

# City of Shoreacres



## MEETING MINUTES

The City Council of the City of Shoreacres, Texas, met in Regular Session on **Monday, August 26, 2013 at 7:00 p.m.** in the City Council Chambers of City Hall, 601 Shore Acres Blvd., Shoreacres, Texas with the following present constituting a quorum:

Mayor	Matt Webber
Mayor pro tem	Rick Moses
Alderman	Steven Jones
Alderwoman	Nancy J. Schnell
Alderman	Bo Bunker
Alderman	Mike Wheeler
City Administrator / City Secretary	David K. Stall

### 1.0 CALL TO ORDER / ROLL CALL:

The meeting was called to order by Mayor Webber at 7:00 p.m.

### 2.0 PLEDGE OF ALLEGIANCE

### 3.0 SPECIAL PRESENTATIONS

- 3.1 San Jacinto College District – Maritime Campus: Chancellor Brenda Hellyer presented the San Jacinto College Maritime Technology Training Center construction plans. The project is scheduled to begin construction in the spring of 2014. San Jacinto College will host a meet & greet on September 11 from 6:00 p.m. to 8:00 p.m. at the Houston Yacht Club. San Jacinto College's community liaison for the project is Teri Crawford, [teri.crawford@sjcd.edu](mailto:teri.crawford@sjcd.edu), 281-998-6152.

### 4.0 APPROVAL OF MINUTES

- 4.1 Regular Council Meeting August 12, 2013. Rick Moses moved to approve the August 12, 2013 Regular Council Meeting minutes; seconded by Nancy Schnell. Motion carried unanimously.
- 4.2 Council Workshop Meeting August 19, 2013. Mike Wheeler moved to approve the August 19, 2013 Council Workshop Meeting minutes; seconded by Rick Moses. Motion carried unanimously.
- 4.3 Special Council Workshop Meeting August 22, 2013. Rick Moses moved to approve the August 22, 2013 Special Council Workshop Meeting minutes; seconded by Nancy Schnell. Motion carried unanimously.

### 5.0 COUNCIL REPORTS & REQUESTS

- 5.1 Mayor Webber reported on meeting with San Jacinto College Chancellor Hellyer and staff regarding the construction plan of the Maritime Technology Training Center.

Nancy Schnell requested for the San Jacinto College Maritime Technology Center – FAQs to be posted on the City’s website.

**6.0 PUBLIC HEARINGS & PUBLIC COMMENTS**

**6.1 Citizen’s Comments:**

Darlene Bays, 616 Baywood – Ms. Bays expressed her appreciation to Council for passing Resolution No. 2013-118. Asked Council to consider the following items: (a) include funds in the 2013-14 budget for a mosquito sprayer; (b) set-up a Q&A public meeting with FEMA representatives to discuss the expected increase in flood insurance cost.

**7.0 ADMINISTRATIVE REPORTS**

**7.1 City Administrator Report:** Mr. Stall reported the following:

**7.1.1 General activity report:**

Progress has been delayed due to weather: asphalt street repair; fence installation around water plant #1 and lift station #1; fill & flush of water plant #1 by R&B construction and the replacement of the Public Works Building roof.

The City was recently notified by ISO that with the retirement of Janine Ellington, we now have a new CRS specialist based out of Florida. After numerous conversations and e-mails with our new specialist, we are now back on track with the program.

Our Five-year Hazard Mitigation Plan will be up for renewal, will meet with Harris County staff tomorrow to discuss the renewal process.

**7.2 Monthly financial report:**

General Fund	\$127,000
Utility Fund	\$ 64,000
TxCDBG	\$ 1,700
TxPool	\$954,000
CDs	\$250,000

Property tax collected YTD is \$820,293.

Amount of sales tax collected continued to increase over to last year.

**7.3 Audit Committee Report:** Mr. Rick Moses reported that the Shoreacres Audit Committee (Committee) met with Mr. John Manning, Partner of Patillo, Brown & Hill Accounting firm (the Firm) on July 17, 2013 to review the FY 2011-12 financial audit and conduct of the auditors. A summary of the meeting is as follow:

- The Committee believes the annual financial report to be complete and the audit was performed in accordance with generally accepted auditing standards.
- The Committee is satisfied with the auditing conduct of Mr. Manning’s and the firm.
- The Committee recommends that Council and Mayor require the City Administrator to: (a) rectify identified findings within a reasonable time period and (b) provide a monthly status report to council until the corrections are complete.

**8.0 BUSINESS**

8.1 Consideration and approval of invoices.

Rick Moses moved to pay our bills; seconded by: Mike Wheeler. Motion carried unanimously.

8.2 Consideration and action to accept a proposal from Patillo, Brown, & Hill to perform a financial audit for General Fund (fiscal year ending 2013) and Utility Fund (fiscal year ending 2013) including compliance with the Single Audit Act requirement for state and federal funds received; and, adoption of Ordinance No. 2013-138 authorizing the Mayor to sign agreement.

Nancy Schnell moved to approve Ordinance No. 2013-138 authorizing the Mayor to sign agreement and to accept Patillo, Brown & Hill to perform audit services for the fiscal year ending 2013; seconded by Rick Moses. Motion carried unanimously.

8.3 Consideration, discussion, and action to propose a property tax rate that exceeds the effective tax rate.

Nancy Schnell moved to propose a property tax rate that exceeds the effective tax rate; seconded by Mike Wheeler. Motion carried with Councilman Jones opposed.

8.4 Consideration and action to schedule Public Hearings on the property tax rate increase.

Rick Moses moved to schedule a Public Hearings at 6:00 p.m. on August 29 and September 9 for the proposed property tax increase; seconded by Mike Wheeler. Motion carried unanimously.

8.5 Consideration and approval of Resolution No. 2013-120 authorizing the City Administrator to contract for mowing services.

Mike Wheeler moved to approve Resolution No. 2013-120; seconded by Rick Moses. Motion carried unanimously.

**9.0 ADJOURNMENT.**

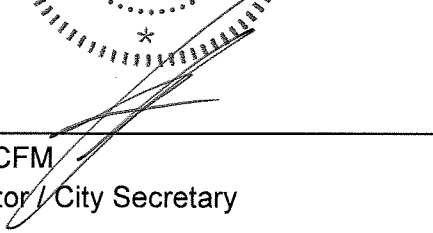
The meeting was adjourned at 8:11 p.m.

PASSED AND APPROVED ON THIS 9th DAY OF SEPTEMBER, 2013.



  
Matt Webber, Mayor

ATTEST:

  
David K. Stall, CFM  
City Administrator / City Secretary