

**ORDINANCE NO. 2004-30**  
**ADOPTION OF THE BUDGET FOR FY 2004/2005**

AN ORDINANCE ADOPTING THE OPERATING BUDGET AND THE CAPITAL BUDGET FOR THE CITY OF SHOREACRES FOR THE FISCAL YEAR COMMENCING ON OCTOBER 1, 2004 AND ENDING ON SEPTEMBER 30, 2005; AND PROVIDING FOR A SEVERABILITY CLAUSE.

WHEREAS, in accordance with Texas State Law, the Mayor of the City of Shoreacres as Budget Officer, has prepared and submitted a budget covering the period from October 1, 2004 through September 30, 2005 inclusive; and

WHEREAS, a public hearing regarding the proposed Operating Budget and Capital Budget for FY 2004/2005 was held on September 13, 2004; and

WHEREAS, notice of this meeting, at which the Budget is to be adopted, has also been given in accordance with State Law; now therefore,

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SHOREACRES, STATE OF TEXAS:

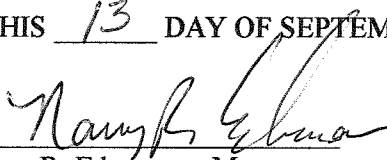
**SECTION 1. BUDGET ADOPTED.**

That in the opinion and judgment of the majority of the City of Shoreacres Council Members, as signified by "ayes votes, the Proposed Operating Budget and Capital Budget for Fiscal Year 2004/2005 as shown on Attachment "A" to this Ordinance is hereby made a part thereto; by and the same is hereby in all things approved and that same is proper and correct.


**SECTION 2. SEVERABILITY CLAUSE.**

The City Council of the City of Shoreacres hereby declares that if any section, paragraph, sentence, clause, phrase or word of this ordinance is declared unconstitutional or invalid by final judgment of a court of competent jurisdiction, it will not affect the remaining portions of this Ordinance. The City Council declares it would have passed and ordained all the remaining portions of this Ordinance without the inclusion of those portions found to be unconstitutional or invalid.

PASSED, APPROVED AND ADOPTED THIS 13 DAY OF SEPTEMBER, 2004.

  
Nancy R. Edmonson, Mayor

Attest:

  
Shari Tait  
City Secretary

**Budget 2004/2005**  
**7-Sep-04**

<b><u>GENERAL FUND REVENUE</u></b>	<i>Budgeted 04/05</i>
1000 Property Tax	541,400
1001 Franchise Fees	-
1001-1 Reliant HL&P Franchise Tax	47,000
1001-2 Centerpoint Entex Franchise Tax	9,700
1001-3 SW Bell Franchise Tax	5,600
1001-4 Cable TV Franchise Tax	6,900
1001-5 Miscellaneous Franchise Fees	2,100
1002 Fines	245,000
1002-1 Court Security Fees	6,300
1002-2 Court Technology Fund	8,300
1002-3 Forfeitures	-
1002-4 DOT Program	88,195
1003 TexPool Interest Income	12,000
1003-1 CD Interest	3,000
1004 Checking Account Interest	1,900
1005 Other Revenue	400
1006 Refuse Collection Fees	86,400
1007 Sales Tax Income	45,450
1008 Mixed Beverage Tax Income	2,800
1009 Port Authority Patrol Fee	21,000
1010 Utility Fund Transfer	37,128
1011 Building Permit & Departmental Fees	30,000
1012 Grants	-
1012-1 Child Safety Fees	1,600
1012-2 Police Education/Training	1,100
1012-3 CCC Grant Cycle 9 (Last Yr. Cycle 8)	16,800
1012-4 CIAP Grant	-
1013 T Mobile	12,000
<b><u>Total General Fund - Revenue</u></b>	<b>1,232,073</b>

**GENERAL FUND EXPENDITURES**

<b><u>GENERAL OVERHEAD</u></b>	<i>Budgeted 04/05</i>
1100 Merit Raises	12,000
1101 Certification Pay	4,460
1102 Longevity Pay	5,336
1103 TMRS Retirement (w/ 4%)	24,820
1104 Health Insurance f/t Employees	92,500
1105 S. Security/Medicare Tax (w/4%)	34,650
1106 Pre-Employment Procedures	1,950
1107 Liability Insurance	11,500
1107-1 Property Insurance	4,800
1107-2 Workman's Compensation	8,800
1108 Flood Insurance	600
1109 Unemployment Insurance (w/4%)	2,900
1110 Bonds	350
1111 Entex for City Hall	300
1113 Bldg. Maintenance	7,075
<b><u>Subtotal - General Overhead</u></b>	<b>212,041</b>

CONTRACT SERVICES

1200 La Porte Tax Office- Taxing Service	4,200
1201 Tax Appraisal District Fees	4,000
1202 Legal/Attorney Fees	8,400
1203 Ambulance Service Contract	16,300
1204 Fire Protection	107,965
1205 Building Inspector Fee	24,000
1206 Auditing/Accounting Services	12,000
1207 Janitorial Contract	3,900
<b><u>Subtotal - Contract Services</u></b>	<b>180,765</b>

ADMINISTRATION

*Budgeted 04/05*

1300 City Secretary Salary	42,422
1301 Personnel Services Overtime	1,000
1302 Full-Time Clerk	25,636
1303 Mileage Reimbursement	100
1304 Postage-Postage Meter	2,900
1305 Office Supplies	4,500
1305-1 Printed Supplies	2,500
1306 Office Equipment Purchase/Repair	3,000
1307 Education Fund/Travel	2,000
1308 Mayor/Council Expenses	3,500
1309 Telephones (All Departments)	4,080
1309-1 Mobile Phones (Shari & Nancy's)	960
1310 Association Dues	2,100
1311 Election Fund	1,500
1312 Legal Notices/Newspapers	1,800
1313 Special Projects/Events	1,800
1314 Municipal Code	2,500
1315 Checking Account Fees	100
<b><u>Subtotal - Administration</u></b>	<b>102,398</b>

MUNICIPAL COURT

*Budgeted 04/05*

1400 Judge Retainer	5,550
1401 Overtime	500
1402 State Traffic Violation Fees	78,400
1402-1 Building Security	6,300
1402-1 Technology Fund	8,300
1403 Prosecutor Salary	5,550
1404 Jury Fees for Court	240
1406 Maintenance Agreement	800
1407 Court Travel/Education Expenses	1,500
<b><u>Subtotal - Municipal Court</u></b>	<b>107,140</b>

PUBLIC WORKS DEPT.	<i>Budgeted 04/05</i>
1500 Personnel Services Salary (Ralph)	23,904
1501 Personnel Services Overtime	1,250
1502 Contract Services	2,000
1503 Equipment	1,500
1504 Road Repairs/Construction	20,000
1505 Supplies/Other	800
1506 Gasoline	1,800
1507 Street Signs	925
1508 Electricity Service/Street lamps	7,200
1509 Mobile Phones (Eloy & PW Phone)	1,140
1510 Mosquito/Weed Control	1,800
<b><u>Subtotal - Public Works</u></b>	<b>60,519</b>

PARKS	<i>Budgeted 04/05</i>
1600 Personnel Services Salary (Humberto)	23,904
1601 Personal Services Overtime	1,250
1602 Contract Services (Last Yr. Erosion Study)	-
1603 Major Equipment Purchases	4,000
1604 Repair & Maintenance of Equip	3,500
1605 Small Equipment & Supplies	1,500
1606 Gasoline	1,800
1607 Park Acquisition	-
1608 Grants-Cycle 9	28,000
<b><u>Subtotal - Parks</u></b>	<b>63,954</b>

REFUSE COLLECTION SERVICES	<i>Budgeted 04/05</i>
1700 BFI Refuse Contractor	62,400
1700-1 BFI Recycling Program	13,225
1701 Personnel Services Overtime	500
1702 Green-Up, Clean-Up	6,000
1703 Sales Tax Fee	6,480
<b><u>Subtotal-Refuse Services</u></b>	<b>88,605</b>

POLICE DEPARTMENT	<i>Budgeted 04/05</i>
1800 Officers Salary (5 full-time)	153,957
1800-1 Officers Salary ( 6 part-time)	8,900
1800-2 Holiday Pay	5,000
1801 Officers Overtime Pay	8,500
1801-1 Warrant Overtime Pay	7,000
1802 Police Chief Salary	48,802
1803 Dispatch Service Contract	6,600
1804 Prisoners Meals	3,000
1805 Small Equipment & Supplies	6,500
1806 Gasoline	7,200
1807 Education & Training	2,500
1807-1 Firearms Qualification	720
1808 Police Car Purchase	21,500
1809 Mobile Phones (Chief & PD Phone)	3,180
1810 Uniforms	2,100
1811 Child Safety Programs	1,600
1812 Vehicle Maintenance	5,000
1813 Emergency Preparedness Planning	1,000
1814 Animal Control Services	1,000
1815 Contingency Fund	1,000
<b><u>Subtotal - Police Dept.</u></b>	<b>295,059</b>
DOT PROGRAM	
1900 Officer Salary	30,000
1901 Officer Benefits	11,395
1903 Vehicle Equipment	11,700
1905 Small Equipment & Supplis	1,000
1906 Gasoline	1,500
1907 Education & Training	1,000
1908 Patrol Car Purchase	25,500
1909 Mobile Phones	1,300
1912 Vehicle Maintenance	800
1915 Contingency Fund	4,000
<b><u>Subtotal - DOT Program</u></b>	<b>88,195</b>
<b>General Fund Expenditure Total</b>	<b>1,262,630</b>
<b>General Fund Revenue Total</b>	<b>1,232,073</b>
<b>Minus General Fund Expenditures</b>	<b>1,198,676</b>
<b>Grand Total</b>	<b>33,397</b>
<b>Grand Total Transferred to Capital Budget</b>	<b>33,397</b>

**UTILITY FUND REVENUE** *Budgeted 04/05*

2000 Water Sales	204,000
2001 Water Tap Fees	7,500
2002 Sewage Service Sales	128,500
2003 Bayshore Industrial	5,000
2004 Checking Account Interest	1,350
2005 Other Utility Income (late fees)	13,500
<b><u>Total Utility Fund - Revenue</u></b>	<b>359,850</b>

**UTILITY FUND EXPENDITURES** *Budgeted 04/05*

**WATER DEPARTMENT**

2100 Personnel Services Salary (Eloy)	41,361
2101 Personnel Overtime	2,150
2102 H2O Tower, Tank Ser., & Plant Main.	14,950
2103 Surface Water- LPAWA	88,600
2104 Water Conservation Program	1,215
2105 Supplies - Maintenance	10,800
2106 Gasoline	1,800
2107 Education/Training	2,000
2108 Electricity- TXU	9,000
2109 Permit Fees	1,400
2110 Uniforms	1,000
2111 Entex (619 S/A Blvd.)	450
2112 Vehicle Maintenance	1,650
2113 Water Meter Replacement	2,100
2114 Lab Fees	1,500
2115 Water Contingency	7,000
2116 Pagers	450
<b><u>Subtotal - Water Dept.</u></b>	<b>187,426</b>

**SEWER DEPARTMENT** *Budgeted 04/05*

2200 Personnel Services Salary (Saul)	26,218
2201 Personnel Services Overtime	1,365
2202 Maintenance- Contract Service	17,500
2203 Mileage Reimbursement	100
2204 Contract Services-GCWDA	37,500
2205 Supplies & Maintenance	3,500
2206 Gasoline	1,800
2207 Education/Training	1,000
2208 Electricity- TXU	8,500
2209 Sewage Contingency	15,000
2210 Lift Station Upgrade	6,700
<b><u>Subtotal - Sewer Dept.</u></b>	<b>119,183</b>

UTILITY BILLING & COLLECTIONS	<i>Budgeted 04/05</i>
2300 Utility Clerk	29,832
2301 Utility Billing Supplies	1,800
2302 Computer Software Buy/Maintain	2,500
2303 Equipment Purchase/Upgrade	1,000
2304 Postage for Water Bills	3,250
<b><u>Subtotal - Utility Billing</u></b>	<b>38,382</b>

OTHER EXPENDITURES	<i>Budgeted 04/05</i>
2400 Bank Service Charge	300
2401 Transfer to General Fund	37,128
<b><u>Subtotal - Other</u></b>	<b>37,428</b>
<b>Utility Fund Expenditure Total</b>	<b>382,419</b>

<b>Utility Fund Revenue Total</b>	<b>359,850</b>
<b>Minus Utility Fund Expenditures</b>	<b>382,419</b>
<b>Grand Total</b>	<b>(22,569)</b>

<b>Grand Total Transferred to Capital Budget</b>	<b>(22,569)</b>
--	-----------------

City of Shoreacres  
 Capital Improvement Program  
 FY 2005- FY2014

16-Nov-04

Total Assets	FY 2005	FY 2006	FY 2007	FY 2008	FY 2009	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014
Beginning Balance (8)	\$1,642,177	\$1,584,677	\$1,429,677	\$1,444,677	\$1,433,177	\$1,301,252	\$1,335,981	\$1,311,446	\$1,179,734	\$1,204,937
Changes in Operating Budget										
From Current Year Budget (1)	\$15,000	\$15,000	\$30,000	\$31,500	\$33,075	\$34,729	\$36,465	\$38,288	\$40,203	\$42,213
Total After Operating Needs	\$1,657,177	\$1,599,677	\$1,459,677	\$1,476,177	\$1,466,252	\$1,335,981	\$1,372,446	\$1,349,734	\$1,219,937	\$1,247,150
Minimum Working Capital (2)										
General Fund	\$305,000	\$320,250	\$336,263	\$353,076	\$370,729	\$389,266	\$408,729	\$429,166	\$450,624	\$473,155
Water Fund	\$92,500	\$97,125	\$101,981	\$107,080	\$112,434	\$118,056	\$123,959	\$130,157	\$136,665	\$143,498
Total	\$397,500	\$417,375	\$438,244	\$460,156	\$483,164	\$507,322	\$532,688	\$559,322	\$587,289	\$616,653
Emergency Reserve (3)										
General Fund	\$215,378	\$220,763	\$226,282	\$231,939	\$237,737	\$243,681	\$249,773	\$256,017	\$262,417	\$268,978
Water Fund	\$107,689	\$110,381	\$113,141	\$115,969	\$118,869	\$121,840	\$124,886	\$128,008	\$131,209	\$134,489
Total	\$323,067	\$331,144	\$339,422	\$347,908	\$356,606	\$365,521	\$374,659	\$384,025	\$393,626	\$403,467
Funds Available for Capital Budget	\$936,610	\$851,158	\$682,011	\$668,113	\$626,483	\$463,138	\$465,099	\$406,387	\$239,023	\$227,031
Road and Streets (4)		\$150,000						\$150,000		\$0
Drainage (5)	\$25,000	\$0	\$15,000	\$0	\$15,000	\$0	\$15,000	\$0	\$15,000	\$0
Parks (6)	\$22,500			\$20,000				\$20,000		
Police Vehicles (9)	\$0		\$0	\$23,000	\$0		\$24,000		\$0	\$25,000
Public Works (10)	\$25,000	\$20,000					\$22,000			
Total Annual Expenditures	\$72,500	\$170,000	\$15,000	\$43,000	\$165,000	\$0	\$61,000	\$170,000	\$15,000	\$25,000
Ending Balance	\$1,584,677	\$1,429,677	\$1,444,677	\$1,433,177	\$1,301,252	\$1,335,981	\$1,311,446	\$1,179,734	\$1,204,937	\$1,222,150

(1) Grow to \$30,000 for FY 2007 for contribution from general operating to capital; increases at 5% per year

(2) One quarter of budgeted operating expenditures for each fund, increasing at 5% per year thereafter

(3) Amount in FY 2003 set conservatively, increasing at 2.5% per year thereafter

(4) Assumes continued joint ventures with the County every three year

(5) Ditch digging at \$3.00 per linear foot in FY 2005 for East Country Club and West Forest; maintenance digging every other year thereafter

(6) Remainder of committed Circle Park improvements in FY 2005 (Tennis/Basketball court) and improvements at all parks periodically thereafter

(7) Beginning balance as of July 31, 2003 less \$150,000 estimated expenditures over revenues Aug and Sep

(8) Assumes a new patrol car every other year, resulting in a six year life for each of 3 vehicles--skipped a year due to assumed purchase of DOT vehicle

(9) Purchase used backhoe in FY 2005; assumes a new truck every fifth year, resulting in a ten year life for each of 2 vehicles