

City of Shoreacres



MEETING MINUTES

The City Council of the City of Shoreacres, Texas, met in Regular Session on **Monday February 25, 2013 at 7:00 p.m.** in the City Council Chambers of City Hall, 601 Shore Acres Blvd., Shoreacres, Texas with the following present constituting a quorum:

Mayor	Dolly Arons
Mayor pro tem	Richard Adams
Alderswoman	Dana Woodruff (absent)
Alderswoman	Connie Ramirez
Alderman	Matt Webber
Alderman	Steven Jones
City Administrator / City Secretary	David K. Stall

1.0 CALL TO ORDER / ROLL CALL:

The meeting was called to order by Mayor Arons at 7:00 p.m.

2.0 PLEDGE OF ALLEGIANCE

3.0 SPECIAL PRESENTATIONS

There were no special presentations.

4.0 APPROVAL OF MINUTES

- 4.1 Regular Council Meeting January 14, 2013 – There was a motion to approve the regular January 14, 2013 Council Meeting minutes. (Richard Adams/ Second: Matt Webber). Motion carried unanimously.
- 4.2 Regular Council Meeting January 28, 2013 – There was a motion to approve the regular January 28, 2013 Council Meeting minutes. (Richard Adams/ Second: Matt Webber). Motion carried unanimously.
- 4.3 Council Workshop Meeting February 11, 2013 – There was a motion to approve the Council Workshop Meeting minutes. (Richard Adams/ Second: Matt Webber). Motion carried unanimously.
- 4.4 Regular Council Meeting February 11, 2013 – There was a motion to approve the regular February 11, 2013 Council Meeting minutes. (Richard Adams/ Second: Matt Webber). Motion carried unanimously.

5.0 COUNCIL REPORTS & REQUESTS

5.1 Mayor Arons reported on the following: -

- The Planning & Zoning committee recently met to review the geographic boundaries of the existing zoning districts and is looking at the possibility of rezoning specific areas of the city and creating a public use district. There will be a public hearing on March 20, 2013.

- Mayor Arons and David Stall met with Harris County representatives to discuss additional road repair projects.
- Mayor Arons asked Mr. Stall to report to Council at the next meeting, the ranking of road repairs and road upkeep throughout the city.

5.2 Mayor pro tem Adams reported on the following:

- Councilman Adams attended the SEACAP meeting.
- The Port of Houston reported that they do not have any plans to increase the number of cranes at the Bayport terminal within the next five years.
- The CAER line will be updated within the next month or so
- TxDOT is adding a truck lane on the north bound side of Hwy 146.

6.0 PUBLIC HEARINGS & PUBLIC COMMENTS

6.1 Citizen's Comments:

3342 Miramar - Ms. Charlotte Wells suggested that the City use the new Gateway sign to post Council meeting notices. She also asked why council meeting minutes are not posted on the website after the meeting.

7.0 ADMINISTRATIVE REPORTS

7.1 City Administrator – Mr. David Stall reported on the following:

7.1.1 General Activity:

Below are Mr. Stall's reports on the general activity:

- Today is Sergeant Cantu's seven year anniversary and Mr. Stall's eight year anniversary.
- On February 7, 2013, the Texas Water Development Board was on site to perform the CAV audit. It was a successful audit and we were given the clearance to participate in the CRS application process for flood insurance discount.
- This week, the city will be turning in two Homeland Grant Program applications totaling \$50,000. These funds are designated for the purchase of 800 megahertz radios for all of our police officers and emergency management personnel.
- Friday at 12 noon is the filing deadline for a place on the ballot for the May 11, 2013 General Election. We have three council positions open and we received five applications: R. Adams, D. Woodruff, N. Schnell, R. Moses and B. Bunker.
- The city financial audit will start on Monday and will continue for two weeks.

In response to Ms. Wells' earlier comments – the Gateway sign was installed as a beautification entrance way into our city. It has been designated for used during emergencies and major events. Meeting minutes are transcribed as soon as time and personnel are available. Then it is passed on to the Mayor and Council to review before it is

approved for posting on our website. Minutes must be approved by council prior to posting on the website. Citizens are always welcome to come to city hall and listen to the recorded version if the typed minutes are not available on our website. Once the typed minutes are approved by Council, the recorded tape will be recycled for later use.

7.2 Monthly Financial Report is as follow:

General Fund balance	\$480,931.46
Utility Fund balance	\$48,040.25
Service Deposit balance	\$130,230.97
TxCDBG Fund balance	\$1,974.71
TexPool	\$704,294.96
Property Tax collected	\$735,376.02
Road Maintenance Sales Tax collected	\$5,100.15
General Sales Tax	\$20,400.62

8.0 BUSINESS

8.1 Consideration and approval of invoices.

There was a motion to pay our bills (Matt Webber /Second: Richard Adams). Motion carried unanimously.

8.2 Consideration and approval of resolution No. 2013-105 approving an Investment Policy pursuant to the Public Funds Investment Act; and, other related provisions.

There was a motion to approve resolution No. 2013-105 (Richard Adams /Second: Steven Jones). Motion carried unanimously.

8.3 Consideration and recommendation of the use of palm fronds as a roofing material for primary and accessory structures.

There was a discussion on the use of natural palm fronds vs. synthetic fronds as roofing material. Action on this item was postponed.

8.4 Discussion and action relating to First Monday Heavy Pickup program.

Mr. Stall outlined the costs of first Monday heavy pickup program:

November – 6 days	\$5,760
December – 8hrs	\$1,500
January – 8hrs	\$1,510
February – 1.5 days	<u>\$2,286</u>
Total Nov. to Feb.	<u>\$11,056</u>
Remaining budgeted amt	\$11,444

8.5 Discussion and action regarding dead trees on private property, public hazard they present, and enforcement of City Code related thereto.

There was a discussion regarding revising the City Code pertaining to the time allowed for the removal of dead trees on private property. Currently, the code allows property owners 30 days to cut down a dead tree and 30 days to remove the tree from the property, prior to issuing a citation. The time frame is based on the date of written notice to remove the dead trees. Due to the large numbers of dead trees and non-compliance of property owners, Mr. Adams requested that Mr. Stall present to Council a code amendment that would reduce the sixty day allowance to thirty days. Mr. Webber requested that an update be provided on the dead trees removal citation for the lot adjoining 618 Baywood.

8.6 Discussion and consideration of participating in the Panhandle Regional Planning Commission's Texas Revenue Recovery Association system.

Mayor Arons discussed the possibility of joining the Panhandle Regional Planning Commission's Texas Revenue Recovery Association in an effort to collect outstanding utility balances from past customers. Mr. Webber would like to see a cost compilation on the above subject.

8.7 Consideration and action to excuse absences of Alderman Woodruff.

There was a motion to grant Alderman Woodruff a leave of absence until March 30, 2013. Connie Ramirez /Second: Richard Adams). Motion carried unanimously.

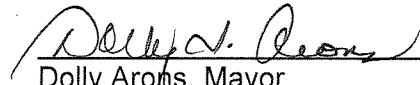
9.0 ADJOURNMENT

The meeting was adjourned at 9:00 pm.

PASSED AND APPROVED ON THIS 25th DAY OF MARCH, 2013.



ATTEST



Dolly Arons, Mayor

David K. Stall, CFM
City Administrator / City Secretary