

City of Shoreacres



MEETING MINUTES

The City Council of the City of Shoreacres, Texas met in Regular Session on
Monday, May 24, 2010 at 7:00 p.m.
in the City Council Chambers of City Hall, 601 Shoreacres Blvd.,
Shoreacres, Texas, with the following present constituting a quorum:

Mayor pro tem	Dolly Arons
Alderman	Robert Plant
Alderman	Gerry Victor
Alderman	Richard Adams
Alderwoman	Dana Woodruff
City Administrator / City Secretary	David Stall
<u>Absent</u>	
Mayor	Jayo Washington

1.0 CALL TO ORDER / ROLL CALL:

The meeting was called to order by Mayor Pro Tem Dolly Arons at 7:01 p.m.

2.0 PLEDGE OF ALLEGIANCE

3.0 PUBLIC HEARINGS, SPECIAL PRESENTATIONS & COMMENTS

3.1 Nancy Schnell – Storm drainage concerns on Baywood

Ms. Schnell presented photographs and letters from citizens on Baywood and discussed their concerns about storm drainage.

3.2 Vanessa Brower – Harris County Recovers program update

Vanessa Brower introduced her staff and updated the status of the Harris County Recovers (HC Recovers) program. The Program received over 177 applications from La Porte and Shoreacres residents. Many of these applications are going through another round of review because the Texas Department of Rural Affairs implemented new requirements that are necessary prior to approval. Some of these requirements include making sure applicants are current on child support payments, documenting funds that were spent on debris removal and initial repairs, and documenting money spent on plans and permits. HC Recovers is aware of residents' level of frustration.

In some cases, applicants have been requested to provide additional information but have not responded. In response to Council's questions, HC Recovers indicated that none of the applications have been determined complete. Council members pointed out that Harris County Recovers' failure to process the applications impacts the City's ability to approve temporary permits that allow trailers to remain in the City. To facilitate Council's decisions regarding approval/denial of trailer permits, HC Recovers agreed to provide Council with information that would facilitate Council's review of temporary trailer permits.

3.3 Citizen's Comments

Karen Humphrey - 119 Oakdale – needs a letter from HC Recovers to provide an update to the City of Shoreacres to obtain a trailer permit extension.

Terri Harles – 520 Baywood – Ms. Harles still has a trailer at her house and she is participating in the HC Recovers Program. Ms. Harles asked what the City's deciding factor would be to determine whether she can retain her trailer on her property. She doesn't want HC recovers to be responsible for her being kicked out of her trailer. She also pointed out that people are backing out of the HC Recovers program because they are repeatedly being asked to complete more and more forms, and produce more and more paperwork.

Anita Willis – 1009 Forest Avenue – Ms. Willis expressed frustration and indicated that people who have supplied all the information to HC Recovers are still stuck in the middle of bureaucracy. It's been 2 years and we need answers right now. It's causing a great deal of stress.

Vicki Montgomery – 518 Meadowlawn. Ms. Montgomery asked why HC Recovers would not provide her with a letter documenting progress to submit to the City so that she could remain in her trailer.

Desiree Kraft - 3515 East Country Club – Ms. Kraft questioned whether the HC Recovers consultant had engaged in this type of work before, and if so, why they weren't better prepared to administer the program.

Patricia Stoker - 415 Baywood – Ms. Stoker complained about the vacant lot to the east of them. The lot is over grown and damaged trees are preventing her from replacing her fence.

Darlene Bays – 616 Baywood – Ms. Bays asked if the City would have a say in the future use of the old Bayshore Elementary School. She indicated that it looked like a perfect place for a park.

4.0 APPROVAL OF MINUTES

4.1 January 11, 2010 - Item postponed

5.0 REPORTS

5.1 Council Reports



- 5.1.1 Dolly Arons – Councilwoman Arons indicated that the City was not going to pursue the Energy Efficiency grant for solar lamps since funds would only be available for the solar light fixture and not the poles or arms, which constitute a majority of the cost.
- 5.1.2 Richard Adams - Councilman Adams attended Mayor/Council meeting. The speaker from HCAD encouraged people to use on line i-file when protesting their appraisals. Parks and Recreation weeded flower beds last week. Richard requested that the pothole in the left turn lane on Shoreacres Acres Boulevard be patched.

5.2 Staff Reports

- 5.2.1 City Administrator – Post Ike City Hall Repair and restoration continues. Painting will begin on the second floor. During painting, City Hall will operate from the Council Chambers. The front stairs have been corrected. The next step is painting, installing guard rails and installing netting to meet code requirements. Repair of Miramar park storm damage is coming to a close. The FEMA public assistance grant covered the purchase of wooden benches. Circle Park storm damage repair is moving along. Lights will be installed and re-aimed. Clean-up green-up was the heaviest that we have experienced. The mulch was sent to NOVA recycling. David Stall attended the flood plain management conference. The City has begun our 2010 hurricane season preparation. The City is reexamining its ability to reverse call residents with cell phones in case of emergency. David Stall has identified a contractor who can provide reverse calling services for us. Construction continues on highway 146. The City audit continues to progress.

6.0 BUSINESS

- 6.1 Administer Oath of Office to newly elected City Officials.

The Oath of Office was administered to incoming Mayor, Dolly Arons, incoming Alderman, Gerry Victor, and incoming Alderman, Nancy Schnell.

- 6.2 Discussion and action to elect a Mayor pro-tem for a one-year term

There was a motion (Dana Woodruff/Second by Gerry Victor) to nominate Richard Adams as Mayor Pro Tem. Motion passed unanimously.

- 6.3 Consideration and approval of invoices

Motion to pay our bills (Richard Adams/Second by Dana Woodruff). Motion passed unanimously.

- 6.4 Discussion of Texas Community Development Block Grant (TxCDBG) project applications, projects and status.

Applications have been transferred from Harris County to the Texas Department of Rural Affairs. We are 45 days away from first round of funding. Projects will all go out for bids and contractors will be selected.

6.5 Review, reconsideration, withdrawal or extension of Temporary Housing Permit Applications

6.5.1 119 Oakdale – The temporary trailer permit expires August 24th. Karen Littlejohn provided a copy of an e-mail from Harris County Recovers. She is actively involved with working with her case manager. Given that the applicant was participating and moving forward, there was a motion (Dana Woodruff/Second: Gerry Victor) to approve extending the temporary housing permit for 119 Oakdale until December 31st contingent upon an August 24th update. Motion passed unanimously.

6.5.2 518 Meadowlawn - The temporary trailer permit expires August 24th. The resident is actively working with her case manager. Given that the applicant is participating and moving forward, there was a motion (Dana Woodruff/Second: Gerry Victor) to approve extending the temporary housing permit for 518 Meadowlawn until December 31st contingent upon an August 24th update and working with the Harris County Recovers program. Motion passed unanimously.

6.5.3 431 Shadylawn - The temporary trailer occupancy permit expires August 24th. Circumstances of this permit extension request are similar to those previously discussed. A motion (Dana Woodruff/Second by Gerry Victor) was made to extend the temporary housing trailer permit until December 31st with an August 24th update to the City, and working with the Harris County Recovers program. Motion passed unanimously.

6.5.4 123 Forest - Residents at this address are not in the Harris County Recovers program. Gerry Victor provided an update for the residents who are requesting an extension due to a serious illness in the family. Their trailer permit expires July 26th. David Stall indicated that he had received a communication from the applicant. She believes that their house might be complete by July 1st. No action by Council was necessary.

6.6 Review, reconsideration, withdrawal or extension of Temporary Housing Permits.

6.6.1 418 Shadylawn - No update was received from the applicant. This is the second re-setting of this agenda item. Their trailer occupancy permit will expire the end of May, 2010. The residents are working with Harris County Recovers. David Stall recommended that they be placed on the same schedule as the

others who requested extensions, since they are participating in HC Recovers. However the majority of Council Members expressed the opinion that the residents had ample opportunity to communicate with the City. After a discussion noting that The City Administrator knocked on the applicant's door in an attempt to communicate with them, and that they were present but refused to answer the door, there was a motion (Dana Woodruff/Second: Gerry Victor) to let the permit for 418 Shadylawn expire on its current date and send a certified letter to the applicant notifying them of the tenets of the permit. Motion passed unanimously.

- 6.7 Consideration and approval of Ordinance 2010-59 approving and authorizing an agreement between the City of Shoreacres and the Shoreacres Recreation Association for the lease of real property (pier) on Miramar Drive.

This resolution would authorize the mayor to sign a lease agreement pending inclusion of the field notes, which defines the legal description of property. Motion (Dana Woodruff/Second: Nancy Schnell) to approve Ordinance 2010-59, approving and authorizing an agreement between the City of Shoreacres and the Shoreacres Recreation Association for the lease of real property on Miramar Drive. Motion passed unanimously.

- 6.8 Consideration and approval of Resolution 2010-33 authorizing representatives to sign on accounts and represent the city in transacting business with Wells Fargo (Wachovia) bank.

This resolution changes signature cards on file with the bank for the general and utility funds and utility deposit accounts. Authorized signatories include the Mayor, Mayor Pro-Tem, City Administrator and Chief of Police. Motion (Richard Adams/Second: Dana Woodruff) to approve Resolution 2010-33. Motion passed unanimously.

- 6.9 Consideration and approval of Resolution 2010-34 authorizing the establishment of an account with Wells Fargo (Wachovia) bank for the receipt and disbursement of community development block grant funds; and, declaring representative authorized to open, sign on and transact business with Wells Fargo bank on such account.

This proposed resolution is similar to the one above, however, it pertains specifically to block grant funds. Signatories consist of the Mayor, Mayor Pro-Tem, and City Administrator. Motion: (Dana Woodruff/Second: Gerry Victor) to approve Resolution 2010-34 authorizing the establishment of an account at Wells Fargo bank for receipt and disbursement of Community Block Grant funds. Motion passed unanimously.

- 6.10 Consideration and approval of Resolution 2010-35 amending representatives authorized to sign on, and transact business with TexPool.

TexPool is one of our investment vehicles that represent our reserves. This proposed resolution changes the signature card. The Mayor and City Administrator are the only signatories. Motion (Dana Woodruff/Second: Nancy Schnell) to approve Resolution 2010-35 authorizing changing the signatures on the TexPool account from Mayor Washington to Dolly Arons. Motion passed unanimously.

6.11 Consideration and approval of Resolution 2010-36 authorizing the City to pursue a recycling grant through the Houston-Galveston Area Council.

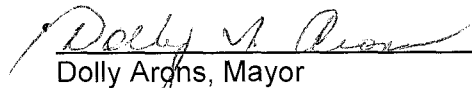
The purpose of the grant is to upgrade our recycling trailer and obtain more curb side recycling bins. It was suggested that a 10 minute recess be granted, while David Stall prepared a resolution for our approval. The Council recessed at 8:45 pm and resumed at 8:50 pm. Motion: (Dana Woodruff/Second: Gerry Victor) to approve authorizing the Mayor to sign documents for the City of Shoreacres as may be required for application to HGAC for recycling grant funds. Motion passed unanimously.

7.0 ADJOURNMENT


There being no further business, the meeting was adjourned at 8:51 pm.

PASSED AND APPROVED THIS 13TH DAY OF SEPTEMBER 2010.

ATTEST:



Dolly Arons, Mayor



David K. Stall, City Administrator / City Secretary