

# City of Shoreacres



## MEETING MINUTES

The City Council of the City of Shoreacres, Texas, met in Regular Session on **Monday, June 23, 2014 at 7:00 p.m.** in the City Council Chambers of City Hall, 601 Shore Acres Blvd., Shoreacres, Texas with the following present constituting a quorum:

Mayor	Rick Moses
Mayor pro tem	Richard Adams
Alderman	Bo Bunker
Alderwoman	Nancy J. Schnell
Alderman	Mike Wheeler
Alderman	Neil Moyer

City Administrator / City Secretary     David K. Stall, CFM

### 1.0 CALL TO ORDER / ROLL CALL:

The meeting was called to order by Mayor Moses at 7:00 p.m.

### 2.0 PLEDGE OF ALLEGIANCE

### 3.0 SPECIAL PRESENTATION

#### 3.1 FY-2012/2013 Financial Audit Report – Pattillo, Brown & Hill.

Mr. John Manning, CPA of Pattillo, Brown & Hill presented Shoreacres' FY-2012/2013 Financial Audit Report and answered questions from council.

### 4.0 APPROVAL OF MINUTES

#### 4.1 Regular Council Meeting June 23, 2014 – Neil Moyer moved to approve the June 23, 2014 Regular Council Meeting minutes; seconded by Nancy Schnell. Motion carried unanimously.

### 5.0 COUNCIL REPORTS & REQUESTS

#### 5.1 Mayor Moses – Mosquito control; street maintenance.

Mr. Moses gave the following updates:

- Mosquito control - there were suggestions that the City should re-start the mosquito control program by purchasing a mosquito sprayer, etc. After discussions with City staff, we've concluded that currently, we are not able to efficiently and successfully implement such a program but will re-visit this issue in the future.
- Street maintenance (weed encroachment along asphalt streets) – recently the City has purchased a cactus burner and our public works staff is actively

working to stop the weed encroachment by burning it. The project started on Oakdale Street. Also, public works is currently one man short due to a non-work related injury.

- The City has installed a “Swim at Your Own Risk” sign at Shell Beach.
- Mr. Adams, Mr. Moyer, Ms. Schnell and I, attended a meet and greet function sponsored by the Port of Houston (PHOA). The POHA spoke about the dredging project that will start the summer; some of the equipment will be operated by electricity, which will curbs some of the noise for neighboring cities. POHA will put a request for donation of playground equipment to the city on their next agenda.
- Had a tour through a section of the city with Mr. Stall and Chief Harrison, to get an insight into abandoned houses and unmaintained lots.
- Comments from Council member:

Mr. Moyer mentioned that in the past the City does have a working relationship with Precinct 2 and Harris County for assistance with mosquito control. Mayor Moses confirmed that he is not stopping the assistance that we are currently receiving from Precinct 2 or Harris County.

Mr. Wheeler asked if the POHA had mentioned anything about where they would relocate the dredging material. Mayor Moses stated that subject was not discussed.

## 6.0 PUBLIC HEARINGS & PUBLIC COMMENTS

### 6.1 Citizen Comments:

Mayor Moses read the following statements from Mr. Stanton who was unable to attend the meeting. Mr. Stanton suggested that a member of the Audit Committee should have an accounting degree if at all possible. Second, he is opposed to Mr. Bunker’s request to excuse department heads from attending council meetings.

Gerry Victor – 3246 Miramar: Mr. Victor reminded Council of the 4<sup>th</sup> of July fireworks events. He also extended a thank-you to the party responsible for debris removal on Forest; it is looking a whole lot better now.

David Jennings – 1017 W. Forest: Mr. Jennings stated that he is disappointed that the citizens did not have a chance to questions the auditor. In addition, he thanked Chief Harrison for his assistance with an emergency vacation watch request.

## 7.0 ADMINISTRATIVE REPORTS

7.1 City Administrator Report: Mr. Stall reported that he had requested the Building Official to conduct three inspection for Determination of Dangerous Building status (S. Country Club; Baywood; and, Miramar). New signs were erected at Shell Beach and around the Parks. We’ve hired a previous contractor to help with chipping and hauling off trees limbs and other greenery. Republic Waste heavy pick-up is back on scheduled.

7.1.1 TxDOT Sound Wall – Conflicts regarding the sound wall and a city water main are now resolved with TxDOT.

7.1.2 West Forest Street & Water Line Projects – A new hydrant has been relocated. The new water line is also in the process of being installed.

7.1.3 Water Plant #1 – We still working on piping issues and the water plant continues to be out of service.

7.2 Monthly Financial Report is as follow:

General Fund           \$ 124,641

Utility Fund           \$ 78,396

Service Deposit       \$ 54,573

TxCDBG               \$ 1,431

TexPool               \$ 954,910

CD's                   \$ 249,742

Property tax collected for YTD is \$ 787,043

General sales tax collected for May is \$ 5,059

Road maintenance sales tax for March is \$ 1,265

## 8.0 BUSINESS

8.1 Consideration and acceptance of Annual Financial Audit FY-2012/2013.

Nancy Schnell moved to accept the Annual Financial Audit FY 2012-2013; Seconded by Mike Wheeler. Motion carried unanimously.

8.2 Consideration and approval of invoices.

Richard Adams moved to pay our bills; Seconded by Nancy Schnell. Motion carried unanimously.

8.3 Consideration and action to adopt Ordinance No. 2014-159 approving an amendment modifying a cooperative agreement between the city and Harris County (Ordinance No. 93-06) to reflect new requirements of the Community Development Block Grant (CDBG) and HOME Investment Partnership programs; and, authorizing the Mayor to execute such amendment to agreement.

Neil Moyer moved to adopt Ordinance No. 2014-159; Seconded by Bo Bunker. Motion carried unanimously.

8.4 Consideration and action to appoint two members of City Council to the Audit Committee for a term beginning July 1, 2014, and ending on June 30, 2016.

Mayor Moses and Alderwoman Schnell offered to continue as City Council members of the Audit Committee.

Bo Bunker moved to appoint Alderwoman Schnell and Mayor Moses as council members to the Audit Committee for a term beginning July 1, 2014 and ending on June 30, 2016; Seconded by Mike Wheeler. Motion carried unanimously.

8.5 Consideration and action to appoint two citizen at large members to the Audit Committee for a term beginning July 1, 2014, and ending on June 30, 2016.

Mayor Moses nominated Mr. Patrick Stanton and Councilman Richard Adams nominated Mr. Gerry Victor to be citizen members on the Audit Committee.

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Mr. Adams moved to appoint Mr. Patrick Stanton and Mr. Gerry Victor as citizen members to the Audit Committee for a term beginning July 1, 2014 and ending on June 30, 2016; Seconded by Nancy Schnell. Motion carried unanimously.

8.6 Consideration and action to reconsider the requirement that department heads attend all regular city council meetings.

Bo Bunker made a motion to rescind the requirement that department heads attend all City Council meetings. Seconded by Mike Wheeler. Motion carried with Nancy Schnell and Richard Adams opposed.

**9.0 ADJOURNMENT.**

The meeting was adjourned at 8:03 p.m.

PASSED AND APPROVED ON THIS 14<sup>th</sup> DAY OF JULY, 2014.



ATTEST:

  
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Rick Moses, Mayor

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David K. Stall, CFM  
City Administrator / City Secretary