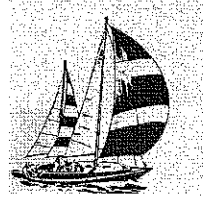


# City of Shoreacres



## NOTICE OF MEETING

Notice is hereby given that a Regular Meeting of the  
**City Council**

of the City of Shoreacres, Texas, will be held on

**Monday, May 12, 2014 at 7:00 p.m.**

in the City Council Chambers on the first floor at City Hall, 601 Shore Acres Blvd.,  
Shoreacres, Texas, at which time the following subjects will be discussed, to wit:

**1.0 CALL TO ORDER / ROLL CALL:** Members Present and Absent

**2.0 PLEDGES OF ALLEGIANCE**

Texas Pledge:

Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.

**3.0 SPECIAL PRESENTATIONS**

None.

**4.0 APPROVAL OF MINUTES**

4.1 Regular Council Meeting: April 28, 2014.

**5.0 COUNCIL REPORTS & REQUESTS**

5.1 Mayor Webber – Report on meetings attended.

5.2 Mayor pro tem Moses – Report on.

**6.0 PUBLIC HEARINGS & PUBLIC COMMENTS**

6.1 Citizen's Comments

This is the opportunity for citizens to comment on items which do not appear on the agenda. Time is limited to five minutes per speaker. Members of Council are prohibited by law from participating in the discussion or deliberation of items that are not specifically identified on this agenda.

**7.0 ADMINISTRATIVE REPORTS**

7.1 City Administrator David Stall – General Activity Report.

7.1.1 Shore Acres Blvd Water Main Project

7.1.2 West Forest Street Replacement, Drainage, & Water Main Projects

7.1.3 First Monday Heavy Trash Pick-up

7.2 Police Chief Troy Harrison – Monthly Department Report.

7.3 Acting Public Works Director Erick Ingram – Monthly Department Report.

**8.0 BUSINESS**

- 8.1 Consideration and approval of invoices. <sup>Stall</sup>
- 8.2 Consideration and action to ratify Mayor’s nominee for appointment to Position 6 of the Planning and Zoning Commission for a term beginning May 13, 2014 and ending January 31, 2016. <sup>Webber</sup>

**9.0 ADJOURNMENT**

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the governing body of the City of Shoreacres, Texas is a true and correct copy of said Notice and that I posted a copy of said Notice on the bulletin board at City Hall on May 8, 2014 at or before 10:00 p.m., at a place convenient and readily accessible to the general public at all times; to remain so posted continuously for at least 72 hours preceding the scheduled time of said Meeting.

DATED THIS 8TH DAY OF MAY 2014.



SHOREACRES, TEXAS

BY: \_\_\_\_\_  
David K. Stall, CFM, City Administrator / City Secretary

The City Council of the City of Shoreacres reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices) and 551.086 (Economic Development).

**The City Council Chamber is wheelchair accessible and accessible parking spaces are available.**

**Requests for accommodations or interpretive services must be made at least two (2) working days prior to the meeting. Please contact City Office at 281.471.2244 or fax 281.471.8955 for additional information.**

I, the undersigned, do hereby certify that this Notice of Meeting was removed from the City Hall bulletin board at \_\_\_\_\_ AM/PM on \_\_\_\_\_, 2014.

BY: \_\_\_\_\_

# City of Shoreacres



## MEETING MINUTES

The City Council of the City of Shoreacres, Texas, met in Regular Session on **Monday, April 28, 2014 at 7:00 p.m.** in the City Council Chambers of City Hall, 601 Shore Acres Blvd., Shoreacres, Texas with the following present constituting a quorum:

Mayor	Matt Webber
Alderman	Steven Jones
Alderwoman	Nancy J. Schnell
Alderman	Bo Bunker

City Administrator / City Secretary	David K. Stall, CFM
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<u>Absent</u>	
Mayor pro tem	Rick Moses
Alderman	Mike Wheeler

### 1.0 CALL TO ORDER / ROLL CALL:

The meeting was called to order by Mayor Webber at 7:00 p.m.

### 2.0 PLEDGE OF ALLEGIANCE

### 3.0 SPECIAL PRESENTATION

### 4.0 APPROVAL OF MINUTES

4.1 Regular Council Meeting April 14, 2014 – Nancy Schnell moved to approve the April 14, 2014 Regular Council Meeting minutes; seconded by Bo Bunker. Motion carried unanimously.

### 5.0 COUNCIL REPORTS & REQUESTS

5.1 Mayor Webber attended the Houston Yacht Club opening ceremony this past weekend.

### 6.0 PUBLIC HEARINGS & PUBLIC COMMENTS

6.1 Citizen's Comments:

Ms. Darlene Bays 616 Baywood: Ms. Bays asked "Why did we not have any representation at the Sylvan Beach Day parade in La Porte on Saturday, April 26?"

### 7.0 ADMINISTRATIVE REPORTS

7.1 City Administrator Report: Mr. Stall reported: Early Voting started today and will run until May 6; Election Day is Saturday, May 10. Sound wall update – TxDOT discovered that the city's main sewer line is in the way of where they will be

drilling to install one of the footings for the sound wall; relocation of this main line is very costly to the city; Mr. Stall has asked the City Engineer, Mr. Jerry Gainer to take the lead in addressing the issue with TxDOT and propose alternative solutions. He will meet with TxDOT on Tuesday to discuss further and we are hopeful that a successful resolution can be found.

7.1.1 Water Project updates – We are very close to fully resolving the water pressure issues throughout the city. Water aeration – previously there were discussions of installing a baffle inside the water tank but after further study, it was concluded that this action will not fully correct the problem and it would cost more than originally anticipated. The lead engineer of the project has come up with another solution and has requested a quote from our contractor. The SCADA programming is progressing as expected. With both of the water plants in full operation, we’ve ordered a hydrant flow test for all of the hydrants in the city and the results are as follows:

	Number of Hydrants in	
	2014	2011
Marginal [500 GPM or less]	4	25
Good [501 GPM – 1000 gpm]	28	13
Excellent [1001 GPM or more]	8	2

In July 2011, we had nineteen hydrants located east of Old Highway 146 that were identified as “Marginal”. Today, that number has shrunk to two hydrants with a flow capacity of 500 GPM or less. We will continue striving to improve the water capacity in our systems as we move forward.

7.2 Monthly Financial Report is as follow:

General Fund	\$260,903
Utility Fund	\$ 74,706
TxCDBG	\$179,149
TexPool	\$954,864
CD’s	\$250,000

Property tax collected for March is \$20,751 and YTD is \$765,673.

General sales tax collected for March is \$5,340.

Road maintenance sales tax for March is \$1,335.

**8.0 BUSINESS**

8.1 Consideration and approval of invoices.

Nancy Schnell moved to pay our bills; Seconded by Bo Bunker. Motion carried unanimously

8.2 Consideration and action to adopt Ordinance No. 2014-158 requiring that recordings of council meetings be used to satisfy the Texas Government Code in lieu of written minutes approved by council.

Nancy Schnell moved to adopt Ordinance No. 2014-158. The motion failed for lack of a second.

**9.0 ADJOURNMENT.**

The meeting was adjourned at 7:48 p.m.

PASSED AND APPROVED ON THIS 12TH DAY OF MAY, 2014.

( C I T Y   S E A L )

\_\_\_\_\_  
Matt Webber, Mayor

ATTEST:

\_\_\_\_\_  
David K. Stall, CFM  
City Administrator / City Secretary

# Shoreacres Police Department

602 Shore Acres Blvd., Shoreacres, Texas 77571 / 281.307.1950 / Fax: 281.471.8955



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## MEMORANDUM

DATE: May 8, 2014  
TO: City Council  
FROM: Troy D. Harrison  
RE: April Activity report

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Below are the listed calls for service during the month of April, 2014:

Traffic Issue:	3
Residential Alarms:	9
Animal Control:	4
Assist other LEA:	7
Assist Citizen:	4
Burglary:	1
Disturbance:	2
Traffic Accident:	4
Susp Circumstance:	11
Theft:	2
City Ord Violation:	2
Welfare Concern:	2
Total Calls for Service:	104
Citations:	39
House Watch:	7

# MEMORANDUM

*City of Shoreacres*

601 Shore Acres Blvd., Shoreacres, TX 77571-7262 / 281.471.2244 / 281.471.8955 Fax



DATE: May 1st, 2014

TO: David K. Stall, City Administrator

CC:

FROM: Erick Ingram, Interim Public Works Director

REF: Public Works Monthly Report (April) 2014

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FILE REFERENCE: Monthly Memo April 2014.docx

Public Works purchased 5,100,000 Gallons of water in April. We purchased 5,042,000 gallons in March.

Public Works employees installed six signs.

Public Works employees also repaired three main line water breaks and completed three sand & level ups.

Parks crew mowed 4.5 miles ditch line.

John Ruiz has tested for his Water Distribution Class "D" License (May 2<sup>nd</sup>)

Ray Dodd has tested for his Waste Water Collection "II" License, Mr. Dodd is also scheduled to test for his Ground Water Class "C" License on May 16<sup>th</sup>.

(Results for Water & Wastewater testing 30-45 days after test date)

There are no other special projects to report on at this time.

**PUBLIC WORKS  
Monthly Productivity Report**

**Month : April 2014**

	<b>Total Calls</b>		<b>Total Collected in Cu. Yrds.</b>
<b>***Water/Wastewater***</b>	<b>5</b>	<b>***Solid Waste***</b>	<b>40</b>
Water Repairs	3	Recycling :	40
Meter Changeouts	1	* Paper	12
Backfills (Yard Cleanups)	3	* Plastic	8
Fire Hydrant Repairs	0	* Cardboard	16
Water Taps	0	* Aluminum Cans	2
Water Plant Repairs	0	* Glass	2
Sewer Taps	0	Debris Removal	0
Sewer Point Repairs	0		
Lift Station Repairs	0		
Manhole Repairs	0		
After Hour Repairs	0		

**Repairs**

<b>***Streets and Drainage***</b>		<b>***ROW Maintenance***</b>	
Potholes :	0	Miles Mowed	4.5
* Concrete Repairs	0	Miles of Ditch Inspected	5
* Asphalt Repairs	1	Culverts Inspected	0
Drainage Cave-in Repairs	0	Hours Mowed	24
<b>***Traffic***</b>	<b>0</b>	<b>***Parks***</b>	
Stop Sign Repairs	6	Cubic Yards of Trash Removed	2
Safety Sign Repairs	0	Park Equipment Repair	1
Public Notification Signs Repaired	2 0	Lighting Repairs	0