

City of Shoreacres



NOTICE OF MEETING

Notice is hereby given that a Regular Meeting of the
City Council

of the City of Shoreacres, Texas, will be held on

Monday, May 13, 2013 at 7:00 p.m.

in the City Council Chambers on the first floor at City Hall, 601 Shore Acres Blvd.,
Shoreacres, Texas, at which time the following subjects will be discussed, to wit:

1.0 CALL TO ORDER / ROLL CALL: Members Present and Absent

2.0 PLEDGES OF ALLEGIANCE

Texas Pledge:

Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.

3.0 SPECIAL PRESENTATIONS

4.0 APPROVAL OF MINUTES

4.1 Regular Council Meeting: April 22, 2013.

5.0 COUNCIL REPORTS & REQUESTS

5.1 Mayor Arons – Report on meetings attended.

5.2 Mayor pro tem Adams – Report on SEACAP meeting and other meetings attended.

6.0 PUBLIC HEARINGS & PUBLIC COMMENTS

6.1 Citizen's Comments

This is the opportunity for citizens to comment on items which do not appear on the agenda. Time is limited to five minutes per speaker. Members of Council are prohibited by law from participating in the discussion or deliberation of items that are not specifically identified on this agenda.

7.0 ADMINISTRATIVE REPORTS

7.1 City Administrator

7.1.1 General activity report.

7.1.2 Election update.

7.1.3 Highway signage update.

7.1.4 Playground equipment update.

7.1.5 Recreation pier electrical update.

7.2 Monthly Police Department report.

7.3 Monthly Public Works Department report.

8.0 BUSINESS

- 8.1 Consideration and approval of invoices. ^{Stall}
- 8.2 Consideration and acceptance of Annual Financial Audit FY-2011/2012. ^{Stall}
- 8.3 Update, status and discussion of city streets that are scheduled for repaving. ^{Stall}
- 8.4 Consideration and action to adopt Resolution No. 2013-108 nominating a representative to the Southeast Texas Housing Finance Corporation (SETH) Board of Directors for a two-year term ending April 30, 2015. ^{Arons}

9.0 ADJOURNMENT

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the governing body of the City of Shoreacres, Texas is a true and correct copy of said Notice and that I posted a copy of said Notice on the bulletin board at City Hall on May 9, 2013 at or before 8:00 p.m., at a place convenient and readily accessible to the general public at all times; to remain so posted continuously for at least 72 hours preceding the scheduled time of said Meeting.

DATED THIS 9TH DAY OF MAY 2013.



SHOREACRES, TEXAS

BY: 
 David K. Stall, CFM, City Administrator / City Secretary

The City Council of the City of Shoreacres reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices) and 551.086 (Economic Development).

The City Council Chamber is wheelchair accessible and accessible parking spaces are available.

Requests for accommodations or interpretive services must be made at least two (2) working days prior to the meeting. Please contact City Office at 281.471.2244 or fax 281.471.8955 for additional information.

I, the undersigned, do hereby certify that this Notice of Meeting was removed from the City Hall bulletin board at _____ AM/PM on _____, 2013.

BY: _____



MEETING MINUTES

The City Council of the City of Shoreacres, Texas, met in Regular Session on
Monday, April 22, 2013 at 7:00 p.m.
in the City Council Chambers of City Hall, 601 Shore Acres Blvd., Shoreacres, Texas
with the following present constituting a quorum:

Mayor	Dolly Arons
Mayor pro tem	Richard Adams
Aldерwoman	Dana Woodruff
Aldерwoman	Connie Ramirez
Alderman	Matt Webber
Alderman	Steven Jones
City Administrator / City Secretary	David K. Stall

1.0 CALL TO ORDER / ROLL CALL:

The meeting was called to order by Mayor Arons at 7:00 p.m.

2.0 PLEDGE OF ALLEGIANCE

3.0 SPECIAL PRESENTATIONS

3.1 Proclamation – Motorcycle Awareness

Mayor Arons proclaimed the month of May 2013, as Motorcycle Awareness month in the City of Shoreacres, Texas.

3.0 APPROVAL OF MINUTES

4.1 Regular Council Meeting minutes, April 8, 2013. There was a motion (Connie Ramirez / Second: Dana Woodruff) to approve the April 8, 2013 minutes of the regular Council Meeting. Motion carried unanimously.

5.0 COUNCIL REPORTS & REQUESTS

5.1 Mayor Arons has no items to report.

5.2 Mayor pro tem Adams attended the SEACAP meeting on Wednesday, April 10 and reported on the following:

- There are about 2,000 trucks per day going through the Port of Houston. For the last 11 years the Port continues to be the top ranking Port for the number of exports in tonnage & dollar amount.
- Bayport Cruise Terminal is expecting the addition of the Princess Cruise line (3,080 passengers) on November 5, 2013 and the Norwegian Jewel (2,376 passengers) in the fall of 2014. It is anticipated that the majority of cruise line passengers will be arriving or departing via bus or taxi, to alleviate any parking issues. Noise levels will be at a minimum (ship horn blowing only), and it should only be on weekends from 7:00 am to 4:00 pm.
- Odfjell USA announced that they are planning to add 10 new tanks to their facility on Port Rd.

- The next SEACAP meeting will be May 8 and Styrolutions will be the host.

6.0 PUBLIC HEARINGS & PUBLIC COMMENTS

6.1 Citizen's Comments:

122 E. Forest – Ms. Nylia Stevenson asked if the city has any information regarding the future plans of the old Bayshore Elementary property.

1009 W. Forest – Ms. Anita Willis suggested that the city look into the possibility of erecting “Deer Crossing” signs on Shoreacres Blvd. and Broadway. She also asked if Allied Waste has new summer hours for trash pickup, because last Thursday they picked up very early at 7:18 am.

1017 W. Forest – Mr. David Jennings addressed the following:

- a) Overgrown bushes on the property at the corner of W. Forest and Centre are blocking the driver's view of on-coming cars and he foresees this as a potential hazard.
- b) Commented that there are not enough deer in our area to warrant the idea of spending money for “Deer Crossing” signs.
- c) Does not agree with the city's irrigation meter policy of requiring a deposit for a new irrigation account, when the homeowner already has a regular water account. He felt insulted by this and would like for Council to re-visit the policy with Mr. Stall.
- d) A few weeks ago, concerns were raised to Council from a resident regarding the continuing decline of home values in the city. The resident indicated that the information was confirmed by an employee from the Appraisal's office. Mr. Jennings conducted his own research using information available on HCAD's website, and would like to report that the statement above is incorrect. Home values on Forest are steadily increasing. A good example is the recent sale of a house where the owner received more than the asking price and the house was on the market for only a few days. Therefore, Mr. Jennings would like to commend our City Administrator - David Stall for doing a great job of rehabilitating the city after Ike and the same goes to all council members.
- e) Commended Chief Newman and his officers for a great job. Police are very visible throughout the city, which gives the citizens a secure feeling.

618 Baywood – Ms. Nancy Schnell commented that for the last few weeks, she has noticed that there is standing water on Bayou and Shoreacres Blvd. The homeowner at 1007 Shore Acres, has mentioned to her that they recognize their bushes are extremely overgrown and would like to rectify the situation, but are afraid for their safety due to the amount of traffic on Shoreacres Blvd. Ms. Schnell asked if the Public Works staff would help the homeowner by placing cones and be present with the truck's flashing lights turned on to warn drivers while they're trimming the bushes.

616 Baywood – Ms. Darlene Gamble Bays asked if the city is responsible for the section of the road at the entrance to the Bayou Forest subdivision. It is in very bad shape and needs repair. She also would like a status report from Chief Newman on the property located on Shore Acres Blvd. that has a dilapidated RV in the driveway. Ms. Bays suggested that the city provide a mini version of council's packet to be handed out to citizens at future meetings.

3510 E. Country Club - Ms. Hana Pinard commented that she is in agreement with members of the motorcycles club that were here tonight - that all drivers need to pay closer attention to not only motorcycles, but bicycles also.

7.0 ADMINISTRATIVE REPORTS

7.1 City Administrator

7.1.1 General activity report – Mr. Stall reported that at the intersection of Centre and S. Country Club, the Public Works department is installing a new water line that will include an 8-inch water main. The city will be replacing the fire hydrant at this location and adding an additional hydrant on the south side of Shoreacres Blvd. which will increase the city's fire fighting capacity. This work is being performed in-house, utilizing funds that were budgeted for water main improvement.

Collection of old tires will be added to our weekly curbside recycle pick-up.

In response to questions raised by residents, Mr. Stall indicated that (1) Allied Waste trash collection is from 7:00 am to 7:00 pm. Trash should be placed at the curb before 7:00 am on collection day. (2) The section of street in front of the Bayou Forest Subdivision belongs to, and is maintained by TxDOT. Public Works crew can perform a temporary repair with an application of cold patch.

Monthly financial report at March 31:

General Fund	\$445,768.53
Utility Fund	\$87,455.30
Service Deposit Fund	\$134,070.39
TxCDBG Fund	\$1,845.04
Reimbursed TxPool	\$804,417.74
Total of 4 CD's	\$249,681.34

Property tax collection - total taxable value of \$97,013,187. Budgeted amount is \$819,161.10 and amount collected to date is \$790,037.92 [99% collection rate]. General sales tax budgeted amount is \$50,000; collected to date is \$30,528.62.

8.0 BUSINESS

8.1 Consideration and approval of invoices.

There was a motion to pay our bills (Richard Adams / Second: Connie Ramirez). Motion carried unanimously.

8.2 Consideration and approval of Resolution No. 2013-107 authorizing the City Administrator to purchase one (1) excavator.

The city has budgeted \$28,000 for the purchase of a small excavator, which will be used for water & sewer line repairs in back yards and small areas. There were three price quotes obtained and the lowest quote is from Landsdowne Moody for \$22,446.38; it is a KX18 Kubota excavator with a 16" bucket. In addition, the city will need to purchase a trailer to accommodate the excavator. The trailer is not included in the price quote of \$22,446.38. Together, the excavator and trailer purchases will not exceed the budgeted amount of \$28,000.

There was a motion to approve Resolution No. 2013-107. (Dana Woodruff / Second: Connie Ramirez). Motion carried unanimously.

8.3 Discussion and possible action regarding Hurricane Ike temporary housing permit #6 (1009 West Forest, expired February 11, 2013) to enforce removal of such previously permitted temporary housing.

Councilwoman Ramirez requested a status report on the temporary housing located at 1009 W. Forest to which the temporary permit has been expired and there is no action to move forward with the removal of the temporary housing unit. Council members were informed that enforcement action has been initiated and is scheduled for court on May 9, 2013. The homeowner submitted a letter indicating that there is a potential buyer who has placed a deposit and is in the process of obtaining financing. Currently, the temporary housing owner has no back-up plan in case the potential buyer financing falls through.

8.4 Discussion of building code requirements for electrical service to the recreation pier.

This item was placed on the agenda to present information on the lighting at the pier. The Pier Association is in the process of replacing the electric meter on the pier, which needs to be raised to comply with FEMA minimum base flood level requirements. For residents to be able to purchase flood insurance, the city adopted FEMA's minimum base flood level requirements. As a result, the electrical box will need to be relocated to a higher point on an electrical pole.

Councilman Webber asked the following questions: When was the meter pulled out of service? When did the city issue the electrical permit? Were there any directives from the city regarding the requirement of elevating the meter box and the rest of the equipment when the permits were issued? Does the city provide written instructions to any specialized license contractors as to how to perform the job?

There were many offers of donations varying from money to materials. A fundraiser is scheduled. The city indicated that it may be able to assist with placement of a pole in that area, which the Pier Association would be able to use for the electrical meter. The mayor suggested that Charles Haist and the city administrator coordinate their efforts.

8.5 Discussion and possible action regarding Circle Park playground equipment.

The Public Works Department has completed the repair of the steps on the playground bridge. Public Works staff will be inspecting the playground equipment every Monday for any damages that may need repairs. Councilman Webber suggested that council consider including in next year's budget, an amount for playground equipment repair and/or replacement.

8.6 Consideration and approval of Ordinance No. 2013-137 appointing the Election Judge, Alternate Judge, Election Clerks, Early Voting Balloting Board, and Marshal for the May 11, 2013 General Election.

This item confirms the pay for election judges for the May 11, 2013 General Election. The rate of pay for election judge and clerks will be \$10 per hour. Mr. Stan Krauhs, Mr. Phil Yovino and Mr. David Williams will work the polls on Election Day. Ms. Barbara Eldridge will be available as a translator at the rate of \$25 per hour. Chief Newman will be the City Marshal. There was a motion (Matt Webber/Second: Richard Adams) to adopt Ordinance 2013-137. Motion carried unanimously.

City of Shoreacres – Meeting Minutes

9.0 ADJOURNMENT.

The meeting was adjourned at 8:44 pm.

PASSED AND APPROVED ON THIS 13TH DAY OF MAY, 2013.

(CITY SEAL)

Dolly Arons, Mayor

ATTEST:

David K. Stall, CFM
City Administrator / City Secretary

MEMORANDUM

City of Shoreacres
POLICE DEPARTMENT

601 Shore Acres Blvd., Shoreacres, TX 77571-7262 ♦ 281.307.1950 ♦ 281.471.8955 Fax



DATE: May 13, 2013
TO: City Council
CC:
FROM: David Newman, Chief of Police
REF: April Police Report

CRIME REPORT:

On April 3rd officers assisted the highway patrol with a pursuit which ended at South Broadway and Fairfield. During the pursuit unit 1101 was damaged in a collision with the fleeing vehicle. The driver was taken into custody by state troopers and charged with several offenses.

On April 10th officers assisted Deer Park police with stopping an elderly driver who was suffering from Alzheimer's.

TRAFFIC ENFORCEMENT:

69 citations were issued for speeding on SH 146.

CODE ENFORCEMENT:

9 letters were sent out for various code violations.

TRAINING:

Officer Ford has completed all of his required courses and has been awarded his Advanced Peace Officer License.

Summary of Police Statistics As Reported to Council

	<u>Jan.</u>	<u>Feb.</u>	<u>Mar.</u>	<u>Apr.</u>	<u>May</u>	<u>Jun.</u>	<u>Jul.</u>	<u>Aug.</u>	<u>Sept.</u>	<u>Oct.</u>	<u>Nov.</u>	<u>Dec.</u>	<u>YTD</u>
Accidents.....	2	4	2	3									11
Alarms/Hangups.....	5	4	4	5									18
Animal Calls.....	5	7	4	6									22
Arrests.....	11	11	10	8									40
Arrests for other cities	6	3	5	1									15
Arson.....	0	0	0	0									0
Assaults.....	2	0	2	3									7
Assist other Agencies.....	5	6	7	6									24
Calls for Service.....	78	67	69	64									278
Criminal Mischief.....	1	0	0	2									3
EMS/Fire Calls.....	9	4	5	6									24
Harassment.....	0	0	1	0									1
Miles Driven.....	5001	5903	6041	5118									22063
Misc.....	25	26	30	19									100
On Views.....	1353	1549	2040	1921									6862
Suspicious Persons/Vehicles.....	16	8	8	9									41
Thefts/Burglaries.....	1	2	3	3									9
Tickets.....	129	123	209	160									621
Traffic Arrests.....	5	4	2	1									12
DOT Days.....	0	0	0	0									0
DOT Citations.....	0	0	0	0									0
City Citations.....	0	0	0	0									0

MEMORANDUM

City of Shoreacres

601 Shore Acres Blvd., Shoreacres, TX 77571-7262 / 281.471.2244 / 281.471.8955 Fax



DATE: March 7, 2013
TO: David Stall, City Administrator
CC:
FROM: David Sutton, Public Works Director
REF: Monthly Report (April) 2013

5 million gallons of water was purchased this month which was down from 5.8 million gallons in March.

Public Works has begun installing an 8" water main on Centre St. south of Shore Acres Blvd. During the first week of installation, we have installed 270 feet of line. Rain in the last week of March has stopped the progress for now and should pick up once we have a few days of no rain.

**PUBLIC WORKS
Monthly Productivity Report**

Month : April 2013

	Total Calls		Total Collected in Cu. Yrds.
Water/Wastewater	11	***Solid Waste***	9
Water Repairs	2	Recycling :	9
Meter Changeouts	1	* Paper	1
Backfills (Yard Cleanups)	4	* Plastic	3
Fire Hydrant Repairs	0	* Cardboard	3
Water Taps	0	* Aluminum Cans	2
Water Plant Repairs	4	* Glass	0
Sewer Taps	0	Debris Removal	0
Sewer Point Repairs	0		
Lift Station Repairs	0		
Manhole Repairs	0		
After Hour Repairs	0		

Repairs

Streets and Drainage		***ROW Maintenance***	
Potholes :	0	Miles Mowed	11
* Concrete Repairs	0	Miles of Ditch Inspected	0
* Asphalt Repairs	3	Culverts Inspected	0
Drainage Cave-in Repairs	0	Hours Mowed	48
Traffic	0	***Parks***	
Stop Sign Repairs	0	Cubic Yards of Trash Removed	1
Safety Sign Repairs	0	Park Equipment Repair	1
Public Notification Signs Repaired	0	Lighting Repairs	1

Comments

**RESOLUTION No. 2013-108
CITY OF SHOREACRES**

**DESIGNATION OF REPRESENTATIVE
SOUTHEAST TEXAS HOUSING FINANCE CORPORATION**

* * * *

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SHOREACRES:

THAT Phil Yovino be, and is hereby designated as its Representative to the Southeast Texas Housing Finance Corporation (SETH) for a two-year term beginning May 1, 2013, and ending April 30, 2015.

THAT the Executive Director of the Southeast Texas Housing Finance Corporation be notified of the designation of the hereinabove named representative.

The City Council officially finds, determines, recites, and declares that a sufficient written notice of the date, hour, place and subject of this meeting of the City Council was posted at a place convenient to the public at the City Hall of the City for the time required by law preceding this meeting, as required by the Open Meetings Law, Chapter 551, Texas Government Code; and that this meeting has been open to the public as required by law at all times during which this resolution and the subject matter thereof has been discussed, considered and formally acted upon. The City Council further ratifies, approves and confirms such written notice and the contents and posting thereof.

This Resolution shall take effect upon passage.

PASSED AND APPROVED, this 13th day of May, 2013.

CITY OF SHOREACRES

(CITY SEAL)

By: _____
Dolly Arons, Mayor

ATTEST:

David K. Stall, CFM, City Secretary