

# City of Shoreacres



## NOTICE OF MEETING

Notice is hereby given that a Regular Meeting of the  
**City Council**  
of the City of Shoreacres, Texas, will be held on  
**Monday, January 12, 2015 at 7:00 p.m.**  
in the City Council Chambers on the first floor at City Hall, 601 Shore Acres Blvd.,  
Shoreacres, Texas, at which time the following subjects will be discussed, to wit:

**1.0 CALL TO ORDER / ROLL CALL:** Members Present and Absent

**2.0 PLEDGES OF ALLEGIANCE**

Texas Pledge:

Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.

**3.0 SPECIAL PRESENTATIONS**

3.1 Port of Houston Authority - Update.

**4.0 APPROVAL OF MINUTES**

4.1 Regular Council Meeting: December 8, 2014.

4.2 Special Council Meeting: January 5, 2015.

4.3 Council Workshop Meeting: January 7, 2015.

**5.0 COUNCIL REPORTS & REQUESTS**

5.1 Mayor Moses – Report on meetings attended.

**6.0 PUBLIC HEARINGS & PUBLIC COMMENTS**

6.1 Public Comments

<p>This is the opportunity for the public to address council or comment on items which appear on the agenda. Time is limited to five minutes per speaker. Comments are to be directed to the city council and dialogue with the audience is not permitted. Councilmembers are prohibited by law from participating in discussion or deliberation of items not specifically identified on this agenda.</p>
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**7.0 ADMINISTRATIVE REPORTS**

7.1 City Administrator David Stall – General Activity Report.

7.2 Monthly Police Department Report. <sup>Chief Harrison</sup>

7.3 Monthly Public Works Department Report. <sup>Erick Ingram</sup>

**8.0 BUSINESS**

- 8.1 Consideration and approval of invoices. <sup>Stall</sup>
- 8.2 Consideration and approval of Ordinance No. 2015-173 designating the official City newspaper. <sup>Stall</sup>
- 8.3 Consideration and action to adopt Ordinance No. 2015-174 amending the City Code regarding disconnects and discontinuation of utility service for non-payment. <sup>Stall</sup>
- 8.4 Consideration and action to require department heads to attend all regular city council meetings. <sup>Schnell</sup>

**9.0 ADJOURNMENT**

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the governing body of the City of Shoreacres, Texas is a true and correct copy of said Notice and that I posted a copy of said Notice on the bulletin board at City Hall on January 8, 2015 at or before 5:00 p.m., at a place convenient and readily accessible to the general public at all times; to remain so posted continuously for at least 72 hours preceding the scheduled time of said Meeting.

DATED THIS 8TH DAY OF JANUARY 2015.



SHOREACRES, TEXAS

BY: David K. Stall, CFM, City Administrator / City Secretary

The City Council of the City of Shoreacres reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices) and 551.086 (Economic Development).

**The City Council Chamber is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made at least two (2) working days prior to the meeting. Please contact City Office at 281.471.2244 or fax 281.471.8955 for additional information.**

I, the undersigned, do hereby certify that this Notice of Meeting was removed from the City Hall bulletin board at \_\_\_\_\_ AM/PM on \_\_\_\_\_, 2015.

BY: \_\_\_\_\_

# City of Shoreacres



## MEETING MINUTES

The City Council of the City of Shoreacres, Texas, met in Regular Session on  
**Monday, December 8, 2014 at 7:00 p.m.**  
in the City Council Chambers of City Hall, 601 Shore Acres Blvd., Shoreacres, Texas  
with the following present constituting a quorum:

Mayor	Rick Moses
Mayor pro tem	Richard Adams
Alderman	Bo Bunker
Alderman	Neil Moyer
Alderwoman	Nancy J. Schnell
Alderman	Mike Wheeler

City Administrator / City Secretary      David K. Stall, CFM

### 1.0 CALL TO ORDER / ROLL CALL:

The meeting was called to order by Mayor Moses at 7:00 p.m.

### 2.0 PLEDGE OF ALLEGIANCE

### 3.0 SPECIAL PRESENTATION

### 4.0 APPROVAL OF MINUTES

- 4.1 Regular Council Meeting November 10, 2014 – Richard Adams moved to approve the November 10, 2014 Regular Council Meeting minutes; Seconded by Mike Wheeler. Motion carried unanimously.
- 4.2 Special Council Meeting November 17, 2014 – Neil Moyer moved to approve the November 17, 2014 Special Council Meeting minutes; Seconded by Mike Wheeler. Motion carried unanimously.

### 5.0 COUNCIL REPORTS & REQUESTS

- 5.1 Mayor Moses – Report on meetings attended  
There were no items to report.

### 6.0 PUBLIC HEARINGS & PUBLIC COMMENTS

- 6.1 Citizen Comments: None

### 7.0 ADMINISTRATIVE REPORTS

- 7.1 City Administrator Report: Mr. Stall reported that we've completed the required annual NIMS report to the state; represented the City at the Coastal Resiliency meeting; and, attended a CLEMC board meeting.

- 7.2 Monthly Police Report: Chief Harrison reported that there were no burglaries or thefts reported in the month of November. Chief Harrison thanked Mayor Moses, Council members and Mr. Stall, for their confidence and support as we're wrapping up 2014.
- 7.3 Monthly Public Works Report: Mr. Stall reported on the following: our park crew mowed eight miles of ditch line; repaired five water leaks on the main lines; installed Storz quick connections on several fire hydrants; the Centre water main project has been completed; and, the Baywood water line project will start next week.

## 8.0 BUSINESS

- 8.1 Consideration and approval of invoices.  
Neil Moyer moved to pay our bills; Seconded by Nancy Schnell. Motion carried unanimously.
- 8.2 Consideration and action to approve Ordinance No. 2014-172 approving an amendment to CenterPoint Energy Houston Electric's rate schedule for lighting services, Tarriff "6.1.1.1.6, Lighting Services.  
Neil Moyer moved to adopt Ordinance No. 2014-172; Seconded by Nancy Schnell. Motion carried unanimously.
- 8.3 Consideration and action to approve Resolution No. 2014-139 authorizing the execution of a rerate agreement renewing and extending an Interlocal Agreement with TML Intergovernmental Employee Benefits Pool for the purpose of providing certain employee benefits.  
Nancy Schnell moved to approve Resolution No. 2014-139; Seconded by Mike Wheeler. Motion carried unanimously

## ADJOURNMENT.

The meeting was adjourned at 7:19 p.m.

PASSED AND APPROVED ON THIS 12<sup>th</sup> DAY OF JANUARY, 2015.

( CITY SEAL )

\_\_\_\_\_  
Rick Moses, Mayor

ATTEST:

\_\_\_\_\_  
David K. Stall, CFM  
City Administrator / City Secretary

# City of Shoreacres



## MEETING MINUTES

The City Council of the City of Shoreacres, Texas, met in Special Session on  
**Monday, January 5, 2015 at 6:00 p.m.**  
in the City Council Chambers of City Hall, 601 Shore Acres Blvd., Shoreacres, Texas  
with the following present constituting a quorum:

Mayor	Rick Moses
Mayor pro tem	Richard Adams
Alderswoman	Nancy J. Schnell
Alderman	Neil Moyer

City Administrator / City Secretary      David K. Stall

Alderman	Bo Bunker – Absent
Alderman	Mike Wheeler – Absent

### 1.0 CALL TO ORDER / ROLL CALL:

The meeting was called to order by Mayor Moses at 6:00 p.m.

### 2.0 BUSINESS

2.1 Hearing, consideration and final decision on employee dismissal appeal requested by John Ruiz, Jr. under City Code section 2-130.<sup>Moses</sup>

John Ruiz made a presentation to city council and explained the reasons he believes he should not have been dismissed.

City Administrator David Stall asked questions of Mr. Ruiz and gave a brief explanation of the reasons he recommended the dismissal.

Members of council questioned John Ruiz and David Stall.

2.2 Final decision on employee dismissal appeal requested by John Ruiz, Jr. under City Code section 2-130.<sup>Moses</sup>

Nancy Schnell moved to uphold Mr. Ruiz's termination (deny the appeal); seconded by Richard Adams. Nancy Schnell and Richard Adams voted aye; Neil Moyer voted nay, the motion carried, appeal denied.

**3.0 ADJOURNMENT**

The meeting was adjourned at 7:10 p.m.

PASSED AND APPROVED ON THIS 12TH DAY OF JANUARY, 2015.

( CITY SEAL )

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Rick Moses, Mayor

ATTEST:

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David K. Stall, CFM  
City Administrator / City Secretary

# City of Shoreacres



## MEETING MINUTES

The City Council of the City of Shoreacres, Texas met in Workshop Session on  
**Wednesday, January 7, 2015 at 6:00 p.m.**  
in the Tom Coleman Room of City Hall, 601 Shore Acres Blvd.,  
Shoreacres, Texas, with the following present constituting a quorum:

Mayor	Rick Moses
Mayor pro tem	Richard Adams
Alderman	Mike Wheeler
Alderman	Neil Moyer
City Administrator / City Secretary	David Stall
Alderman	Bo Bunker – Absent
Alderwoman	Nancy Schnell – Absent

### 1.0 CALL TO ORDER / ROLL CALL:

The meeting was called to order by Mayor Rick Moses at 6:00 p.m.

### 2.0 WORKSHOP

#### 2.1 Discussion of fiscal year 2014/2015 capital improvement needs for infrastructure (streets, water, sewer) and facilities (public works, police station, city hall).

Mayor Moses opened the discussion and called on Public Works Director Erick Ingram and Police Chief Troy Harrison to identify needs within their respective departments.

Public Works Director Erick Ingram briefly addressed council and raised two issues:

- Recycling trailer replacement
- Public Works facility yard surface

Police Chief Troy Harrison addressed council and raised several issues:

- Building – Doors that don't shut
- Mold on sidewalks (north side)
- Combination lock on back door
- Marquee / building signage
- Radar
- Desktop computers
- Records management system software

City Administrator David Stall briefly addressed council and raised several proposed capital improvement projects:

**GENERAL FUND PROJECTS**

- Record Storage – Public Works Building Mezzanine Store Room †
- Public Works Yard/Apron Paving
- Public Works Warehouse Replacement (30x50x20, Loading Dock & Ramp) †
- Storm Drainage Project – Oakdale to Seagrove Channel
- Streets – New Construction/Replacement
- Public Works Pole Shed Roof Replacement
- Police Station Stand-By Power (Natural Gas Generator)
- City Hall Ceiling Replacement (2<sup>nd</sup> Floor)
- Circle Park Playground Equipment Replacement
- Police Vehicle Shelter (Carpools) †
- City Hall Sidewalk Cover
- Miramar Park Coastal Erosion Control Project †‡

† Included in FEMA Hazard Mitigation Action Plan (MAP).

‡ Candidate for Coastal Impact Assistance Program Grant (CIAP).

**UTILITY FUND PROJECTS**

- Water System Elevated Storage – Replace Undersized Water Tower
- Waste Water Force Main Relocation (Choate Road)
- Water System Fire Hydrant Expansion (Upgrade Pipe Size)
- Water System Distribution System Repair (Failing Pipe Replacement)
- Water System Distribution System Upgrades (Replace Undersized Pipes)

**3.0 ADJOURNMENT**

Meeting was adjourned at 6:54 p.m.

PASSED AND APPROVED THIS 12TH DAY OF JANUARY 2015.

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Rick Moses, Mayor

( CITY SEAL )

ATTEST:

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David K. Stall, CFM  
City Administrator / City Secretary



# Shoreacres Police Department

602 Shore Acres Blvd., Shoreacres, Texas 77571 / 281.307.1950 / Fax: 281.471.8955



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## MEMORANDUM

DATE: January 6, 2015  
TO: City Council  
FROM: Troy D. Harrison  
RE: December, 2014 Activity report

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Below are the listed calls for service during the month of December, 2014:

Traffic Issue:	7
Residential Alarms:	2
Animal Control:	6
Assist by LEA:	21
Assist Citizen:	9
Burglary:	0
Disturbance:	2
Traffic Accident:	0
Trespass	1
Susp Circumstance:	26
Theft:	1
City Ord Violation:	6
Welfare Concern:	5
Total Calls for Service:	221
Citations:	95
House Watch:	6

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# MEMORANDUM

*City of Shoreacres*

601 Shore Acres Blvd., Shoreacres, TX 77571-7262 / 281.471.2244 / 281.471.8955 Fax



DATE: Jan 5th, 2014

TO: David K. Stall, City Administrator

CC:

FROM: Erick Ingram, Public Works Director

REF: Public Works Monthly Report (December) 2014

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FILE REFERENCE: Monthly Memo December 2014.docx

Public Works purchased 4,779,000 Gallons of water in November. We purchased 4,349,000 gallons October.

Public Works employees repaired 4 water leaks, 4-Mainline 0-Service connection.

New Fire Hydrant installed and in service at Centre St. & South Country Club.

There are no other projects to report on at this time.

**PUBLIC WORKS  
Monthly Productivity Report**

**Month : December 2014**

	<b>Total Calls</b>		<b>Total Collected in Cu. Yrds.</b>
<b>***Water/Wastewater***</b>	<b>4</b>	<b>***Solid Waste***</b>	<b>10</b>
Water Repairs	4	Recycling :	42
Meter Changeouts	0	* Paper	16
Backfills (Yard Cleanups)	2	* Plastic	4
Fire Hydrant Repairs	1	* Cardboard	20
Water Taps	0	* Aluminum Cans	1
Water Plant Repairs	0	* Glass	1
Sewer Taps	0	Debris Removal	0
Sewer Point Repairs	0		
Lift Station Repairs	0		
Manhole Repairs	0		
After Hour Repairs	0		

**Repairs**

<b>***Streets and Drainage***</b>		<b>***ROW Maintenance***</b>	
Potholes :	0	Miles Mowed	0
* Concrete Repairs	0	Miles of Ditch Inspected	5
* Asphalt Repairs	0	Culverts Inspected	5
Drainage Cave-in Repairs	0	Hours Mowed	0
<b>***Traffic***</b>		<b>***Parks***</b>	
Stop Sign Repairs	0	Cubic Yards of Trash Removed	1
Safety Sign Repairs	2	Park Equipment Repair	2
Public Notification Signs Repaired	1 0	Lighting Repairs	0

**ORDINANCE No. 2015-173  
CITY OF SHOREACRES, TEXAS**

AN ORDINANCE DESIGNATING THE OFFICIAL NEWSPAPER OF THE CITY OF SHOREACRES, TEXAS AND REPEALING ALL OTHER ORDINANCES IN CONFLICT.

\* \* \* \* \*

WHEREAS, Section 52.004, Local Government Code requires that the City Council designate an Official Newspaper for the publication of Legal notices:

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SHOREACRES, TEXAS:

1. That, The Bay Area Observer, a newspaper in general circulation in the City of Shoreacres, and a newspaper qualified, able, and willing to publish legal notices and advertisements, is hereby and hereon selected and designated as the "Official Newspaper of the City of Shoreacres."

2. That, the right to terminate this designation is hereby and hereon reserved by the Council of the City of Shoreacres, Texas, and said City Council has the right to terminate one newspaper and designate another at any time.

This supersedes any prior Resolution or Ordinance in conflict herewith, same subject.

PASSED AND APPROVED this the 12th day of January 2015.

( CITY SEAL )

\_\_\_\_\_  
Rick Moses, Mayor

ATTEST:

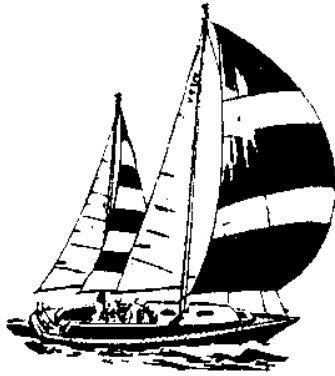
\_\_\_\_\_  
David K. Stall, CFM  
City Secretary

M/2		Yea	Nay	N/V	Absent
<input type="checkbox"/>	R. Moses	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	R. Adams	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	B. Bunker	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	N. Schnell	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	M. Wheeler	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	N. Moyer	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Passed / Failed

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David Stall, City Secretary - Date

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**ORDINANCE No. 2015-174  
CITY OF SHOREACRES, TEXAS**

AN ORDINANCE AMENDING THE SHOREACRES CITY CODE PROVIDING FOR DISCONTINUATION AND DISCONNECTION OF UTILITY SERVICES; CONTAINING A SEVERABILITY CLAUSE; MAKING VARIOUS FINDINGS AND PROVISIONS RELATING TO THE SUBJECT; FINDING COMPLIANCE WITH THE OPEN MEETINGS LAW; AND PROVIDING AN EFFECTIVE DATE HEREOF.

\* \* \* \* \*

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SHOREACRES:

That, the facts and matters set forth in the preamble of this Ordinance are hereby found to be true and correct; and,

That if any section, clause, sentence, or phrase of this Ordinance is held to be invalid or unconstitutional by any court of competent jurisdiction, then said holding shall in no way affect the validity of the remaining portions of this Ordinance; and,

That the City Council officially finds, determines, recites, and declares that a sufficient written notice of the date, hour, place and subject of this meeting of the City Council was posted at a place convenient to the public at the City Hall of the City for the time required by law preceding this meeting, as required by the Open Meetings Law, Chapter 551, Texas Government Code; and that this meeting has been open to the public as required by law at all times during which this ordinance and the subject matter thereof has been discussed, considered and formally acted upon. The City Council further ratifies, approves and confirms such written notice and the contents and posting thereof.

That Chapter 66, "Utilities" section 66-187 of the Shoreacres City Code of Ordinances, City of Shoreacres, Texas, is hereby amended to read as follows:

**Sec. 66-187. – Discontinuation of service.**

(a) The City of Shoreacres reserves the right to discontinue water and sewer service to any customer who is ten days delinquent in payment of any charges set out in this ordinance. Notice of the city's right to discontinue service is printed on all water bills and on all applications for water service. The city shall not be required to serve any additional notice(s) to a customer before service is discontinued. After service has been disconnected, the customer shall pay all delinquent amounts, a reconnection fee of \$25.00 and a utility deposit of \$100.00, if no such deposit exists or if a deposit in a lesser amount currently exists for the account before service will be reconnected by the city. If the service was discontinued for non-payment during the preceding twelve months the customer shall also pay any current non-delinquent amount due before the service is reconnected. Service shall be reconnected during the hours of 8:00 a.m. and 3:00 p.m., Monday through Friday, except for holidays. Customers shall not be permitted to reconnect service on their own.

(b) The city shall close the account of any customer whose service was discontinued for non-payment and has remained disconnected for 30 days. The utility deposit will be applied to the amount owed and the deposit balance, if any, refunded to the customer. Restoration of service will require a new application for service and a new utility deposit.

Severability Clause.

That is any section, subsection, sentence, clause or phrase of this ordinance is for any reason held to be unconstitutional, such unconstitutionality shall not affect the validity of the remaining portions of this ordinance. The City Council of the City of Shoreacres hereby declares that it would have passed this Ordinance and each section, subsection, sentence, clause or phrase hereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses or phrases be declared unconstitutional.

This ordinance shall be effective immediately upon passage.

PASSED AND APPROVED this the 12th day of January 2015.

( CITY SEAL )

\_\_\_\_\_  
Rick Moses, Mayor

ATTEST:

\_\_\_\_\_  
David K. Stall, CFM  
City Secretary

M/2		Yea	Nay	N/V	Absent
<input type="checkbox"/>	R. Moses	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	R. Adams	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	B. Bunker	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	N. Schnell	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	M. Wheeler	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	N. Moyer	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Passed / Failed \_\_\_\_\_  
David Stall, City Secretary - Date