

# City of Shoreacres



## MEETING MINUTES

The City Council of the City of Shoreacres, Texas met in Regular Session on  
**Monday, May 9, 2011 at 7:00 p.m.**

in the City Council Chambers of City Hall, 601 Shoreacres Blvd.,  
Shoreacres, Texas, with the following present constituting a quorum:

Alderman Dana Woodruff, Alderman Connie Ramirez, Mayor pro tem Richard Adams,  
Mayor Dolly Arons;

Absent: Alderman Gerry Victor, Alderman Nancy Schnell

### 1.0 CALL TO ORDER / ROLL CALL:

The meeting was called to order by Mayor Dolly Arons at 7:12 p.m. (Meeting began late due to the truck accident and resulting closure of Highway 146.)

### 2.0 PLEDGE OF ALLEGIANCE

### 3.0 PUBLIC HEARINGS, SPECIAL PRESENTATIONS & COMMENTS

#### 3.1 Recognition of Shoreacres' Citizen of the Year – Jayo Washington

This item was postponed.

#### 3.2 Recognition of Shoreacres' Employees(s) of the Year – Municipal Court Clerk Brenda Kent and Commercial Vehicle Enforcement Officer, Corporal Dodeus Manolescu

Municipal Court Clerk Brenda Kent and Commercial Vehicle Enforcement Officer, Corporal Dodeus Manolescu were recognized as recipients of employees of the year.

#### 3.3 Special Service Recognition

This item was postponed.

#### 3.4 Introduction of new Public Works Director – David Sutton

David Sutton, the City's new Public Works Director, was introduced to Council.

#### 3.5 Citizen's Comments

There were no citizen comments.

## 4.0 APPROVAL OF MINUTES

### 4.1 Regular Council Meeting: April 25, 2011

There was a motion to adopt the minutes for April 25, 2011 regular council meeting (Richard Adams/Second: Dana Woodruff). Motion carried unanimously.

## 5.0 REPORTS

### 5.1 Council Reports

5.1.1 Mayor Arons reported that the Port of Houston Authority organized a City Volunteer Day. POHA employees volunteered their time to paint playground equipment, mulch all the trees in Circle Park and plant two new trees in Circle Park. Mr. Shane Williams, POHA, was not present to report on the revised interim complaint system so Mayor Arons summarized the procedure. Under the revised procedure, all complaints received on the complaint line will be reported directly to Shane Williams. Mr. Williams will call the people back the same evening or the following morning. The City Crawfish Boil is May 14<sup>th</sup>. In the future we need to see if we can schedule our Crawfish Boil so that it does not conflict with the Armand Bayou Crawfish Festival.

Mayor Pro Tem Adams attended the CAC meeting. A representative from Odfjell spoke on the number of ships and their contents that serve the Odfjell facility. The speaker did not have any information on the tank purging.

Mayor Pro Tem Adams worked with TxDOT to get arrows and signs placed on Shoreacres Boulevard to facilitate traffic in and out of the City.

5.1.2 Mayor Pro Tem Adams reported on the City's participation in the Sylvan Beach Parade.

### 5.2 Staff Reports

#### 5.2.1 City Administrator Report

City Administrator, David Stall, reported that we received all but \$1,000 from our SECO grant funds. We signed the TxCDBG Environmental Assessment certifications, however we still have not received the four Grant releases so that we can go out for bid.

The Police Chief and Mr. Stall attended a meeting to review the police station design specifications.

Project Clean Sweep is in full gear. Tasks include brush cutting, removing 25 stumps, conducting debris removal, and cutting down 21 trees. Extremely large trees will be cut down by a professional tree firm. The City will be renting a boom mower to clear the ditches.

On very short notice, Mr. Stall prepared and submitted an application to HGAC to extend the Project Clean Sweep grant from July through September.

The City is awaiting drawings from the architect on remodeling the Public Works building.

Mr. Stall is working on a permit with Harris County for use of the median

for the Gateway Entrance Sign.

#### 5.2.2 Police Department Written Report

Mayor Pro Tem Adams summarized the highlights of the police report. There were 7 arrests in January, 11 in February, 14 in March, and 19 in April. There were 342 tickets issued in March and 454 in April. Most of these were for traffic violations.

Chief French presented information on the 18 wheeler that turned over on Highway 146, which resulted in the closure of the highway going north for 7 hours. The Police Department acknowledged that this was an inconvenience and that traffic was backed up. The Police Chief indicated that our ability to manage traffic is limited because Highway 146 is a state (TxDOT) road. However, Councilwoman Woodruff pointed out that options are available to reduce traffic and that these should be considered in the future.

## 6.0 BUSINESS

### 6.1 Consideration and Approval of Invoices

There was a motion to pay our bills (Richard Adams/Second: Connie Ramirez). Motion carried unanimously.

### 6.2 Consideration and approval of Resolution No. 2011-55 authorizing the City Administrator to retain the services of a contractor to grade and clear certain storm drainage ditches.

The City Administrator requested Council's approval to spend up to \$20,000, which is in the budget for storm drainage, to service the ditches on the 600 block of Baywood. Any remaining funds would be used to clear the ditches on Seagrove. It costs about \$4.00 per linear foot to service the ditches. There was a motion (Dana Woodruff/Second: Connie Ramirez) to approve Resolution No. 2011-55. Motion carried unanimously.

### 6.3 Consideration and approval of Resolution No. 2011-55 authorizing the City Administrator to purchase one assembled tractor and boom mower (as budgeted) through the cooperative purchase program of the Houston-Galveston Area Council (HGAC).

The City budgeted funds to purchase one used boom mower. Mr. Stall discovered that the HGAC discount would enable us to purchase a new boom mower for a price only slightly higher than a used one. This is a clutch-less transmission that will extend the life expectancy of the mower. It will take 90 days to have the mower built and assembled. There was a motion (Dana Woodruff/Second: Connie Ramirez) to approve Resolution No. 2011-56 Motion carried unanimously.

### 6.4 Consideration and approval of Ordinance No. 2011-96 adopting Budget Amendment 1 to the Utility Fund Budget of the City for Fiscal Year 2010/2011 to provide supplemental appropriation and/or transfer of certain funds for emergency expenditure to replace certain water lines.

As discussed at prior Council meetings, there are water lines in the City that need to be replaced. The purpose of this item is to request that funds be appropriated so that the City can go out to bid. There was a motion (Dana

Woodruff/Second: Connie Ramirez) to approve Ordinance 2011-96. Motion carried unanimously.

6.5 Consideration and approval for the City Administrator to advertise for bids for the immediate replacement of certain water lines.

The Council packet included information submitted by the City Engineer on the location and potential costs of replacing specific water lines. There was a motion to grant approval to the City Administrator to advertise for bids. (Richard Adams/Second: Dana Woodruff). Motion carried unanimously.

6.6 Discussion and possible action related to the Harris County Recovers Program.

Councilwoman Woodruff inquired as to the status of homes to be built as part of the HCR program. Mayor Arons reported on information that she received from the County. However she questioned whether the information was the most current. Residents expressed frustration with the process since it is almost three years after the occurrence of Hurricane Ike and little has been accomplished. Council members and residents expressed frustration with the fact that our state representatives have never made an effort to assist residents and help them resolve HCR issues. No homes have been repaired or rebuilt as part of the HCR program.

6.7 Discussion and possible action related to code enforcement and the maintenance and condition of damaged and/or unoccupied buildings.

Councilwoman Woodruff requested expedited action to ensure that residents clean up homes damaged during Hurricane Ike and that owners of homes that need to be demolished, take action to do so. Councilwoman Woodruff also requested that David Stall investigate whether a code revision is needed to enable the City to require that owners remove boarded up windows. No action was required. Councilwoman Woodruff and Mayor Arons will be meeting with David Stall to discuss the process necessary to take action.

6.8 Consideration and approval of Ordinance No. 2011-97 action to enter into an agreement with "Friends of Heron Park" for maintenance of and improvements to Heron Park. This ordinance would allow the City to enter into an agreement with Friends of Heron Park. The purpose would be to allow the Friends of Heron Park to conduct improvements to and maintenance of Heron Park. There was a motion to adopt Ordinance No. 2011-97 (Dana (Woodruff/Second: Connie Ramirez). The motion carried unanimously.

6.9 Consideration and approval of Resolution No. 2011-57 ratifying the Mayor's nominees and appointing such as members to the Parks and Recreation Advisory Board in Positions 1, 2 and 3 with terms beginning May 10, 2011 and ending January 31, 2013; and, Positions 4, 5, 6 and 7 with terms beginning May 10, 2011 and ending January 31, 2012.

The proposed ordinance would appoint Dianne Victor to Position, 1, Ann Apel to Position 2 and Judy Dietrich to Position 3. There was a motion (Dana Woodruff/Second: Connie Ramirez) to approve Resolution 2011-57. The motion carried unanimously.

6.10 Discussion and consideration of action related to identifying the contents of, and hazards presented to the City of Shoreacres by, chemical storage tanks located within close proximity to the City's jurisdictions.

At our next Council meeting, John Heil of Odfjell is going to make a presentation to us on the contents of the storage tanks and public safety. The Mayor will also see if a similar presentation can be made by someone from LBC. No action was necessary.

- 6.11 Consideration and approval of Resolution No. 2011-58 authorizing the City Administrator to purchase 2 police vehicles through the cooperative purchase program of the Houston Galveston Area Council.

This proposal is for the purchase 2 police cars. Funds for one of the vehicles are contained in the budget. Insurance money will be used to purchase the second police car, which was totaled in an accident. There was a motion to approve Resolution No. 2011-58 (Richard Adams/Second: Dana Woodruff). Motion carried unanimously.

- 6.12 Consideration and approval of Resolution No. 2011-98 appointing an Election Judge, Alternative Judge, Election Clerks, Early Voting Balloting Board, and Marshal for the May 14, 2011 General Election.

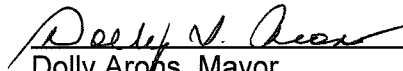
City election clerks will include Stan Krauhs, Virginia Hollis and Sharon Moblo. Barbara Eldridge will be our bilingual election clerk. There was a motion to approve Resolution No. 2011-98 (Dana Woodruff/Second: Connie Ramirez). Motion carried unanimously.

## 7.0 ADJOURNMENT

The meeting was adjourned at 8:41 pm.

PASSED AND APPROVED THIS 23RD DAY OF MAY, 2011.



  
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Dolly Arohs, Mayor

ATTEST:

  
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David K. Stall, City Secretary