

# MEMORANDUM

*City of Shoreacres*

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DATE: April 5, 2012  
TO: David Stall, City Administrator  
CC:  
FROM: David Sutton, Public Works Director  
REF: Monthly Report (March) 2012

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Ten water leaks were repaired in February. Leaks have picked up this month due to our contractors working on our streets and drainage on N. Country Club. Usage also came up in conjunction with the broken lines on N. Country Club. We purchased 9 million gallons of water this month.

Hydrant reflectors were installed in March. They are used to identify the location of a hydrant at night. Top soil and sod have been placed on the west side of our new entrance sign. Weather has not allowed us to finish the east side thus far, but should be complete in the upcoming weeks. Trash pick up continues throughout the city every morning. This month, we accumulated 3 cubic feet of trash along city right-of-ways. This does not include the 8 yards of limbs and brush accumulated. Public Works will continue showing attention to this concern as the right-of-ways are looking much better.

Our contractor performing work on Liftstation 1 caused us to incur charges for emergency bypass pumping. They overrode the liftstation, placing it in manual operation which caused our liftstation to lose prime on the only pump we have. The repair was made by Public Works and placed back in service.

**PUBLIC WORKS**  
**Monthly Productivity Report**

**Month : February 2012**

|                               | <b>Total Calls</b> |                          | <b>Total Collected<br/>in Cu. Yrds.</b> |
|-------------------------------|--------------------|--------------------------|---|
| <b>***Water/Wastewater***</b> | <b>17</b>          | <b>***Solid Waste***</b> | <b>18</b>                               |
| Water Repairs                 | 10                 | Recycling :              | 10                                      |
| Meter Changeouts              | 1                  | * Paper                  | 4                                       |
| Backfills (Yard Cleanups)     | 4                  | * Plastic                | 1                                       |
| Fire Hydrant Repairs          | 0                  | * Cardboard              | 4                                       |
| Water Taps                    | 0                  | * Aluminum Cans          | 1                                       |
| Water Plant Repairs           | 0                  | * Glass                  | 0                                       |
| Sewer Taps                    | 0                  | Debris Removal           | 8                                       |
| Sewer Point Repairs           | 0                  |                          |   |
| Lift Station Repairs          | 0                  |                          |   |
| Manhole Repairs               | 1                  |                          |   |
| After Hour Repairs            | 1                  |                          |   |

**Repairs**

|                                       |          |                              |     |
|---------------------------------------|----------|------------------------------|-----|
| <b>***Streets and Drainage***</b>     |          | <b>***ROW Maintenance***</b> |     |
| Potholes :                            | 1        | Miles Mowed                  | 6.2 |
| * Concrete Repairs                    | 0        | Miles of Ditch Inspected     | 2   |
| * Asphalt Repairs                     | 1        | Culverts Inspected           | 8   |
| Drainage Cave-in Repairs              | 0        |                              |     |
| <b>***Traffic***</b>                  | <b>2</b> | <b>***Parks***</b>           |     |
| Stop Sign Repairs                     | 2        | Cubic Yards of Trash Removed | 2   |
| Safety Sign Repairs                   | 0        | Park Equipment Repair        | 1   |
| Public Notification Signs<br>Repaired | 0        | Lighting Repairs             | 1   |

Comments