	\$ -
6372-80 Training/Travel	\$ 700.00	\$ 600.00	\$ (100.00)
6398-80 Contract: Treatment	\$ 17,200.00	\$ 18,500.00	\$ 1,300.00
6399-80 Contingency	\$ 9,000.00	\$ 8,000.00	\$ (1,000.00)
Total	\$ 49,460.00	\$ 48,460.00	\$ (1,000.00)
Capital Outlays			
6902-80 Facilities	\$ -	\$ -	\$ -
	\$0.00	\$0.00	\$0.00
SEWER DEPARTMENT TOTAL			\$ (18.99)

(PROPOSED) CITY OF SHOREACRES FY-2011/2012 UTILITY FUND BUDGET**REFUSE COLLECTION - Expenditures****Refuse Collection**

6245-90 Supplies: General	\$	12,000.00	Includes purchase of a recycling trailer.
6285-90 Clean-Up, Green-Up / Heavy Pick-Up	\$	22,500.00	Curb-side chipping, roll-off containers, and landfill fees; or, once a month heavy curb-side pick-up.
6394-90 Collection Contract	\$	80,000.00	Contract with Republic Waste for residential collection.
6920-90 UF Sales Tax	\$	6,225.00	State Sales tax collected on trash collection charges. These funds are remitted to the state and 1.25% is returned to the City's General Fund.

CITY OF SHOREACRES FY-2012/2013 UTILITY FUND BUDGET

REFUSE COLLECTION - Expenditures

Refuse Collection	FY-2011/2012 Budget	FY-2012/2013 Proposed	Proposed Change +/-
6245-90 Supplies: General	\$ 12,000.00	\$ 12,000.00	\$ -
6285-90 Clean-Up, Green-Up / Heavy Pick-Up	\$ 15,000.00	\$ 22,500.00	\$ 7,500.00
6394-90 Collection Contract	\$ 80,000.00	\$ 80,000.00	\$ -
6920-90 UF Sales Tax	\$ 6,518.75	\$ 6,225.00	\$ (293.75)
	\$ 113,518.75	\$ 120,725.00	\$ 7,206.25

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CITY OF SHOREACRES FY-2012/2013 UTILITY FUND BUDGET

UF EXPENDITURE CATAGORIES	FY-2010/2011 Budget	FY-2012/2013 Proposed	Proposed Change +/-
Personnel	\$ 179,358.32	\$ 181,049.40	\$ 1,691.08
Maintenance & Supplies	\$ 98,800.00	\$ 90,050.00	\$ (8,750.00)
Services	\$ 313,580.00	\$ 323,210.00	\$ 9,630.00
Capital Outlays	\$ 175,000.00	\$ 178,000.00	\$ 3,000.00
Transfers	\$ 155,139.12	\$ 126,404.42	\$ (28,734.70)
UTILITY FUND TOTAL	\$ 921,877.44	\$ 898,713.82	\$ (23,163.62)

UF DEPARTMENT REVENUE vs. EXPENSE	FY-2010/2011 Budget	FY-2012/2013 Proposed	Proposed Change +/-
Water Department Revenue	\$ 269,200.00	\$ 277,900.00	\$ 8,700.00
Water Department Expenditures	\$ 714,150.97	\$ 683,506.35	\$ (30,644.63)
Water Department NET	\$ (444,950.97)	\$ (405,606.35)	\$ 39,344.63
Sewer Department Revenue	\$ 110,000.00	\$ 115,000.00	\$ 5,000.00
Sewer Department Expenditures	\$ 112,726.47	\$ 112,707.48	\$ (18.99)
Sewer Department NET	\$ (2,726.47)	\$ 2,292.52	\$ 5,018.99
Refuse Department Revenue	\$ 81,018.75	\$ 90,262.50	\$ 9,243.75
Refuse Department Expenditures	\$ 113,518.75	\$ 120,725.00	\$ 7,206.25
Refuse Department NET	\$ (32,500.00)	\$ (30,462.50)	\$ 2,037.50

UTILITY FUND REVENUE vs. EXPENSE	FY-2011/2012 Budget	FY-2012/2013 Proposed	Proposed Change +/-
REVENUES	\$ 940,396.19	\$ 916,938.82	\$ (23,457.37)
EXPENDITURES	\$ 940,396.19	\$ 916,938.82	\$ (23,457.37)
UTILITY FUND NET	\$ -	\$ -	\$ -