

City of Shoreacres



NOTICE OF MEETING

Notice is hereby given that a Regular Meeting of the
City Council
of the City of Shoreacres, Texas, will be held on
Monday, March 24, 2014 at 7:00 p.m.
in the City Council Chambers on the first floor at City Hall, 601 Shore Acres Blvd.,
Shoreacres, Texas, at which time the following subjects will be discussed, to wit:

1.0 CALL TO ORDER / ROLL CALL: Members Present and Absent

2.0 PLEDGES OF ALLEGIANCE

Texas Pledge:

Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.

3.0 SPECIAL PRESENTATIONS

Introduction of Shoreacres Officer T. Haase

4.0 APPROVAL OF MINUTES

4.1 Regular Council Meeting: February 24, 2014.

4.2 Regular Council Meeting: March 10, 2014.

5.0 COUNCIL REPORTS & REQUESTS

5.1 Mayor Webber – Report on meetings attended.

5.2 Alderman Wheeler – Report on animal control activities.

6.0 PUBLIC HEARINGS & PUBLIC COMMENTS

6.1 Citizen's Comments

This is the opportunity for citizens to comment on items which do not appear on the agenda. Time is limited to five minutes per speaker. Members of Council are prohibited by law from participating in the discussion or deliberation of items that are not specifically identified on this agenda.

7.0 ADMINISTRATIVE REPORTS

7.1 City Administrator David Stall – General activity report.

7.1.1 Street and storm drainage project updates.

7.1.2 Water and sewer project updates.

7.1.3 Land purchase for future storm drainage project.

7.2 Monthly Financial report. ^{Stall}

8.0 BUSINESS

8.1 Consideration and approval of invoices. ^{Stall}

- 8.2 Consideration and action to appoint citizen members to the Miramar Shoreline Advisory Group. ^{Webber}
- 8.3 Consideration and action to ratify Mayor's nominee for appointment to Position 7 of the Planning and Zoning Commission for a term beginning March 25, 2014 and ending January 31, 2016. ^{Webber}
- 8.4 Consideration and approval of 2014 consumer price index adjustment to municipal telecommunications right-of-way access line rates. ^{Stall}

9.0 ADJOURNMENT

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the governing body of the City of Shoreacres, Texas is a true and correct copy of said Notice and that I posted a copy of said Notice on the bulletin board at City Hall on March 20, 2014 at or before 8:00 p.m., at a place convenient and readily accessible to the general public at all times; to remain so posted continuously for at least 72 hours preceding the scheduled time of said Meeting.

DATED THIS 20TH DAY OF MARCH 2014.



SHOREACRES, TEXAS

BY: _____
 David K. Stall, CFM, City Administrator / City Secretary

The City Council of the City of Shoreacres reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices) and 551.086 (Economic Development).

The City Council Chamber is wheelchair accessible and accessible parking spaces are available.

Requests for accommodations or interpretive services must be made at least two (2) working days prior to the meeting. Please contact City Office at 281.471.2244 or fax 281.471.8955 for additional information.

I, the undersigned, do hereby certify that this Notice of Meeting was removed from the City Hall bulletin board at _____ AM/PM on _____, 2014.

BY: _____

City of Shoreacres



MEETING MINUTES

The City Council of the City of Shoreacres, Texas, met in Regular Session on **Monday, February 24, 2014 at 7:00 p.m.** in the City Council Chambers of City Hall, 601 Shore Acres Blvd., Shoreacres, Texas with the following present constituting a quorum:

Mayor	Matt Webber
Mayor pro tem	Rick Moses
Alderman	Steven Jones
Alderwoman	Nancy J. Schnell
Alderman	Bo Bunker
Alderman	Mike Wheeler

City Administrator / City Secretary David K. Stall

1.0 CALL TO ORDER / ROLL CALL:

The meeting was called to order by Mayor Webber at 7:00 p.m.

2.0 PLEDGE OF ALLEGIANCE

3.0 SPECIAL PRESENTATION

4.0 APPROVAL OF MINUTES

4.1 Regular Council Meeting February 10, 2014: Rick Moses moved to approve the February 10, 2014 Regular Council Meeting minutes; seconded by Mike Wheeler. Motion carried unanimously.

5.0 COUNCIL REPORTS & REQUESTS

5.1 Mayor Webber – Report on meetings attended.

Mayor Webber attended a general informational meeting at the Houston Yacht Club regarding the Ike Dike Centennial Gate project. He also had a brief meeting with the Houston Yacht Club management team to introduce Police Chief Troy Harrison.

6.0 PUBLIC HEARINGS & PUBLIC COMMENTS

6.1 Citizen's Comments:

Ms. Kay Pickett – 322 Seagrove: Ms. Pickett thanked the mayor and councilmembers for their tireless efforts and commitments in maintaining a safe and peaceful community for Shoreacres citizens. She also expressed her interest in participating on the Park Advisory Board and challenged our citizens to step-up and volunteers their time and expertise by participating on numerous committees that are available in our city.

Mr. Phil Yovino – 210/214 Fairfield: Mr. Yovino requested for the city to be more rigid in the process of pet registration; and the enforcement of city code regarding pet ownership. He also spoke of homeownership financing opportunity available for low income residents through the South East Texas Housing Finance Corporation [SETH].

Ms. Charlotte Wells – 3342 Miramar: Ms. Wells addressed her concerns on various issues such as the status of speed humps on Miramar; future plans for the old Bayshore Elementary school vacant lot; balancing the city’s budget; the City Administrator’s evergreen contract; violations of open meeting act; heavy trash collection enforcement; status of insurance discount from CRS participation; obstacles faced by citizens when seeking for public information; and, code enforcement.

7.0 ADMINISTRATIVE REPORTS

7.1 City Administrator Report: Mr. Stall reported: (1) a second final walkthrough for water plant #1 is scheduled for tomorrow, Tuesday February 25; (2) Once water plant #1 is in full operation, our customers will notice an improvement in the water pressure; and, (3) Pre-construction meeting for the installation of a supplemental water main on Shore Acres Blvd. is currently on hold waiting for the approval of a Harris County Right-of-Way Permit. This is a sixty days project and we do not anticipate any major water interruption.

7.2 Monthly Financial Report is as follow:

General Fund	\$328,226
Utility Fund	\$ 53,779
Service Deposit	\$ 55,334
TxCDBG	\$ 27,284
TxPool	\$854,819
CD’s	\$250,000

Property tax collected for January is \$328.087 and YTD is \$687,738.

General sales tax collected January is \$8,540.

Road maintenance sales tax for January is \$2,134.

8.0 BUSINESS

8.1 Consideration and approval of invoices

Mike Wheeler moved to pay our bills; Seconded by Rick Moses. Motion carried unanimously.

8.2 Consideration and action to appoint citizen members to the Miramar Shoreline Advisory Group.

Bo Bunker moved to appoint Kendall Pickett as the representative for East Shoreacres section; Seconded by Rick Moses. Motion carried unanimously.

- 8.3 Consideration and action to adopt Resolution No. 2014-126 approving an interlocal agreement with Harris County Public Health & Environmental Services to provide veterinary public health services to include housing and quarantining of animals and related animal control services; and, authorizing the Mayor to execute such agreement.

The agreement was not available and no action was taken.

- 8.4 Consideration and action to adopt Resolution No. 2014-129 adopting a limit on the amount of time that personnel are required to spend producing public information for inspection or duplication by a requestor without recovering costs attributable to that personnel time.

Mike Wheeler moved to approve Resolution No. 2014-129 striking “by certain requestors who have arguably abused the process” from the resolution. The motion failed for a lack of a second.

- 8.5 Review and possible action to adjust the rate of pay available for the position of Public Works Director.

Nancy Schnell moved to adjust the maximum rate of pay for the Public Works Director position to \$20.62 an hour which equates to an annual salary of \$42,848 plus benefits. The motion failed for a lack of a second.

- 8.6 Consideration and action to ratify Mayor’s nominee for appointment to Position 4 of the Planning and Zoning Commission for a term beginning February 25, 2014 and ending January 31, 2016.

Mayor Webber nominated Scott Tuma to Position 4 of the Planning and Zoning Commission. Bo Bunker moved to ratify the appointment of Scott Tuma to Position 4 of the Planning and Zoning Commission; Seconded by Steven Jones. Motion carried unanimously.

9.0 ADJOURNMENT.

The meeting was adjourned at 9:11 p.m.

PASSED AND APPROVED ON THIS 24TH DAY OF MARCH, 2014.

Matt Webber, Mayor

ATTEST:

David K. Stall, CFM
City Administrator / City Secretary

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	General Fund			Utility Fund			Service Deposits		
	Credits	Debits	Balance	Credits	Debits	Balance	Credits	Debits	Balance
			\$ 104,964.83			\$ 46,802.98			\$ 53,454.82
OCT	\$ 192,129.47	\$ (224,158.48)	\$ 72,935.82	\$ 66,783.61	\$ (23,677.25)	\$ 89,909.34	\$ 900.00	\$ (57.30)	\$ 54,297.52
	Gain/(Loss)	\$ (32,029.01)		Gain/(Loss)	\$ 43,106.36		Gain/(Loss)	\$ 842.70	
NOV	\$ 97,641.01	\$ (103,677.47)	\$ 66,899.36	\$ 38,236.39	\$ (76,193.48)	\$ 51,952.25	\$ 300.00	\$ (63.43)	\$ 54,534.09
	Gain/(Loss)	\$ (6,036.46)		Gain/(Loss)	\$ (37,957.09)		Gain/(Loss)	\$ 236.57	
DEC	\$ 109,100.73	\$ (88,014.21)	\$ 87,985.88	\$ 46,251.91	\$ (39,264.97)	\$ 58,939.19	\$ 600.00	\$ -	\$ 55,134.09
	Gain/(Loss)	\$ 21,086.52		Gain/(Loss)	\$ 6,986.94		Gain/(Loss)	\$ 600.00	
JAN	\$ 383,663.55	\$ (143,423.68)	\$ 328,225.75	\$ 42,767.13	\$ (47,927.34)	\$ 53,778.98	\$ 200.00	\$ -	\$ 55,334.09
	Gain/(Loss)	\$ 240,239.87		Gain/(Loss)	\$ (5,160.21)		Gain/(Loss)	\$ 200.00	
FEB	\$ 313,254.36	\$ (190,473.68)	\$ 451,006.43	\$ 41,980.26	\$ (33,572.52)	\$ 62,186.72	\$ 600.00	\$ (471.74)	\$ 55,462.35
	Gain/(Loss)	\$ 122,780.68		Gain/(Loss)	\$ 8,407.74		Gain/(Loss)	\$ 128.26	
MAR			\$ 451,006.43			\$ 62,186.72			\$ 55,462.35
	Gain/(Loss)	\$ -		Gain/(Loss)	\$ -		Gain/(Loss)	\$ -	
APR			\$ 451,006.43			\$ 62,186.72			\$ 55,462.35
	Gain/(Loss)	\$ -		Gain/(Loss)	\$ -		Gain/(Loss)	\$ -	
MAY			\$ 451,006.43			\$ 62,186.72			\$ 55,462.35
	Gain/(Loss)	\$ -		Gain/(Loss)	\$ -		Gain/(Loss)	\$ -	
JUN			\$ 451,006.43			\$ 62,186.72			\$ 55,462.35
	Gain/(Loss)	\$ -		Gain/(Loss)	\$ -		Gain/(Loss)	\$ -	
JUL			\$ 451,006.43			\$ 62,186.72			\$ 55,462.35
	Gain/(Loss)	\$ -		Gain/(Loss)	\$ -		Gain/(Loss)	\$ -	
AUG			\$ 451,006.43			\$ 62,186.72			\$ 55,462.35
	Gain/(Loss)	\$ -		Gain/(Loss)	\$ -		Gain/(Loss)	\$ -	
SEP			\$ 451,006.43			\$ 62,186.72			\$ 55,462.35
	Gain/(Loss)	\$ -		Gain/(Loss)	\$ -		Gain/(Loss)	\$ -	
	\$ 1,095,789.12	\$ (749,747.52)		\$ 236,019.30	\$ (220,635.56)		\$ 2,600.00	\$ (592.47)	
	Gain/(Loss)	\$ 346,041.60		Gain/(Loss)	\$ 15,383.74		Gain/(Loss)	\$ 2,007.53	

TxCDBG Fund

	Credits	Debits	Balance
			\$ 1,639.97
OCT	\$ 0.03	\$ (32.26)	\$ 1,607.74
	Gain/(Loss)	\$ (32.23)	
NOV	\$ 0.02	\$ (20.00)	\$ 1,587.76
	Gain/(Loss)	\$ (19.98)	
DEC	\$ 12,468.81	\$ (12,488.74)	\$ 1,567.83
	Gain/(Loss)	\$ (19.93)	
JAN	\$ 25,748.81	\$ (32.26)	\$ 27,284.38
	Gain/(Loss)	\$ 25,716.55	
FEB	\$ 83,806.12	\$ (83,826.11)	\$ 27,264.39
	Gain/(Loss)	\$ (19.99)	
MAR			\$ 27,264.39
	Gain/(Loss)	\$ -	
APR			\$ 27,264.39
	Gain/(Loss)	\$ -	
MAY			\$ 27,264.39
	Gain/(Loss)	\$ -	
JUN			\$ 27,264.39
	Gain/(Loss)	\$ -	
JUL			\$ 27,264.39
	Gain/(Loss)	\$ -	
AUG			\$ 27,264.39
	Gain/(Loss)	\$ -	
SEP			\$ 27,264.39
	Gain/(Loss)	\$ -	
	\$ 122,023.79	\$ (96,399.37)	
	Gain/(Loss)	\$ 25,624.42	

TexPool					
	Deposits	Interest	Withdrawals	Balance	
				\$	954,702.90
OCT	\$ -	\$ 38.44	\$ (100,000.00)	\$	854,741.34
				Gain/(Loss)	\$ (99,961.56)
NOV	\$ -	\$ 31.31	\$ -	\$	854,772.65
				Gain/(Loss)	\$ 31.31
DEC	\$ -	\$ 26.96	\$ -	\$	854,799.61
				Gain/(Loss)	\$ 26.96
JAN	\$ -	\$ 19.86	\$ -	\$	854,819.47
				Gain/(Loss)	\$ 19.86
FEB	\$ 100,000.00	\$ 20.39	\$ -	\$	954,839.86
				Gain/(Loss)	\$ 100,020.39
MAR			\$ -	\$	954,839.86
				Gain/(Loss)	\$ -
APR			\$ -	\$	954,839.86
				Gain/(Loss)	\$ -
MAY			\$ -	\$	954,839.86
				Gain/(Loss)	\$ -
JUN			\$ -	\$	954,839.86
				Gain/(Loss)	\$ -
JUL			\$ -	\$	954,839.86
				Gain/(Loss)	\$ -
AUG			\$ -	\$	954,839.86
				Gain/(Loss)	\$ -
SEP			\$ -	\$	954,839.86
				Gain/(Loss)	\$ -
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	\$ 100,000.00	\$ 136.96	\$ (100,000.00)		
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	Gain/(Loss)		\$	136.96	

Certificate	Issue Date	Interest Paid	Value	Interest Rate	Maturity Date
42716758	7/19/2013		\$ 60,161.20	0.0500%	7/19/2014
42716757	7/19/2013		\$ 60,161.20	0.0500%	7/19/2014
42713649	12/19/2011		\$ 64,709.55	0.8500%	2/19/2014
42713648	12/19/2011		\$ 64,709.55	0.8500%	2/19/2014
			\$ 249,741.50		

FY 2013/2014 PROPERTY TAX COLLECTION

2013 Taxable Value: \$ 79,384,559.00

Budgeted Tax Revenue:

Delinquent Taxes: \$ 37,447.46

	Tax Roll		2012 Taxes		Delinquent Taxes			Disbursed Totals	
	Correction (+/-)	Adjusted Value	Current Levy	Collections	Correction	Current Levy	Collections	Month	YTD
OCT	\$ 2,992,466.00	\$ 82,377,025.00	\$ 695,576.19	\$ 6,895.33	\$ -	\$ 37,447.46	\$ 904.99	\$ 7,990.28	\$ 7,990.28
NOV	\$ 10,510,993.00	\$ 92,888,018.00	\$ 784,329.04	\$ 39,450.50	\$ (337.76)	\$ 37,109.70	\$ 1,252.62	\$ 40,990.54	\$ 48,980.82
DEC	\$ 449,988.00	\$ 93,338,006.00	\$ 788,128.66	\$ 307,972.16	\$ -	\$ 37,109.70	\$ 2,125.74	\$ 310,669.99	\$ 359,650.81
JAN	\$ 56,461.00	\$ 93,394,467.00	\$ 788,605.41	\$ 322,047.58	\$ 7,195.55	\$ 44,305.25	\$ 4,737.32	\$ 328,087.34	\$ 687,738.15
FEB	\$ (209,767.00)	\$ 93,184,700.00	\$ 786,834.18	\$ 52,954.45	\$ -	\$ 44,305.25	\$ 2,541.62	\$ 57,183.83	\$ 744,921.98
MAR									
APR									
MAY									
JUN									
JUL									
AUG									
SEP									

\$ 13,800,141.00 Correction	Collection \$ 729,320.02 91%	\$ 6,857.79	Collection \$ 11,562.29 32%	\$ 744,921.98 Disbursed 93%
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General Sales Tax (4030)

	FY-2012	FY-2013	+ / -	
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OCT	\$ 5,314.10	\$ 9,483.17	\$ 4,169.07	78%
NOV	\$ 5,740.59	\$ 5,648.48	\$ (92.11)	-2%
DEC	\$ 5,091.71	\$ 3,752.74	\$ (1,338.97)	-26%
JAN	\$ 4,254.22	\$ 8,539.60	\$ 4,285.38	101%
FEB	\$ 5,352.90	\$ 6,122.42	\$ 769.52	14%
MAR	\$ 4,775.10			
APR	\$ 5,071.94			
MAY	\$ 4,605.09			
JUN	\$ 5,292.29			
JUL	\$ 5,398.82			
AUG	\$ 5,212.73			
SEP	\$ 8,980.06			

Road Maintenance Sales Tax (4035)

	FY-2012	FY-2013	+ / -	
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OCT	\$ 1,328.52	\$ 2,370.79	\$ 1,042.27	78%
NOV	\$ 1,435.15	\$ 1,412.12	\$ (23.03)	-2%
DEC	\$ 1,272.93	\$ 938.19	\$ (334.74)	-26%
JAN	\$ 1,063.55	\$ 2,134.90	\$ 1,071.35	101%
FEB	\$ 1,338.22	\$ 1,530.60	\$ 192.38	14%
MAR	\$ 1,193.78			
APR	\$ 1,267.98			
MAY	\$ 1,151.27			
JUN	\$ 1,323.07			
JUL	\$ 1,349.70			
AUG	\$ 1,303.18			
SEP	\$ 2,245.02			

TOTAL	\$ 65,089.55	\$ 33,546.41	\$ (31,543.14)	-48%	TOTAL	\$ 16,272.37	\$ 8,386.60	\$ (7,885.77)	-48%
BUDGET	\$ 50,000.00	\$ 52,000.00			BUDGET	\$ 12,500.00	\$ 13,000.00		
+ / -	\$ 15,089.55	\$ (18,453.59)			+ / -	\$ 3,772.37	\$ (4,613.40)		
	130%	65%				130%	65%		

MEMORANDUM

City of Shoreacres



601 Shore Acres Blvd., Shoreacres, TX 77571-7262 / 281.471.2244 / 281.471.8955 Fax

DATE: March 20, 2014

TO: Mayor & Council

CC:

FROM: David K. Stall, CFM, City Administrator

REF: Miramar Shoreline Restoration & Improvement Advisory Group

FILE REFERENCE: M14032001 MC Advisory Group.docx

Designated Representatives:

Planning & Zoning Commission	Diane Victor	3346 Miramar Dr	East
Parks & Recreation Advisory Board	Ann Apel	601 Oakdale Ave	Central
Shoreacres Recreation Association	Chuck Haist	122 Meadowlawn	East
Houston Yacht Club	Nancy Edmonson	Seabrook	N/A
Shoreacres Civic Association	Jayo Washington	202 E Forest Ave	East

Resident Representatives:

East District	Kendall Pickett	322 Seagrove	East
Central District	Michael Schnell	618 Baywood	Central
West District	[pending]		

Council can appoint one additional resident representative.

Council Appointment – Volunteers:

West District	[none received by staff]		
<i>East District</i>	<i>Karen Gerany</i>	<i>3316 Miramar Dr</i>	
	<i>Charlotte Wells</i>	<i>3342 Miramar Dr</i>	
	<i>Gary Manuel</i>	<i>3510 Miramar Dr</i>	
	<i>Barry Plante</i>	<i>3522 Miramar Dr</i>	
	<i>Noran Hankins</i>	<i>3526 Miramar Dr</i>	

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Public Utility Commission of Texas

1701 N. Congress Ave., PO Box 13326, Austin, TX 78711-3326

2014 CONSUMER PRICE INDEX (CPI) ADJUSTMENT TO MUNICIPAL TELECOMMUNICATIONS RIGHT-OF-WAY ACCESS LINE RATES

March 12, 2014

PURPOSE

This letter is to notify you that your city's 2014 maximum access line rates have increased by 0.78% due to inflation, as measured by the CPI. This adjustment has been made pursuant to Chapter 283 of the Local Government Code (House Bill 1777)

DEFAULT RATES FOR 2014: INCREASE

Based on the choices made by your city in April 2013, your city's 2014 rate will either be adjusted for inflation, or will remain the same as your 2013 rate. According to our records, when similar CPI adjustments were made in April 2013, your city chose the MAXIMUM allowable CPI-adjusted rates. Therefore, your 2014 rates will reflect an increase of 0.78% from your 2013 rates. You have the option to decline this increase in rates by taking the action explained below.

ACTION BY CITY: TO REFUSE THE INCREASE

(1) You do not have to respond to accept the increased access line rates. (2) Respond ONLY if you want to DECLINE the increase in access line rates. (3) To decline, notify the PUC using page 2 of this letter no later than April 30, 2014. (4) The PUC does not require City council authorization; however, if your city charter requires it, please do so immediately. (5) Verify your contact information and highlight any changes. (6) Make a copy of this document.

WHAT HAPPENS IF A CITY DOES NOT RESPOND BY APRIL 30, 2014?

If a city does not respond by April 30, 2014, the rates for your city will increase from 2013 levels. The next opportunity to adjust your rates will be September 1, 2014.

WHAT HAPPENS NEXT?

The PUC will notify telephone companies of your desired rates and you will be compensated accordingly no later than July 1, 2014.

FUTURE REVISIONS TO CPI

The access line rates will be revised annually in March depending on whether the CPI changes for the previous year. If the CPI changes for the year 2014, you will receive a similar letter in March 2015.

See over...

City of Shoreacres

SECTION 1: Your 2013 city preferred rates are as follows:

Residential: \$0.83 Non-Residential: \$1.85 Point-to-Point: \$2.79

SECTION 2: Your default rates for 2014 are as follows. Note: These are higher than the 2013 rates due to the CPI inflation adjustment.

Residential: \$0.84 Non-Residential: \$1.87 Point-to-Point: \$2.82

To decline your default increase in rates, notify the PUC by completing the section below. You can mail or fax this page to the PUC. To accept rates in Section 2, no action is required.

I _____, Title _____, am an authorized representative for the City/Town/Village of _____. The City declines to accept the default rates indicated in Section 2 above. Instead, we choose the following rates:
Residential _____; Non-Residential _____; Point-to-Point _____.

Date: _____

Signature: _____

Other Comments:

HOW TO RESPOND

Mail: Stephen Mendoza
Public Utility Commission
P.O. Box 13326
Austin, Texas 78711-3326

INQUIRIES

Inquiries only. NOT for sending your response.
HB1777@puc.texas.gov
Phone No: 512-936-7394

OR FAX TO Stephen Mendoza at: 512-936-7428

CITY CONTACT INFORMATION

Please notify us if the contact information we have on file for your city has changed. Thank you.

Phone No. 1 (281) 471-2244

Phone No. 2 (281) 471-3340

Fax No: (281) 471-8955

Email: utilityclerk@cityofshoreacres.us

ADDRESS

ROBIN ELDRIDGE UTILITY CLERK
or current city official responsible for right-of-way issues
CITY OF SHOREACRES
601 SHOREACRES BLVD
LAPORTE TX 77571