

# City of Shoreacres



## MEETING MINUTES

The City Council of the City of Shoreacres, Texas met in Regular Session on  
**Monday, November 28, 2011 at 7:00 p.m.**  
in the City Council Chambers of City Hall, 601 Shore Acres Blvd.,  
Shoreacres, Texas, with the following present constituting a quorum:

Mayor	Dolly Arons
Mayor pro tem	Richard Adams
Alderman	Gerry Victor
Alderwoman	Dana Woodruff
Alderwoman	Connie Ramirez
Alderwoman	Nancy Schnell (arrived at 7:07 p.m.)

City Administrator / City Secretary      David K. Stall

### 1.0 CALL TO ORDER / ROLL CALL:

The meeting was called to order by Mayor Dolly Arons at 7:00 p.m.

### 2.0 PLEDGE OF ALLEGIANCE

### 3.0 PUBLIC HEARINGS, SPECIAL PRESENTATIONS & COMMENTS

#### 3.1 Citizen's Comments

Henry Craddick - 3511 E. Bayou. Mr. Craddick expressed his concerns regarding changing the EMS services from La Porte EMS to CLEMC. He also suggested that the City inform citizens regarding the change by placing information on the back of the water bill.

Nyla Stevenson - 122 E. Forest. Ms. Stevenson agreed to postpone her comment on the golf carts until the agenda item.

### 4.0 APPROVAL OF MINUTES

4.1 Regular Council Meeting: October 24, 2011 – There was no action taken.

4.2 Regular Council Meeting: November 14, 2011 - There was no action taken.

## 5.0 REPORTS

### 5.1 Council Reports

5.1.1 Mayor Arons – Report on meetings attended. – Ms. Arons had no items to report.

5.1.2 Mayor pro tem Adams – Report on Harris County Mayors/Council meeting.

Mayor Pro Tem Adams reported that Chris Daniel, Harris County District Clerk was the speaker at the Harris County Mayors/Council meeting. Mr. Daniel talked about their website [www.HCDistrictclerk.com](http://www.HCDistrictclerk.com), which provides useful information for Harris County residents, such as background checks, child support records, jury services and public records.

5.1.3 Councilman Victor – Report on Port of Houston Authority commission meeting attended.

Councilman Victor attended the POHA commission meeting. The attendees included representatives from various educational institutions, such as the University of Houston, Texas Southern University, San Jacinto College, and the Houston Independent School District. These representatives thanked the Commission for their past support and asked them for their continued financial and educational support.

Mr. Guenther, POHA Vice President of Bayport and Barbour's Cut container operations reported that the number of containers at Bayport terminal will double by the end of 2012. It is unclear how this will affect the City and the degree that noise levels will increase. The POHA will continue to monitor noise levels with various high tech tools.

The POHA is installing laser soft-landing equipment to reduce noise from loading and unloading operations. They also have installed a camera to monitor activity.

The POHA has issued a permit to the Odjell terminal to build a new ship dock and barge dock in the near future.

### 5.2 Staff Reports

5.2.1 City Administrator

The documents for the acquisition of 611 Seagrove (drainage) are still at the county attorney's office.

Mr. Stall reported that Project Clean Sweep is fully staffed and that the City has a total of three crews.

The City is considering delaying the bid notices for the rehabilitation of the public works building until after the holidays so that the City will receive good responses.

The City has received the noticed to proceed with the Gateway project (entrance signage).

Further work dedicated to substantially damaged and dangerous buildings is being delayed due to the holidays.

Construction of the police building is about twelve days behind the contractor's schedule but that still leaves them ahead of contractual schedule.

On November 23, 2011 the City received the notice-to-proceed on the sewer lift stations. We have not been informed of when the contractor will start the project.

The water plant grant has been awarded, but we have not received the notice to proceed.

The newspaper bid advertisement for the street paving and drainage grant was delayed due to Black Friday sales advertisements.

The City received another \$5,000 which moves the total TxCDBG Round 2.2 grant to about \$180,000. However, these funds will be given to the County as part of the \$2 million dollars they are providing to improve our streets and drains.

There have been significant developments regarding our water distribution system. We have found a 6" valve at old Highway 146 that was completely closed and several other valves that were partially closed since IKE. Once we opened these valves the water pressure improved tremendously. David Sutton is continuing to locate valves throughout the City that were partially closed.

We retested fire hydrants on the east part of the City. Water throughput increased substantially and many of our fire hydrants were classified to a better level. The water flow will improve even more when our water plant is repaired. In addition, we are replacing existing water lines with larger diameter pipes.

The City of La Porte has not yet acted on their request for the Sunrise water interconnect. Engineering analysis is still underway for the old Highway 146 interconnect.

The City is powder coating and repairing/replacing some broken playground equipment.

Clean-up Green-up was very successful. We collected two times more material in six days compared to last year. This may have been due to the post cards mailed out to all of our residents.

## **6.0 BUSINESS**

### **6.1 Consideration and approval of invoices.**

There was a motion to pay our bills (Richard Adams/Second: Dana Woodruff). Motion carried unanimously.

- 6.2 Discussion of progress on the proposal to encourage the Port of Houston Authority to hold periodic public meetings for the express purpose of providing informational updates on noise mitigation efforts; and, to receive public input regarding port operation noise.

Mayor Arons discussed her meeting with the POHA and reported that the POHA will try to accommodate our request for a meeting every other month to discuss outstanding issues. During the interim, the POHA will provide us with monthly activity updates.

- 6.3 Consideration and approval of Resolution No. 2011-75 designating Harris County as the lead agency responsible for administration of Hurricane Ike Round 2.2 Community Development Block Grant Disaster Recovery funding for the City of Shoreacres.

The City submitted street segments to be completed during the Round 2.2 grant cycle. However, the City was granted only \$180,000 for Round 2.2. Commissioner Morman offered to fund the remaining street repairs on the list. The purpose of the resolution is to specify that the County is the lead agency responsible for administering the grant for the City of Shoreacres. There was a motion to approve resolution 2011-75 as amended (Dana Woodruff / Second: Gerry Victor). Motion carried unanimously.

- 6.4 Discussion of Hurricane Ike temporary housing permits issued under Ordinance No. 2010-58 and expiring December 31, 2011.

Mr. Stall indicated that there are 6 trailer permits in the City. These people are part of the Harris County Recovers program. Mayor Arons distributed information received from the Harris County Recovers program updating the progress of residents in the program. Mr. Stall will be sending out notices to the six residents that are still in trailers advising them that their permit will expired on December 31, 2011. Mayor Arons indicated that this topic will be placed on the next agenda for discussion.

- 6.5 Consideration and approval of Resolution No. 2011-74 authorizing the City Administrator to purchase one (1) police vehicle through the cooperative purchase program of the Houston-Galveston Area Council.

There was a motion to approve Resolution 2011-74 (Gerry Victor / Second: Dana Woodruff). Motion carried unanimously.

- 6.6 Discussion, consideration and adoption of Ordinance No. 2011-111 regulation the operation of golf carts on public streets and highways.

The City has received an increase in the number of complaints regarding the operation of golf carts. A copy of the City of La Porte's Golf Cart Ordinance was distributed to Council as a basis for discussing development a Golf Cart Ordinance. There was considerable discussion by residents. The general consensus of residents was that they do not want the City to adopt an ordinance and would prefer to continue to comply with the requirements of the State code that regulates golf carts. There was no action taken on this item. It was agreed that this item would be resubmitted to Council at a later date.

- 6.7 Discussion of Resolution No. 2011-67 waiving water utility late fees; and, water utility disconnect practice and policy.

This item was combined with Item 6.8.

- 6.8 Discussion, consideration and approval of a water utility disconnect policy.

The Council discussed proposed revisions to the disconnect policy. Residents more than 41 days in arrears would receive a notice in the mail and also a notice affixed to the front door indicating that service would be disconnected unless payment was received. All disconnects would be implemented on Wednesdays. The purpose of the revision is to provide the resident time to make a payment prior to having his/her water turned off over the weekend. There was a motion to approve the water disconnects policy (Dana Woodruff/Second: Connie Ramirez). Motion carried unanimously.

**7.0 ADJOURNMENT** The meeting was adjourned at 8:52 p.m.

PASSED AND APPROVED THIS January 9, 2012.



Dolly Arons  
Dolly Arons, Mayor

ATTEST:

David K. Stall, CFM, City Secretary