

City of Shoreacres



NOTICE OF MEETING

Notice is hereby given that a Regular Meeting of the
City Council
of the City of Shoreacres, Texas, will be held on
Monday, April 8, 2013 at 7:00 p.m.
in the City Council Chambers on the first floor at City Hall, 601 Shore Acres Blvd.,
Shoreacres, Texas, at which time the following subjects will be discussed, to wit:

1.0 CALL TO ORDER / ROLL CALL: Members Present and Absent

2.0 PLEDGES OF ALLEGIANCE

Texas Pledge:

Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.

3.0 SPECIAL PRESENTATIONS

3.1 Proclamation – Fair Housing Month

4.0 APPROVAL OF MINUTES

4.1 Regular Council Meeting: March 25, 2013.

5.0 COUNCIL REPORTS & REQUESTS

5.1 Mayor Arons – Report on meetings attended.

5.2 Mayor pro tem Adams – Report on meetings attended.

6.0 PUBLIC HEARINGS & PUBLIC COMMENTS

6.1 Citizen's Comments

This is the opportunity for citizens to comment on items which do not appear on the agenda. Time is limited to five minutes per speaker. Members of Council are prohibited by law from participating in the discussion or deliberation of items that are not specifically identified on this agenda.

7.0 ADMINISTRATIVE REPORTS

7.1 City Administrator

7.1.1 General activity report.

7.2 Monthly Police Department report.

7.3 Monthly Public Works Department report.

8.0 BUSINESS

8.1 Consideration and approval of invoices. Stall

- 8.2 Consideration and approval of Resolution No. 2013-106 authorizing the City Administrator to contract for the installation of a 12-inch gate valve on a waste water discharge force main. ^{Stall}
- 8.3 Discussion and possible action regarding the expiration of Hurricane Ike temporary housing permits issued under Ordinance No. 2010-58 that were extended to expire on April 8, 2013. ^{Arons}
- 8.3.1 Permit #10 – 126 Oakdale
- 8.3.2 Permit #13 – 518 Meadowlawn
- 8.4 Consideration and action to approve rescheduling the first regular city council meeting of May from Memorial Day, Monday, May 27 to Tuesday, May 28. ^{Stall}
- 8.5 Discussion and possible action regarding the city's administrative policy related to the placement of political campaign signs. ^{Arons}

9.0 ADJOURNMENT

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the governing body of the City of Shoreacres, Texas is a true and correct copy of said Notice and that I posted a copy of said Notice on the bulletin board at City Hall on April 4, 2013 at or before 8:00 p.m., at a place convenient and readily accessible to the general public at all times; to remain so posted continuously for at least 72 hours preceding the scheduled time of said Meeting.

DATED THIS 4TH DAY OF APRIL 2013.

BY: _____

David K. Stall, CFM, City Administrator / City Secretary



SHOREACRES, TEXAS

The City Council of the City of Shoreacres reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices) and 551.086 (Economic Development).

The City Council Chamber is wheelchair accessible and accessible parking spaces are available.

Requests for accommodations or interpretive services must be made at least two (2) working days prior to the meeting. Please contact City Office at 281.471.2244 or fax 281.471.8955 for additional information.

I, the undersigned, do hereby certify that this Notice of Meeting was removed from the City Hall bulletin board at _____ AM/PM on _____, 2013.

BY: _____



City of Shoreacres



Proclamation

Whereas, Title VIII of the Civil Rights Act of 1968, as amended, prohibits discrimination in housing and declares it a national policy to provide, within constitutional limits, for fair housing in the United States; and,

Whereas, The principle of Fair Housing is not only national law and national policy, but a fundamental human concept and entitlement for all Americans; and,

Whereas, The National Fair Housing Law, during the month of April, provides an opportunity for all Americans to recognize that complete success in the goal of equal housing opportunity can only be accomplished with the help and cooperation of all Americans;

NOW, THEREFORE, I, Dolly Arons, Mayor of the City of Shoreacres, do hereby proclaim the month of April 2013

Fair Housing Month in the City of Shoreacres, Texas

and do hereby urge all the citizens of this locality to become aware of and support the Fair Housing law.

Dolly Arons
Mayor, City of Shoreacres

POLICE REPORT FOR COUNCIL MEETING APRIL 8, 2013

CRIME REPORT:

On March 1st an individual was stopped for a traffic violation and found to have an outstanding Harris County felony warrant. He fled on foot when officers attempted to take him into custody. He was quickly captured and charged with Fleeing Police and Possession of Marijuana.

On March 15th an officer clocked a motorcycle traveling at 105mph on SH 146. The driver refused to stop and was found hiding in a business on Spencer. He was charged with Fleeing Police.

TRAFFIC ENFORCEMENT:

The officers are continuing to monitor traffic on SH 146. 70 citations for speeding were issued in March.

CODE ENFORCEMENT:

3 citations were issued for code violations in March.

TRAINING:

Officer Thompson has completed training to be certified as a TASER instructor; over the next month all the officers will be certified in the use of this tool.

Summary of Police Statistics As Reported to Council

	Jan.	Feb.	Mar.	Apr.	May	Jun.	Jul.	Aug.	Sept.	Oct.	Nov.	Dec.	YTD
Accidents.....	2	4	2										8
Alarms/Hangups.....	5	4	4										13
Animal Calls.....	5	7	4										16
Arrests.....	11	11	10										32
Arrests for other cities	6	3	5										14
Arson.....	0	0	0										0
Assaults.....	2	0	2										4
Assist other Agencies.....	5	6	7										18
Calls for Service.....	78	67	69										214
Criminal Mischief.....	1	0	0										1
EMS/Fire Calls.....	9	4	5										18
Harassment.....	0	0	1										1
Miles Driven.....	5001	5903	6041										16945
Misc.....	25	26	30										81
On Views.....	1353	1549	2040										4902
Suspicious Persons/Vehicles.....	16	8	8										32
Thefts/Burglaries.....	1	2	3										6
Tickets.....	129	123	209										461
Traffic Arrests.....	5	4	2										11

DOT Days.....	0	0	0										0
DOT Citations.....	0	0	0										0
City Citations.....	0	0	0										0



MEMORANDUM

City of Shoreacres

601 Shore Acres Blvd., Shoreacres, TX 77571-7262 / 281.471.2244 / 281.471.8955 Fax



DATE: April 3, 2013

TO: David Stall, City Administrator

CC:

FROM: David Sutton, Public Works Director

REF: Monthly Report (March) 2013

5.8 million gallons of water was purchased this month. Water demand will begin coming up with the warmer weather approaching.

Slope mowing resumed this month as with a mixture of warmer temperatures and rain. We are currently half way thru the city with mowing. To the west of S. Broadway is completely done and we have worked into the middle part of the City beginning at Baywood.

The Circle Park swing set was painted this month using the same colors as the playground. We also replaced the swings and seats during the process and residents have already begun complimenting the much improved look.

Total Calls

*****Water/Wastewater*****

Water Repairs	12
Meter Changeouts	3
Backfills (Yard Cleanups)	5
Fire Hydrant Repairs	3
Water Taps	0
Water Plant Repairs	0
Sewer Taps	0
Sewer Point Repairs	0
Lift Station Repairs	0
Manhole Repairs	1
After Hour Repairs	0

*****Solid Waste*****

Recycling :	10
* Paper	10
* Plastic	2
* Cardboard	2
* Aluminum Cans	4
* Glass	2
Debris Removal	0

**Total Collected
in Cu. Yrds.**

10
10
2
2
4
2
0
0

Repairs

*****Streets and Drainage*****

Potholes :	0
* Concrete Repairs	0
* Asphalt Repairs	1
Drainage Cave-in Repairs	0

*****ROW Maintenance*****

Miles Mowed	6
Miles of Ditch Inspected	0
Culverts Inspected	0
Hours Mowed	20

*****Traffic*****

Stop Sign Repairs	0
Safety Sign Repairs	0
Public Notification Signs	0
Repaired	0

*****Parks*****

Cubic Yards of Trash Removed	1
Park Equipment Repair	1
Lighting Repairs	1

Comments

**RESOLUTION No. 2013-106
CITY OF SHOREACRES**

A RESOLUTION APPROVING AND AUTHORIZING THE CITY ADMINISTRATOR TO CONTRACT FOR THE REPLACEMENT OF A 12-INCH WASTE WATER VALVE; MAKING VARIOUS FINDINGS AND PROVISIONS RELATING TO THE SUBJECT; FINDING COMPLIANCE WITH THE OPEN MEETINGS LAW; AND PROVIDING AN EFFECTIVE DATE HEREOF.

* * * *

WHEREAS, the City of Shoreacres owns and operates a 12-inch force main pipeline to deliver waste water to the Gulf Coast Waste Disposal Authority (GCWDA) for treatment; and,

WHEREAS, the City has been notified by GCWDA that our valve at the termination end of that pipeline requires replacement; and,

WHEREAS, the City has budgeted sixteen thousand dollars (\$16,000.00) for outside contract services (6369-80) and contingency (6399-80) for Fiscal Year 2012/2013; and,

WHEREAS, the City Council desires to expend the funds necessary to replace such valve;

NOW, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SHOREACRES:

THAT the City Council hereby approves and authorizes the City Administrator to enter into agreement or contract to replace a 12-inch valve as described herein; and,

THAT the City Administrator may expend such funds as necessary up to, but not to exceed, twelve thousand dollars (\$12,000.00) for such purpose.

The City Council officially finds, determines, recites, and declares that a sufficient written notice of the date, hour, place and subject of this meeting of the City Council was posted at a place convenient to the public at the City Hall of the City for the time required by law preceding this meeting, as required by the Open Meetings Law, Chapter 551, Texas Government Code; and that this meeting has been open to the public as required by law at all times during which this resolution and the subject matter thereof has been discussed, considered and formally acted upon. The City Council further ratifies, approves and confirms such written notice and the contents and posting thereof.

This Resolution shall take effect immediately upon passage.

PASSED AND APPROVED, this 8th day of April, 2013.

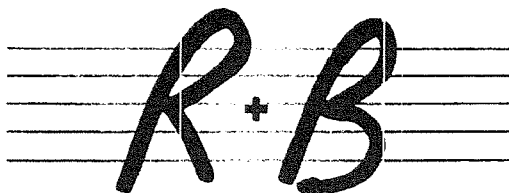
CITY OF SHOREACRES

(CITY SEAL)

By: _____
Dolly Arons, Mayor

ATTEST:

David K. Stall, City Secretary



February 27, 2013

TO: David Sutton, City of Shoreacres

RE: 12" Knife Valve Replacement at the GCA WWTP

We are pleased to quote the following work:

<u>Item</u>	<u>Description</u>	<u>Quantity</u>	<u>Unit</u>	<u>Unit Price</u>	<u>Total</u>
1	Raise and Replace 12" Knife Valve in Existing 12" Steel Line	1	LS	\$ 10,657.00	\$ 10,657.00
TOTAL AMOUNT BID					<u>\$ 10,657.00</u>

INCLUDED shall be:

- All labor, supervision, equipment and consumable materials
- Approximately 3'-0" of 12" diameter steel pipe
- All bolts, nuts, gaskets and flange for new valve
- Bracing existing 12" line to accommodate removal and replacement of valve
- Welding and welding consumables

EXCLUDED shall be:

- Bonds
- Site access
- Sales tax
- Materials testing
- Any permits or permit fees
- New 12" valve (owner to supply)
- Removal of existing 12" flowmeter downstream of valve
- By-pass pumping of sewage flow
- Traffic control
- Supply, installation or start up of any and all valve actuators, limit switches, position indicators and motor operators
- Any and all blasting & coating of piping and valve

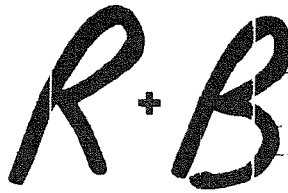
Best regards,

Damon P. Gilleland
Vice President



12-Inch DeZurik Knife Gate Valve, Force Main Termination Point,
Bayport Industrial District, TX





March 26, 2013

City of Shoreacres, Texas
601 Shoreacres Blvd.
Shoreacres, TX 77571
Attn: Mr. David Sutton

Re: Remove and Replace 12" Knife Gate Valve
in Existing 12" Steel Line at the GCA WWTP

Dear Mr. Sutton,

Per your request, we investigated the possibility of repairing the existing valve on the above referenced project. Due to the current condition of the valve and its age, we recommend complete replacement of the valve. We believe that replacement of the valve will be the most advantageous solution for both cost and long term operation.

Best regards,

Damon P. Gilleland
Vice President

Attachments: Original Quotation for Valve Replacement

Cc: Job File



PO Box 1111 Cypress, Texas 77410
Office: 281-585-4100 Fax: 281-585-5707

City of Shoreacres, Texas
601 Shore Acres Blvd.
Shoreacres, TX 77571

RE: 12 Inch Knife Gate Valve Repair/ Replacement

March 26, 2013

David Sutton,

On February 27th, 2013, SKE Construction, LLC submitted a bid proposal to the City of Shoreacres for the replacement of a 12" knife gate valve at the GCA waste water treatment plant. It has come to our attention that the City requests a price quotation to repair the valve as opposed to replacing. It is our belief that the valve is beyond repair. At this time we are unable to provide a proposal to repair the defective part, and respectively decline the offer to do so.

Thank you for your consideration.

Kind Regards,

Shelly A. Eberhart
President/CEO
SKE Construction, LLC



Item 8.2
04.08.2013

March 28, 2013

Mr. David Sutton
City of Shoreacres
601 Shoreacres Blvd.
Shoreacres, Texas 77571

Re: 12" Knife Gate Valve Replacement at GCA WWTP

Option 1:
Repair of 12" Knife Valve

R. L. Utilities will be unable to repair/rehab the valve due to the vast amount of corrosion that currently existing on the valve at this time.

Option 2:
Replace 12" Knife Valve

R. L. Utilities, Inc. proposes to remove and replace the 12" knife valve in the existing 12" steel line as follows:

Approximately 3' of 12" steel pipe
Install new 12" Knife valve (provided by others)
All flange assembly items for new valve
Welding onto both ends of the existing 12" steel line

Lump Sum Amount: Twelve Thousand, Three Hundred Seventy-Four Dollars and No Cents (\$12,374.00).

Note: 12" valve by others

Price DOES NOT Include:

- On-site engineering, layout or staking
- Piping left 5' from building

City of Shore Acres

March 23, 2013

12" Knife Valve Replacement at GCA WWTP, Page 2

- Stock piling or hauling off of excess excavated materials
- Re-routing or relocating any existing utilities
- Permits
- Tapping or meter fees
- SWPP/Erosion control
- Well pointing
- Concrete work, removal or replacement
- Fence removal or repair
- Tree protection, removal or replacement
- Sales tax
- Testing
- Removal of existing 12" flowmeter downstream of valve
- By-pass pumping
- Traffic control
- Supply, installation or start up of any and all items not associated with the installation of this single valve.
- Any and all blasting, painting and coating of piping and valve

PRICE VALID FOR 30 DAYS AND SUBJECT TO FINAL WORKING PLANS

Thank you for the opportunity to submit this proposal.

Respectfully Submitted,

Klynn Lundemo



Gulf Coast Waste Disposal Authority

10800 Bay Area Boulevard Pasadena, TX 77507 281/474-4111

David Sutton,

I purchased a 12 inch knife gate valve to replace the current one that is in poor condition. The cost for this valve was \$1950.

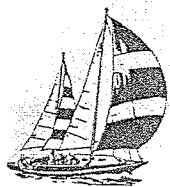
If there are any questions about this purchase please give me a call.

Bill Tharp

Maintenance Supervisor

Gulf Coast Waste Disposal Authority

Phone # (281) 474-4111 EXT 1811



City of Shoreacres

601 Shore Acres Boulevard, Shoreacres, Texas 77571-7262
281.471.2244 • Fax 281.471.8955 • www.CityofShoreacres.us



Item 8.3.1

04.08.2013

Dolly Arons
Mayor

David K. Stall, CFM
Administrator
City Secretary

April 2, 2013

OAKD 0126

Fred Cooper
Post Office Box 683
La Porte, TX 77572

Dear Mr. Cooper:

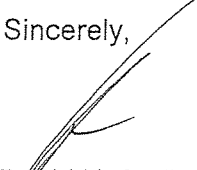
This is a reminder that the Temporary Housing Permit (#10) for 126 Oakdale will expire on April 8, 2013.

We have received your letter providing an update on the pending construction of your home. It would be very helpful to council to have a projected completion date prior to our meeting.

Shoreacres City Council will meet at 7:00pm, Monday, April 8, 2013, and among other business of that meeting will review expired Temporary Housing Permits for consideration of extensions.

If you have any questions please feel free to call me at 281.471.2244 or e-mail me at administrator@cityofshoreacres.us.

Sincerely,


David K. Stall, CFM
City Administrator
Floodplain Administrator



March 19, 2013

Mayor Dolly Arons

City of Shore Acres

601 Shoreacres Blvd.

Shore Acres, TX 77571

RE: Temporary Housing Permit#10

126 Oakdale Street

Expiration: April 8, 2013

Dear Mayor Arons:

The official "Notice to Proceed" with the Harris County Recovery Program to rebuild was signed October 22, 2012.

Our substantially damaged home was demolished November 21, 2012.

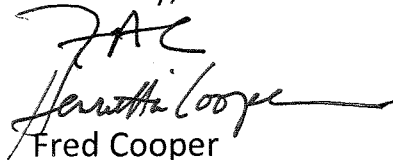
Construction began January 17, 2013.

The new construction has passed all inspections to date.

Our SWMJ project manager has advised that the construction will now move quickly. However, we do not anticipate that we will move in by April 8th.

We want to continue on site in our RV. Therefore, we respectfully request our last temporary housing permit extension.

Sincerely,



Fred Cooper

Henrietta Cooper



David Stall

From: Henrietta Cooper <henrietta.cooper@whirlwindsteel.com>
Sent: Thursday, April 04, 2013 9:53 AM
To: Dolly Arons
Cc: David Stall
Subject: Cooper-126 Oakdale St- Temporary Housing Permit#10

Follow Up Flag: Follow up
Flag Status: Flagged

Ms Arons:

Thank you for following up on our request for a final extension on the temporary housing permit. I apologize for the delayed response but we wanted our builder to give us an approximate completion date. The superintendent advised he's planned the final inspection by Wednesday, April 10. We're not sure what that means for us to finally occupy the home. Therefore, our reasonable guess would be 30 days.

We're ready to move.

The fifth wheel trailer will remain on our property until it is sold.



City of Shoreacres

601 Shore Acres Boulevard, Shoreacres, Texas 77571-7262
281.471.2244 • Fax 281.471.8955 • www.CityofShoreacres.us



Item 8.3.2

04.08.2013

Dolly Arons
Mayor

David K. Stall, CFM
Administrator
City Secretary

April 2, 2013

MEAD 0581

Vicki Montgomery
518 Meadowlawn
Shoreacres, TX 77571

Dear Ms. Montgomery:

This is a reminder that the Temporary Housing Permit (#13) for 518 Meadowlawn will expire on April 8, 2013.

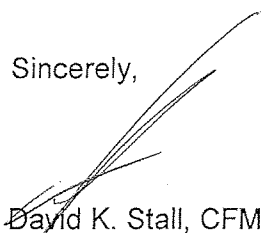
Please submit a written update as to the status and/or progress of the demolition and reconstruction of your home at 518 Meadowlawn on or before 5:00 p.m. April 8, 2013.

Shoreacres City Council will meet at 7:00pm, Monday, April 8, 2013, and among other business of that meeting will review expired Temporary Housing Permits and the status of the housing unit removal.

If the permit is not extended by city council at this meeting the temporary housing unit will

If you have any questions please feel free to call me at 281.471.2244 or e-mail me at administrator@cityofshoreacres.us.

Sincerely,


David K. Stall, CFM
City Administrator
Floodplain Administrator

POLICY STATEMENT

City of Shoreacres

601 Shore Acres Blvd., Shoreacres, TX 77571-7262 / 281.471.2244 / 281.471.8955 Fax



Item 8.5
04.08.2013

DATE: April 1, 2013

REF: Placement of Political Signs

FROM: David K. Stall, CFM, City Administrator

FILE REFERENCE: PS-20130401-Political_Signs.docx

It is the administrative policy of the City of Shoreacres to give reasonable latitude to the display of political signs during elections in which citizens of Shoreacres will be voting.

The City of Shoreacres has not adopted any regulations specific to political campaign or election signs. Accordingly, such signs fall under the normal sign regulations found in City Code Section 74-341. Political signs are considered '*personal signs*.'

This administrative policy is intended to provide discretionary relief to otherwise strict enforcement of the sign regulations subject to the following limitations:

- a) Political campaign signs that do not fully comply with the provisions of Sec. 74-341 must not be erected more than 60 days before the applicable Election Day and must be promptly removed following Election Day. In the event of a run-off election the applicable sign(s) may remain through the Run-Off Election Day.
- b) Political campaign signs in excess of the number allowed by the provisions of Sec. 74-341 will be allowed; providing however, that multiple signs for the same candidate or election issue should not be erected on any one lot.
- c) Political campaign signs may be placed in the City Hall Garden, beyond the 100 foot electioneering boundary and 20 feet from the edge of the paved street, no more than seven days before the applicable Election Day (including any run-off election) and must be promptly removed following Election Day.

Other provisions of the city's sign regulations remain in force, specifically:

- No sign shall have an area of more than nine square feet.
- No sign shall extend more than five feet above ground level.
- No sign shall interfere with traffic visibility or constitute a traffic hazard.

The city's Public Works Department will remove political campaign signs that are found on city property including street medians, parks, and grounds; and, signs that are located in or anywhere on the street side of a drainage ditch. An effort will be made to keep those signs for return to their owner, candidate, or organization.

Nothing herein shall restrict or limit the immediate modification or discontinuance of this administrative policy by the Mayor; or, by action of the City Council.

Sec. 74-341. – Permitted.

(3) Personal signs.

- a. *Outdoor sign.* Only one sign having a total area of not more than six square feet may be erected on any one lot. The sign must be in good taste, be of subdued design and color, not interfere with traffic visibility, and not constitute a traffic hazard. Signs shall not include the name or logo of any business and must be placed within five feet of the front building line of the house. No such sign shall be placed within 20 feet of the edge of the finished street or within ten feet of the adjoining property line nor extend more than five feet above the general ground level.
- b. *Window display.* Only one window display or sign having a total area of no more than two square feet is permitted on the side of a house facing the street, and in the case of a house on a corner lot, two signs each having a total area of no more than two square feet is permitted on each side of the house facing a street. The sign must be in good taste and be subdued design and color.