

City of Shoreacres



MEETING MINUTES

The City Council of the City of Shoreacres, Texas met in Regular Session on **Monday, August 22, 2011 at 7:00 p.m.** in the City Council Chambers of City Hall, 601 Shoreacres Blvd., Shoreacres, Texas, with the following present constituting a quorum:

Alderman Gerry Victor, Alderman Nancy Schnell, Alderman Dana Woodruff, Alderman Connie Ramirez, Mayor pro tem Richard Adams, Mayor Dolly Arons

1.0 CALL TO ORDER / ROLL CALL: The meeting was called to order at 7:06 pm.

2.0 PLEDGE OF ALLEGIANCE

3.0 PUBLIC HEARINGS, SPECIAL PRESENTATIONS & COMMENTS

3.1 Citizen's Comments

Charlie Sheidy - 539 Shadylawn - Mr. Sheidy heard that the City was talking about an electronic metering system and wanted to know if the citizens would be charged for the meters, if the City proceeded with this project. Mr. Stall replied that an analysis would be conducted prior to considering purchasing the electronic meters.

Anita Willis – 1009 West Forest Avenue - Mr. Willis asked about the higher water meter readings.

4.0 APPROVAL OF MINUTES

4.1 Special Council Meeting: July 25, 2011 – minutes postponed

4.2 Regular Council Meeting: August 8, 2011 – There was a motion to approve the minutes of August 8, 2011. (Richard Adams/Second: Dana Woodruff). Motion carried unanimously.

4.3 Workshop Council Meeting: August 15, 2011 – There was a motion to approve the minutes of August 15, 2011 (Dana Woodruff/Second: Nancy Schnell). Motion carried unanimously.

5.0 REPORTS

5.1 Council Reports

5.1.1 Mayor Arons – No report on meetings attended.

5.1.2 Mayor pro tem Adams – Councilman Adams presented an update on the Community Awareness Emergency Response (CAER) line and played a snippet of the phone line recording for the residents. Messages on the CAER line are designed to advise residents of problems in the area.

Councilman Adams also presented an update on activities that are planned for national night out. Funds were included in the police child safety budget line item for the purchase of “hand-outs” for national night out.

5.2 Staff Reports

5.2.1 City Administrator

5.2.1.1 General Activity Reports: Budget preparation; Municipal Court; and, SH-146 construction progress. Day and night construction is continuing on SH-146. There are scheduled closures of SH-146 expected in the future, possibly the third weekend in October.

5.2.1.2 Progress Report: Texas Community Development Block Grant (TxCDBG) projects (street paving, storm drainage, reconstruction of water plant #1, rehabilitation of sewer lift station #1, mitigation improvements to sewer lift station #2, reconstruction of sewer lift station #3, and construction of a police station). TxCDBG progress is slow on all projects except the Police Station. Discussions with the GLO are still in progress regarding who will be responsible for paying for the environmental assessment for asbestos in the water plant.

5.2.1.3 Progress Report: Project Clean Sweep (H-GAC Grant). The City’s contract modification has been prepared and approved for a total of \$218,000. Our staffing level will likely increase from 4 to 8 workers. The City will be providing funds for materials.

5.2.1.4 Progress Report: Water main replacement project. The contractors are expected to complete the project within three days.

5.2.1.5 Progress Report: Rehabilitation of the Public Works building. Plans will need to be redrawn for the front walls of the public works building to comply with windstorm requirements.

5.2.1.6 Progress Report: Gateway project (entrance signage). Design and final review is pending.

5.2.1.7 Status Report: Flooded Buildings deemed “Substantially Damaged” and subject to enforcement action; buildings deemed “Dangerous Buildings”; and, buildings under investigation and review for “Dangerous Building” determination. The City has received the last of the abstractor reports indicating title holders and lien holders. Two of the buildings have been demolished by the owners, reducing the number of structures that the City will need to address. Ms. Schnell raised the issue of the “takings” claim regarding the demolition of structures in the City of Dallas. Councilman Victor inquired as to how many owners have responded to the initial substantial damage/dangerous building letters. Councilwoman Woodruff pointed out that some of these homeowners are in the Harris County Recovers program, so they have been placed at the bottom of the City’s list. The City

has conducted 14 inspections—12 have been determined to be dangerous buildings.

- 5.2.1.8 Progress Report: Water system fire suppression improvements. The Council packet contains a proposal from Shelmark Engineering to assess options to improve the City's water distribution system. The firm has conducted these types of analyses for other cities. The project is expected to be completed by September 15, 2011.

5.3 Monthly Financial Report

Mr. Stall presented balances for the City's checking account, TexPool accounts and certificates of deposit.

Mr. Stall distributed a preliminary budget report of the "end of year" revenues and expenses. He also presented estimates of revenue and expenditures for the upcoming fiscal year. Balances were also presented for the General Fund, the Utility Fund and the TXCDBG fund. No action was required.

6.0 BUSINESS

- 6.1 Consideration and approval of invoices. There was a motion to pay our bills (Richard Adams/Second: Gerry Victor). Motion carried unanimously.
- 6.2 Consideration, discussion, and action to repair playground equipment. The City has obtained a quote from the manufacturer for replacement parts for the playground equipment. The City's goal is to replace all of the hardware and pieces that are rusty and dangerous. The manufacturer's estimate for parts and labor is \$15,000. Mr. Stall is exploring options to strip and powder coat some parts to help reduce the cost. A combination of part replacement, part stripping, and powder coating could reduce the cost to \$5,000 or \$6,000. Long term, the City is looking to replacing the pea gravel with another material. The rusty stairs will be re-dipped by the manufacturer. Council woman Woodruff suggested that the City proceed with repairs if the cost is less than \$6,000. There was a motion (Dana Woodruff/Second: Connie Ramirez) to authorize the Mayor and City Administrator to spend up to \$6,000 to rehabilitate the playground equipment at Circle Park. The motion carried with Council woman Nancy Schnell opposed.
- 6.3 Consideration and action to accept a proposal from Patillo, Brown, & Hill to perform a financial audit for General Fund (fiscal year ending 2011) and Utility Fund (fiscal year ending 2011) including compliance with the Single Audit Act requirements for state and federal funds received; and, adoption of Ordinance 2011-101 authorizing the Mayor to sign agreement. There was a motion to accept the proposal from Patillo, Brown and Hill to perform the City's audit. (Dana Woodruff/Second: Nancy Schnell). Motion passed unanimously.
- 6.4 Consideration and approval of Resolution No. 2011-68 establishing policies to affirmatively further fair housing. The City qualified for \$5.1 Million in Round One, Cycle 2 grants. The City expects to apply for Round 2, Cycle 2 HUD grant money. To qualify for the funds, jurisdictions in Texas are required to adopt policies describing how the City intends to address fair housing requirements. Steven Jones, Dana Woodruff, Connie Ramirez, Mike Clausen and Karen Penrose are members of committee responsible for completing the required form specifying policies that we need to adopt to address specific impediments. There

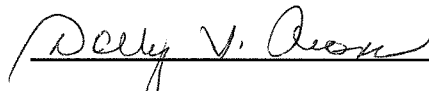
was a motion (Dana Woodruff/Second: Connie Ramirez) to approve Resolution 2011-68 establishing policies to affirmatively further fair housing. Motion passed unanimously.

- 6.5 Consideration, discussion, and action to confirm 2012 election date; authorize the city administrator to identify and recommend voting equipment; and, negotiate a joint election agreement with the La Porte Independent School District and the San Jacinto College District. As discussed at a prior meeting, one of the options discussed to comply with recent legislation, was changing the election date for the City, the school district and the community college district. The school district and college district decided to retain their current voting date. The City would like our voting date to be consistent with their date so that we can share our voting costs and have a joint election. As a result, the City will need to purchase equipment certified for use by the school district and college district. Software updates also will be necessary and may cost approximately \$2,000/year. The City's goal is to share the cost of the equipment three ways with the school district and college district. The City expects that our share will be about \$5,000 for 3 voting units. Prior to the recent legislative change, the City was leasing the equipment from Harris County for \$1700 per election. There was a motion (Dana Woodruff/Second: Nancy Schnell) to remain on the 2012 election cycle as historically done. Motion passed unanimously.

7.0 **ADJOURNMENT** - The meeting was adjourned at 8:28pm

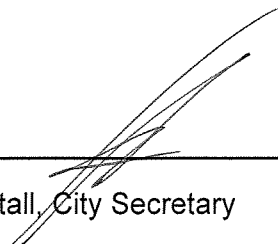
PASSED AND APPROVED THIS 10th DAY OF OCTOBER, 2011.





Dolly Arohs, Mayor

ATTEST:



David K. Stall, City Secretary