

# City of Shoreacres



## NOTICE OF MEETING

Notice is hereby given that a Regular Meeting of the  
**City Council**  
of the City of Shoreacres, Texas, will be held on  
**Monday, November 9, 2015 at 7:00 p.m.**  
in the City Council Chambers on the first floor at City Hall, 601 Shore Acres Blvd.,  
Shoreacres, Texas, at which time the following subjects will be discussed, to wit:

**1.0 CALL TO ORDER / ROLL CALL:** Members Present and Absent

**2.0 PLEDGES OF ALLEGIANCE**

Texas Pledge:

Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.

**3.0 SPECIAL PRESENTATIONS**

3.1 None.

**4.0 APPROVAL OF MINUTES**

4.1 Regular Council Meeting: October 26, 2015.

**5.0 COUNCIL REPORTS & REQUESTS**

5.1 Mayor Moses

5.1.1 Update on State Highway 146 sound wall progress.

5.1.2 Interim heavy trash collection.

5.1.3 Workshop to discuss the need for a new water tower.

5.1.4 Items of community interest.

**6.0 PUBLIC HEARINGS & PUBLIC COMMENTS**

6.1 Public Comments

This is the opportunity for the public to address council or comment on items which appear on the agenda. Time is limited to five minutes per speaker. Comments are to be directed to the city council and dialogue with the audience is not permitted. Councilmembers are prohibited by law from participating in discussion or deliberation of items not specifically identified on this agenda.

**7.0 ADMINISTRATIVE REPORTS**

7.1 General Activity Report – City Administrator David Stall.

7.1.1 October 31, 2015 heavy rain and flood event.

7.2 Monthly Police Department Report. <sup>Chief Harrison</sup>

7.3 Monthly Public Works Department Report.

**8.0 BUSINESS**

- 8.1 Consideration and approval of invoices. <sup>Stall</sup>
- 8.2 Discussion and action to adopt Resolution 2015-157 designating an administrator for the city online message board. <sup>Schnell</sup>
- 8.3 Discussion of the legality and improper direction given by Mr. Stall and the effect of these actions on the city as it pertains to the 2016 tax rate and budget. <sup>Schnell</sup>
- 8.4 Discussion of the standards and procedures for annual employee evaluations. <sup>Schnell</sup>

**9.0 ADJOURNMENT**

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the governing body of the City of Shoreacres, Texas is a true and correct copy of said Notice and that I posted a copy of said Notice on the bulletin board at City Hall on November 5, 2015 at or before 8:00 p.m., at a place convenient and readily accessible to the general public at all times; to remain so posted continuously for at least 72 hours preceding the scheduled time of said Meeting.

DATED THIS 5TH DAY OF NOVEMBER 2015.

( CITY SEAL ) SHOREACRES, TEXAS

BY: \_\_\_\_\_  
David K. Stall, CFM, TEM, City Administrator / City Secretary

The City Council of the City of Shoreacres reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultations with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices) and 551.086 (Economic Development).

**The City Council Chamber is wheelchair accessible and accessible parking spaces are available.**

**Requests for accommodations or interpretive services must be made at least two (2) working days prior to the meeting. Please contact City Office at 281.471.2244 or fax 281.471.8955 for additional information.**

I, the undersigned, do hereby certify that this Notice of Meeting was removed from the City Hall bulletin board at \_\_\_\_\_ AM/PM on \_\_\_\_\_, 2015.

BY: \_\_\_\_\_

# City of Shoreacres



## MEETING MINUTES

The City Council of the City of Shoreacres, Texas, met in Regular Session on **Monday, October 26, 2015 at 7:00 p.m.** in the City Council Chambers of City Hall, 601 Shore Acres Blvd., Shoreacres, Texas with the following present constituting a quorum:

Mayor	Rick Moses
Mayor pro tem	Richard Adams
Alderman	David Jennings
Alderman	Jerome McKown
Alderwoman	Nancy J. Schnell
Alderman	Mike Wheeler

City Administrator / City Secretary      David K. Stall, CFM, TEM

### 1.0 CALL TO ORDER / ROLL CALL:

The meeting was called to order by Mayor Moses at 7:00 p.m.

### 2.0 PLEDGE OF ALLEGIANCE

### 3.0 SPECIAL PRESENTATION

### 4.0 APPROVAL OF MINUTES

#### 4.1 Regular Council Meeting September 14, 2015.

David Jennings moved to approve the September 14, 2015, Regular Council Meeting minutes. Seconded by Richard Adams. Motion carried unanimously

### 5.0 COUNCIL REPORTS & REQUESTS

#### 5.1 Mayor Moses – Mayor Moses reported on the following:

5.1.1 Items of community interest: There were no new items to report.

### 6.0 PUBLIC HEARINGS & PUBLIC COMMENTS,

#### 6.1 Public Comments:

Patrick Stanton – 128 Shadylawn: Received a meeting notification including one of the item listed for discussion was San Jacinto Maritime College, please explain why it is not listed for discussion tonight.

**7.0 ADMINISTRATIVE REPORTS**

7.1 Monthly Financial Report

General Fund Checking	\$ 123,546.46
Utility Fund Checking	\$ 72,182.10
Service Deposit Checking	\$ 55,556.54
TxCDBG Checking	\$ 1,023.07
TexPool	\$ 684,070.19
Certificates of Deposit	\$ 255,852.00
Property tax collected YTD	\$ 885,077.18
General sales tax collected YTD	\$ 75,629.51
Road maintenance sales tax collected YTD	\$ 18,907.38

**8.0 BUSINESS**

8.1 Consideration and approval of invoices.

Richard Adams moved to approve payment of the invoices. Seconded by Mike Wheeler. Motion carried unanimously.

8.2 Discussion, consideration and adoption of Ordinance No. 2015-188 authorizing an agreement between the City of Shoreacres and the Economic Alliance Port Region to promote economic development to the benefit of the city; and, authorizing the Mayor to execute such agreement.

Nancy Schnell moved to adopt Ordinance No. 2015-188. Seconded by Jerome McKown. Motion carried unanimously.

8.3 Discussion, consideration and action to address insubordination on the part of the city secretary for failure to comply with Ordinance No. 2015-183 in direct violation of Government Code 551.006 pertaining to the council message board.

Nancy Schnell opened the discussion of the item. It was concluded that council can reassign the administration of the message board under Ordinance No. 2015-183 through the adoption of a resolution. Nancy Schnell asked for such resolution to be on the agenda for the November 9<sup>th</sup> meeting.

8.4 Consideration and action to adopt Resolution No. 2015-156 designating a representative and alternate to the Houston-Galveston Area Council 2015 General Assembly.

Richard Adams moved to nominate Nancy Schnell as Shoreacres' representative to the Houston-Galveston Area Council 2015 General Assembly. Seconded by Mike Wheeler. Motion carried unanimously.

Nancy Schnell moved to nominate Richard Adams as Shoreacres' alternate to the Houston-Galveston Area Council 2015 General Assembly. Seconded by Mike Wheeler. Motion carried unanimously.

8.5 Consideration and action to adopt Ordinance No. 2015-189 ratifying the FY-2015/2016 Budget and change the required cover sheet under section 102.007 of the Texas Local Government Code to reflect that the adopted budget will raise more revenue from property taxes than last year's budget by an amount of

\$14,327, which is a 1.66 percentage increase from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is \$17,175. This calculation is based on an anticipated adoption of the tax rate of \$0.765505/\$100 (as stipulated under 26.05 (c) of the Texas Tax Code), which is lower than the calculation that was based on the previously adopted tax rate of \$0.826000/\$100.

Mike Wheeler moved to adopt Ordinance No. 2015-189. Seconded by Jerome McKown.

Nancy Schnell moved to amend Ordinance No. 2015-189 by inserting "Whereas, this ordinance is necessary due to the incompetence and poor advice of the city secretary." Seconded by David Jennings. Roll call vote on motion to amend: David Jennings, Aye; Jerome McKown, Nay; Nancy Schnell, Aye; Richard Adams, Nay; Mike Wheeler, Nay. Motion to amend failed.

Roll call vote on original motion: Mike Wheeler, Aye; Richard Adams, Aye; Nancy Schnell, Nay; Jerome McKown, Aye; David Jennings, Nay. Motion to adopt passed.

- 8.6 Consideration and action to adopt Ordinance No. 2015-190 ratifying the 2015 tax rate of \$0.765505/\$100 as provided for under section 25.06 (c) of the Tax Code; providing for the assessment, levy, and collection of ad valorem taxes for the City of Shoreacres, Texas, for the year 2015 and for each year thereafter until otherwise provided; establishing the date when ad valorem taxes become delinquent; providing for certain exemptions; providing for the rate of assessment; providing for penalty and interest for delinquent taxes; repealing Ordinance No. 2015-186 and all other ordinances and parts of ordinances in conflict herewith; providing for an effective date; and providing for a savings clause.

David Jennings moved to adopt Ordinance No. 2015-190. Seconded by Nancy Schnell. Roll call vote: David Jennings, Aye; Jerome McKown, Aye; Nancy Schnell, Aye; Richard Adams, Aye; Mike Wheeler, Aye. Motion passed.

## 9.0 ADJOURNMENT:

With no further business pending on the agenda the meeting was adjourned by Mayor Moses at 7:47 p.m.

PASSED AND APPROVED ON THIS 9<sup>th</sup> DAY OF NOVEMBER, 2015.

( CITY SEAL )

\_\_\_\_\_  
Rick Moses, Mayor

ATTEST:

\_\_\_\_\_  
David K. Stall, CFM, TEM  
City Administrator / City Secretary

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# Shoreacres Police Department

602 Shore Acres Blvd., Shoreacres, Texas 77571 / 281.307.1950 / Fax: 281.471.8955



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## MEMORANDUM

DATE: November 2, 2015  
TO: City Council  
FROM: Troy D. Harrison  
RE: October, 2015 Activity report

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Below are the listed calls for service during the month of October, 2015:

### Nature Calls

ALARM BURGLAR	5
ALARM PANIC	1
ANIMAL CONTROL PROBLEM	2
ASSIST BY LAW	40
ASSIST CITIZEN	6
CRIMINAL MISCHIEF	1
DISTURBANCE	7
FLAGDOWN	3
FOLLOW UP	9
ID THEFT	1
INTOXICATED DRIVER PERSON	1
LOUD MUSIC NOISE	5
MINOR ACCIDENT	7
PROPERTY LOST RECOVERED	3
RECKLESS DRIVER CONDUCT	8
SUSPICIOUS CIRC PERSON VEHICLE	32
TRAFFIC HAZ PROB DIRECT RELAT	3
TRAFFIC STOP	157
TRESPASS	2
VEHICLE IN THE DITCH	1
VIOLATION CITY ORDINANCE	2
WEAPONS OFFENSES	1
WELFARE CONCERN	4
<b>Total Calls</b>	<b>301</b>
<b>Total Citations:</b>	<b>181</b>
<b>Total House Watches:</b>	<b>11</b>

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# MEMORANDUM

*City of Shoreacres*

601 Shore Acres Blvd., Shoreacres, TX 77571-7262 / 281.471.2244 / 281.471.8955 Fax



DATE: November 4th, 2015

TO: David K. Stall, City Administrator

CC:

FROM: Erick Ingram, Public Works Director

REF: Public Works Monthly Report (October) 2015

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FILE REFERENCE: M11060701 RF Missing Receipt.docx

Public Works purchased 3,836,000 Gallons of water in October.

Public Works Utility crew repaired 3 water leaks: 2-Mainline 1-Service connections

Parks crew has continued slope mowing & weed trimming. Crews have continued

To paint fire hydrants to code. Grass encroachment spraying has continued.

There are no other special projects to report on at this time.

**PUBLIC WORKS  
Monthly Productivity Report**

**Month : October 2015**

	<b>Total Calls</b>		<b>Total Collected in Cu. Yrds.</b>
<b>***Water/Wastewater***</b>	<b>5</b>	<b>***Solid Waste***</b>	
Water Repairs	3	Recycling :	40
Meter Changeouts	0	* Paper	8
Backfills (Yard Cleanups)	2	* Plastic	18
Fire Hydrant Repairs	0	* Cardboard	10
Water Taps	0	* Aluminum Cans	2
Water Plant Repairs	0	* Glass	2
Sewer Taps	0	Debris Removal	0
Sewer Point Repairs	0		
Lift Station Repairs	0		
Manhole Repairs	0		
After Hour Repairs	0		

**Repairs**

<b>***Streets and Drainage***</b>		<b>***ROW Maintenance***</b>	
Potholes :	2	Miles Mowed	10
* Concrete Repairs	0	Miles of Ditch Inspected	12
* Asphalt Repairs	2	Culverts Inspected	0
Drainage Cave-in Repairs	0	Hours Mowed	40
<b>***Traffic***</b>		<b>***Parks***</b>	
Stop Sign Repairs	0	Cubic Yards of Trash Removed	1
Safety Sign Repairs	0	Park Equipment Repair	0
Public Notification Signs Repaired	3 0	Lighting Repairs	0



<b>Monthly Flushing Report</b>	<b>Chlorine Residual</b>	<b>Date</b>	<b>Gallons</b>
3548 Bayou Forest	2-Jan	10/2/2015	6000
Shore Acres Blvd @ W. Country Club	0.6	10/2/2015	6000
N. Country Club @ Centre	0.6	10/2/2015	6000
S. Country Club @ Centre	0.7	10/2/2015	6000
E. Country Club @ Forest	0.6	10/16/2015	6000
Shore Acres Blvd @ Old Hwy 146	0.7	10/16/2015	6000
Fairfield @ Byway	0.7	10/16/2015	6000
Baywood @ Byway	0.5	10/16/2015	6000
Shore Acres Blvd @ Sunrise	0.5	10/16/2015	6000
Westview between Shady Lawn & Oakdale	0.5	10/16/2015	6000
Park @ Baywood	0.6	10/23/2015	6000
635 Baywood	0.6	10/23/2015	6000
Fairfield @ Sunrise	0.7	10/23/2015	6000
Fairfield @ Miramar	0.6	10/23/2015	6000
Miramar @ Forest	0.6	10/23/2015	6000
Oakdale @ Brookside	0.5	10/23/2015	6000
Miramar @ Oakdale	0.6	10/23/2015	6000
Miramar @ Baywood	0.7	10/23/2015	6000
<b>Total Gallons Flushed</b>			<b>109,000</b>

**RESOLUTION NO. 2015-157  
CITY OF SHOREACRES**

A RESOLUTION OF THE CITY OF SHOREACRES CITY COUNCIL DESIGNATING AN ADMINISTRATOR TO MAINTAIN AND OPERATE THE ONLINE MESSAGE BOARD FUNCTION OF THE CITY'S WEBSITE AS SET OUT IN SHOREACRES CITY CODE SECTION 2-261.

\* \* \* \*

**WHEREAS**, the City of Shoreacres has established a city online message board; and,

**WHEREAS**, the administrator of the online message board is the person or persons designated by the governing body; and,

**WHEREAS**, the city council desires to name an individual as the administrator of the online message board portion of the city's website;

THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SHOREACRES THAT:

**Section 1.** The City of Shoreacres city council hereby designates Ron Hoskins as the administrator of the online message board portion of the city's website.

**Section 2.** As the online message board administrator he shall be responsible for the installation, maintenance, and operation of the message board in compliance with Shoreacres City Code sec. 2-261 and Texas Government Code sec. 551.006.

**Section 3.** This Resolution shall become effective immediately upon adoption.

RESOLVED this the 9<sup>th</sup> day of November, 2015.

CITY OF SHOREACRES

( CITY SEAL )

By: \_\_\_\_\_  
Rick Moses, Mayor

ATTEST:

\_\_\_\_\_  
David K. Stall, CFM, TEM  
City Secretary

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