

City of Shoreacres



MEETING MINUTES

The City Council of the City of Shoreacres, Texas, met in Regular Session on
Monday, June 24, 2013 at 7:00 p.m.
in the City Council Chambers of City Hall, 601 Shore Acres Blvd., Shoreacres, Texas
with the following present constituting a quorum:

Mayor	[Vacant]
Mayor pro tem	Matt Webber
Alderman	Bo Bunker
Alderman	Steven Jones
Alderman	Rick Moses
Alderwoman	Nancy J. Schnell
City Administrator / City Secretary	David K. Stall

1.0 CALL TO ORDER / ROLL CALL:

The meeting was called to order by Mayor pro tem Webber at 7:00 p.m.

2.0 PLEDGE OF ALLEGIANCE

3.0 SPECIAL PRESENTATIONS

4.0 APPROVAL OF MINUTES

- 4.1 Regular Council Meeting, June 10, 2013. Rick Moses moved to approve the June 10, 2013 Regular Council Meeting minutes; seconded by Nancy Schnell. Motion carried unanimously.

5.0 COUNCIL REPORTS & REQUESTS

- 5.1 Mayor pro tem Webber had no items to report.
- 5.2 Alderwoman Schnell extends her welcome and introduced our Public Works Director David Sutton to the residents.

6.0 PUBLIC HEARINGS & PUBLIC COMMENTS

- 6.1 Citizen's Comments:

128 Shadylawn – Mr. Patrick Stanton commented that on June 14, at 1:00 am, the CLEMC's EMS was called to his residence and it took approximately 12 minutes for their arrival. The EMS staff was very professional and courteous. Furthermore, there are a few positive actions that Mr. Stanton's would like to mentioned: the broken fence at the house with a swimming pool has been secured by a Council member; Centerpoint was very cooperative in removing a tree that had fallen on Mr. Stanton's fence. A dead pine tree was cut down and removed after reporting it to Chief Newman a few weeks ago, Thank-you. Mr. Stanton also Thank Councilman Moses, who took it upon himself to mowed the abandoned property that's adjacent to Mr. Stanton's house. On another

note: Mr. Stanton has sent email to Councils a few weeks ago regarding the Port of Houston and has not received any response or acknowledgement as of today. Would like to see a Goals & Objectives outlines from each department heads.

401 Baywood – Ms. Vicki Ellis [Council member from 2000 – 2008] applauds the cooperative efforts of Mr. Jayo Washington and Mr. David Stall, through which they led the City back on its feet after hurricane IKE. The City is now better equipped and prepared than ever to weathered all future storms. In addition, Ms. Ellis would like to clarify a few misconstrue facts regarding the City Administrator - the City does not subsidized Mr. Stall's living quarter, car or fuel; he does receive a stipend of \$50 per month for using his own vehicle to conduct city business. Furthermore, the administrator's salary is in alignment with our neighboring cities. Next, Officer Newman should be credited for his commitments to served the citizens of Shoreacres. The first few days after IKE, Officer Newman took it upon himself to take up residents at the La Porte command center, so that he can be close by while Officer French were unavailable. Also, in a short timeframe of six months as the new Chief, the following are a few items that Chief Newman's has constituted : the setup of the SETCIC system are now close to being fully integrated; assured that all riffles has gun locks on them; rewriting the Standard Operating Procedures manual, which are desperately needed to provide guidelines for our officers. Lastly, Ms. Ellis would like to nominate Matt Webber for Mayor due to his professionalism and unbiased opinions.

Shadylawn – Dr. Marcus Aquino is requesting an amendment to the city's animal control ordinance.

615 E. Forest – Ms. Virginia Chase commented on the lack of response to her messages regarding the road construction on East Forest. Ms. Chase also poses the following questions: Is the road repair really going to stop right in front of her house? Is the homeowner allows to buy and have additional culverts installed so they can widened the driveway?

122 E. Forest – Ms. Nyla Stevenson would like for Council members contact information to be listed on the website. She also asked if there were any restrictions added to the police station grant funds in regard to the usage of the building? We could hold council meeting over there since it is ADA accessible.

127 Shore Acres Blvd. – Ms. Patsy Thomson, a forty-two year long resident offered a few advices to the current council members: the rumors of cleaning house will need to stop, this is not necessary and are ill advice, we have a very knowledgeable and competent group of employees. We are a very diverse city with home value ranges from \$40,000 to \$400,000 and this council has been elected to represent all citizens and not just a few. Please get all of the facts and not just listen to hear say. Put aside all personal agenda and be independent of your thinking and act collectively for the good of this City. Please do not make Shoreacres a conversational piece among other cities.

7.0 ADMINISTRATIVE REPORTS

7.1 City Administrator Report:

Mr. Stall reported the following:

- Water Plant #1 is schedule for completion at the beginning of July.

- SETCIC (warrant system) – through Chief Newman's initiation our application for full service membership has been approved. It will be placed on the next agenda for Council approval then will go onto the Commissioner's Court. Approximately 1½ month from now we will be fully active.
- There were two electronic news bulletin sent out. Please sign up on the main page of the city's website.
- There will be a FEMA open house at the Webster Civic Center to answers any questions that citizens may have regarding the proposed flood map. The hours are from 2:00 to 8:00 pm., on June 25 & 26.
- In response to Ms. Chase – from the 600 block of East Forest to Hwy 146, the road will be replaced with concrete and culverts. This project will start around November or December 2013. The same will be done on the 600 block of Oakdale, between Byway and Hwy 146. Closing in the culverts is between the homeowner and the contractor.

7.2 Monthly Financial Report –

General Fund	\$81,889.75
Utility Fund	\$57,427.26
Service Deposit	\$135,000.00
TxCDBG	\$1,774.00
TxPool	\$954,548.00
CD's	\$249,681.00
Tax revenue collected	\$804,000.00
Sales tax revenue	\$40,200.00
Road maintenance tax	\$10,051.00

- 7.3 Annual Drinking Water Quality Report - Mr. David Sutton reported that for the 2012 Annual Drinking Water Quality Report the city has received no violation in regard to contaminant in the water. There are one positive coliform monthly sample – the source of this is naturally present in the environment. On April 2012, the city received a routine monitoring violation – this is an operator error for not taking the required number of samples. The department's standard operating procedures manual has been corrected to prevent this from happening again.

8.0 BUSINESS

8.1 Consideration and approval of invoices.

Nancy Schnell moved to pay our bills; seconded by: Bo Bunker. Motion carried unanimously.

8.2 Consideration and action to fill the office of mayor by appointment until a regular election is held.

Nancy Schnell nominated Matt Webber to fill the office of mayor. Nancy Schnell moved to appoint Matt Webber to fill the office of mayor; seconded by: Rick Moses. Motion carried unanimously.

8.3 Administer Oath of Office to newly appointed mayor.

Mr. Stall administered the Oath of Office to Matt Webber as the newly appointed mayor.

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- 8.4 Consideration and approval of Resolution No. 2013-112 amending representatives authorized to sign on, and transact business with TexPool.
Rick Moses moved to postpone Item 8.4 to the next council meeting; seconded by Bo Bunker. Motion carried unanimously.
- 8.5 Consideration and approval of Resolution No. 2013-113 authorized representatives to sign on accounts and represent the city in transacting business with Wells Fargo Bank.
Nancy Schnell moved to postpone Item 8.5 to the next council meeting; seconded Bo Bunker. Motion carried unanimously.
- 8.6 Review and discussion of the Clear Lake Emergency Medical Corps response time.
Rick Moses led the discussion by reviewing the response time of CLEMC and comparing those to the City of La Porte EMS. Mr. Moses favors the La Porte EMS due to their ETA records; a more adequate EMS system and staff more familiar with our city streets. All of these points equates to a better response time and services for our citizens.
- 8.7 Review and discussion of the Lakeview Police Department dispatch contract and dispatch performance.
Rick Moses moved to combined Item 8.7 and 8.8 for discussion; seconded by Nancy Schnell. Motion carried unanimously.
- 8.8 Discussion of the opportunity to contract with the City of La Porte for emergency medical service, fire protection service, and police dispatch.
Currently, the city contracted with Lakeview for police dispatch; CLEMC for emergency medical service and the City of La Porte for fire protection. Rick Moses proposes for Mayor Webber to meet with La Porte's officials and open the discussion for the possibility of La Porte providing our city with all three services.
- 8.9 Review and discussion of the police department's commercial vehicle enforcement program.
Rick Moses asked Mr. Stall to explain why the city ended the commercial vehicle enforcement program. Mr. Stall stated that the CVE program was started back in 2005 with the intention of reducing the numbers of 18-wheelers accidents at the intersection of Hwy 146 and Shore Acres Blvd. The program did not generate extra revenues for the city nor was it collecting enough fines to pay for itself as suggested. Since its inception the city has been funding the CVE program with our own budget. Last year, as the completion of Hwy 146 overpass comes to an end and the resignation of our full-time CVE officer - a decision was made to reduce the program.
- 8.10 Discussion and action relating to the display of the American flag on the maritime flagpole located on Shore Acres Blvd.
With the celebration of the 4th of July coming up, Steven Jones proposes for the city to modify the flag pole at our entrance by removing the gaff, so that we can properly fly the American flag at the highest position. Steven Jones moved to remove the gaff on the entrance flag pole and fly the American flag at the highest position; seconded by Nancy Schnell. Motion carried unanimously.

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- 8.11 Consideration and approval of Resolution No. 2013-114 authorizing the City Administrator to contract for the replacement of the Public Works Building roof (617 Shore Acres Blvd).

At the direction of Mr. Stall, the city's engineering firm, BHA, has solicited a full roof replacement bid for the Public Works building. The low bid was from Chatham Construction in Baytown, in the amount of \$24,700. Rick Moses moved to approve Resolution No. 2013-114; second Nancy Schnell. Motion carried unanimously.


- 8.12 Discussion and action relating to electrical service to the recreation pier.

Bo Bunker requested Mr. Wheeler, a representative of the Shoreacres Recreation Association to provide a status update on the electrical service to the pier. Mr. Wheeler stated that after many discussions and research, the association has made a decision to relocate the electrical service box to the pole that was provided by the city and it will be mounted at the appropriate elevation. They are currently waiting for volunteers to help with the construction of a service platform for CenterPoint; once the platform is completed the electrician will mount the box and energize the service.

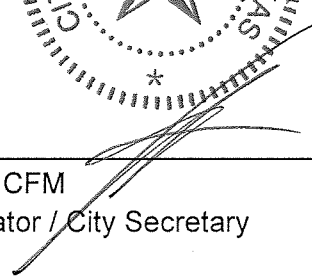
9.0 ADJOURNMENT

PASSED AND APPROVED ON THIS 8th DAY OF JULY, 2013.




Matt Webber, Mayor

ATTEST:



David K. Stall, CFM
City Administrator / City Secretary