

# City of Shoreacres



## MEETING MINUTES

The City Council of the City of Shoreacres, Texas, met in Regular Session on **Monday, October 8, 2012 at 7:00 p.m.** in the City Council Chambers of City Hall, 601 Shore Acres Blvd., Shoreacres, Texas with the following present constituting a quorum:

Mayor	Dolly Arons
Mayor pro tem	Richard Adams
Alderswoman	Dana Woodruff
Alderswoman	Connie Ramirez
Alderman	Matt Webber
Alderman	Steven Jones
City Administrator / City Secretary	David K. Stall

### 1.0 CALL TO ORDER / ROLL CALL:

The meeting was called to order by Mayor Dolly Arons at 7:00 p.m.

### 2.0 PLEDGE OF ALLEGIANCE

### 3.0 SPECIAL PRESENTATIONS

### 4.0 APPROVAL OF MINUTES

There were no minutes for approval.

### 5.0 COUNCIL REPORTS & REQUESTS

- 5.1 Mayor Arons reported that she spoke with the City of La Porte at Ms. Wills' request and the water fountain at the retention pond on Hwy 146 is in working condition.

### 6.0 PUBLIC HEARINGS & PUBLIC COMMENTS

- 6.1 Mayor Arons opened the Public Hearing on the proposed FY 2012/2013 Operating Budget at 7:02 p.m. Mayor Arons noted that in response to a request made at the previous meeting, a picnic table at Circle Park was included in the proposed budget.

128 Shadylawn – Mr. Patrick Stanton posed the following questions:

- Presuming that the City will collect the same amount of tax revenue as in the last fiscal year, would that be enough money to fund the proposed budget?
- Are there funds set aside to repair all asphalt roads that are in desperate need of repair due to ground shifting?

There were no further comments. The Public Hearing was closed at 7:06 p.m.

6.2 Citizen's Comments:

1009 West Forest - Ms. Anita Willis reported that the new CAER line phone number will not be operational until December 2012. She also would like to see some kind of reflective warning signs installed at the corner of W. Bayou and N. Country Club.

**7.0 ADMINISTRATIVE REPORTS**

7.1 City Administrator – Mr. David Stall

In response to Ms. Willis' question, Mr. Stall stated that the City has funds set aside for street signage and reflective markers and those will be installed once the street construction is complete.

The City's new telecommunication system will be installed this week, listed below are some of the features:

- Police department will have a new administrative phone number 281-307-1950.
- Public Works' old phone number will be re-activated.
- The City Hall and Court phone number will stay the same.
- There will be a separate pre-recorded Information line.
- All staff members will have their own direct line with voice mail.

TxCDBG Round 1 Water Plant #1 project updates are as follows:

- The sound enclosure was added around the large generator.
- The water wells were raised 14' above the flood plain to prevent damage to the equipment and to eliminate any potential water contamination.
- The water pressure vessels were cleaned and refurbished and are now back in service. The altitude valve is scheduled to be installed soon.

7.2 Police Department - Acting Chief David Newman had the following items to report:

- In September there were 3 residential burglaries reported. Two cases were cleared with [2] suspects arrested and the majority of stolen property was recovered.
- City code enforcement activity - [3] letters were sent to property owners referencing dead trees, trash and debris removal. One citation was issued.
- National Night Out was held on October 2, at Circle Park and there was a great turnout.
- On October 14, Bike Around the Bay, which benefits the Galveston Bay Foundation, will be riding through our City. Several hundred bicyclists are expected to participate.

	<u>9/12</u>	<u>8/12</u>
Accidents	0	3
Assist other agencies	3	11
Suspicious persons	13	7
Thefts/Burglaries	4	11
Traffic arrest	7	3

7.3 Public Works - Slope mowing is progressing along the city right-of-way.

## 8.0 BUSINESS

8.1 Consideration and approval of invoices.

There was a motion to pay our bills (Richard Adams/ Second: Matt Webber). Motion carried unanimously.

8.2 Discussion of councilmember residency, qualifications and eligibility to hold office.

Ms. Connie Ramirez requested time on the agenda to clarify her status regarding actions to rebuild her home that was demolished by Hurricane Ike. In June 2010, Ms. Ramirez was nominated by then, Alderwoman Nancy Schnell and seconded by then Councilman Gerry Victor. She was unanimously voted to fill the vacant Council position. In May 2011, Ms. Ramirez ran for office and was elected to the current Council seat by Shoreacres citizens.

Ms. Ramirez resided at 3506 Miramar before Hurricane Ike destroyed her home. The house was demolished, and due to various financial set-backs, the Ramirez' construction plans came to a halt. With every intention to rebuild in the City of Shoreacres and to be close by to oversee the construction, the Ramirez family acquired temporary housing at 3921 Sunrise. The Ramirez family will be meeting with construction engineers and hope to have a new house plan submitted soon.

The City Administrator, Mr. Stall, presented information conveyed to him by the city attorney regarding Councilwoman Ramirez' ability to retain her seat on city council. The city attorney responded with great confidence that he has no reservations or concerns regarding the legality of Councilwoman Ramirez to continue to hold office.

8.3 Discussion and possible action regarding the expiration of Hurricane Ike temporary housing permit #06 (1009 West Forest) issued under Ordinance No. 2010-58 such permit having expired September 30, 2012.

Ms. Anita Willis has been accepted back into the Harris County Recovers program and she requested an extension of her temporary housing permit #6 until December 31, 2012.

There was a motion to extend the temporary housing permit #6 to December 31, 2012 (Dana Woodruff/ Second: Connie Ramirez). Motion carried unanimously.

8.4 Discussion, consideration and action by Ordinance No. 2012-127 to adopt the General Fund and Utility Fund operating budgets for the fiscal year 2012/2013.

Mr. Stall reported that, as a result of the budget workshop with citizens, the following minor revisions were included in the proposed budget:

- Added \$750 to purchase a picnic table for Circle Park.
- Added the cost of painting the one side of the Public Works building.
- Set aside a total of \$8000 for materials for the playground fall zone.

Mr. Stall responded to Mr. Stanton's inquiry about additional street repairs. He explained that the City's road improvement project is not complete. As reported previously, the City came in under budget in Round 1, so there will be funds available for road work once the water plant projects are fully completed. Also, Round 2 funds will be available for approximately 3 miles of street repairs.

Mr. Adams requested that Mr. Stall respond to the following questions from a citizen:

1. Why are the TxCDBG funds not included the current proposed budget?

Mr. Stall indicated that the TxCDBG fund account is only a pass through account for all federal grants received under the CDBG program. It is not an operating fund account.

2. Why are the Year-To-Date figures not listed on the proposed budget?

Mr. Stall indicated that the city did work with the YTD figures during the budget workshop. Currently, we are reviewing the proposed budget compared to last year's adopted budget and that is why the YTD figures are not listed. However, they are available.

3. Why are we expending funds from the reserves?

Mr. Stall explained that reserve funds are funds set aside for unexpected events. Four years ago, Hurricane IKE came through and left tremendous damage to the City operating facilities. Even though the City did receive federal funding for some repairs, there were others that were rejected by FEMA. We are now four years post IKE and last year was the first year that we had to pull funds from the reserves to pay for repairs that did not qualify for federal grants, including the city hall parking lot re-surfacing; rebuilding the public works facility and the complete refurbishing of the first floor of city hall. Currently, the City has more than twelve months of operating expenses in reserve for emergencies.

8.5 Consideration and action to adopt Ordinance No. 2012-128 establishing the 2012 property tax rate for the City of Shoreacres.

There was a motion to adopt Ordinance No. 2012-128 (Dana Woodruff / Second: Richard Adams). Motion carried unanimously.

8.6 Discussion, consideration and adoption of Ordinance No. 2012-129 authorizing an agreement between the City of Shoreacres and the Economic Alliance to promote economic development to the benefit of the city; and, authorizing the Mayor to execute such agreement.

There was a motion to adopt Ordinance No. 2012-129 (Richard Adams / Second: Matt Webber). Motion carried unanimously.

City of Shoreacres – Meeting Minutes

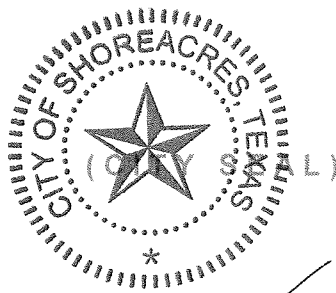
- 8.7 Consideration and action to accept a proposal from Patillo, Brown, & Hill to perform a financial audit for General Fund (fiscal year ending 2012) and Utility Fund (fiscal year ending 2012) including compliance with the Single Audit Act requirements for state and federal funds received; and, adoption of Ordinance 2012-130 authorizing the Mayor to sign agreement.

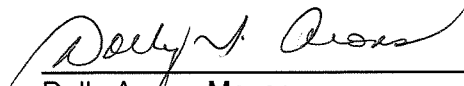
There was a motion to adopt Ordinance 2012-130 (Dana Woodruff / Second: Steven Jones). Motion carried unanimously.

**9.0 ADJOURNMENT**

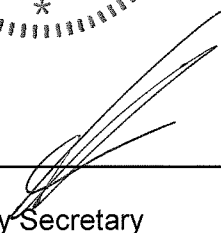
The meeting was adjourned at 8:13 pm.

PASSED AND APPROVED ON THIS 12TH DAY OF NOVEMBER, 2012.



  
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Dolly Arons, Mayor

ATTEST

  
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David K. Stall, CFM  
City Administrator / City Secretary